

**GOVERNMENT OF PUDUCHERRY  
DEPARTMENT OF WOMEN AND CHILD DEVELOPMENT  
HOUSING BOARD COMPLEX, (Opp. to LIC) NEW SARAM, PUDUCHERRY-13.**

No.9021/DWCD/(WD)/A5/FCC/2020

Date:

**NOTIFICATION**

**RECRUITMENT OF THE POST OF FAMILY COUNSELLOR UNDER THE SCHEME OF FAMILY COUNSELLING CENTRE**

The Department of Women and Child Development, Puducherry, invites application from the eligible Native/Resident (preferably female) of Union Territory of Puducherry for filling up of the post for Family Counsellor under the scheme of Family Counselling Centre in the U.T. of Puducherry to be engaged on contract basis with honorarium for a period of one year. The details are as follows:

Sl.No.	Name of the Post	Age	Number of vacancies	Honorarium per month (Rs.)
1.	Family Counsellor	Between 35 to 45	Puducherry - 1 Yanam - 1	25,000/-

2. Educational Qualifications (Post Graduation in Psychology/Social Work)

3. Experience in the field of Counselling (Certificates shall be enclosed): A minimum period of 3 years experience in Counselling.

4. Only the local residents of the respective region viz. Puducherry and Yanam shall apply.

The candidates fulfilling the above eligibility criteria shall apply on or before 31-08-2020 to the address mentioned below. The eligibility criteria and other terms and conditions may be referred in the below mentioned Website.

<https://www.py.gov.in>

**The Director,  
Department of Women and Child Development,  
Housing Board Complex,  
(opp. to LIC) New Saram, Puducherry-13.  
Ph. No. 0413- 2244964 / 2242621 / 2243181**

**GOVERNMENT OF PUDUCHERRY**  
**DEPARTMENT OF WOMEN & CHILD DEVELOPMENT**  
**APPLICATION FOR THE POST OFFAMILY COUNSELLOR UNDER THE SCHEME OF FAMILY**  
**COUNSELLING CENTRE**

Affixed  
passport  
photo duly  
attested

<b>A. PERSONAL PARTICULARS</b>	
Post Applied For:	
Name in full (in block letters):	
Gender (Male/Female):	
Marital Status (Married/Unmarried):	
Date of Birth (as in Secondary School Certificate): dd/mm/yyyy	
Father /Husband's Name:	
Mother's Name:	
Residence:	
State of Domicile:	
Community (SC/ST/OBC/General):	
Mailing Address (in block letters) with pin code:	
Permanent Address (in block letters) with pin code:	
Email address:	
Alternate email address:	
Mobile Number:	
Telephone(Office)	
Telephone (Residence)	
<b>B. Computer skills (Like Expertise in MS Office or software development):</b>	
<b>C. Language(s) Known(Shall be conversant in regional language viz. Tamil / Telugu)</b>	

D. Educational Qualifications(Post Graduation in Psychology/Social Work)				
Degree	Stream/Discipline	Aggregate Marks (in % only) or Grade	Name of Board/ University	Year of Passing
Bachelor Degree				
Master Degree				

Note : 1. Self attested copies of all Educational and other Qualification  
Certificates along with mark list copies ( Semester / Non-Semester)  
shall be enclosed.

2. Incomplete application will summarily be rejected.

3. Post is purely on Honorarium basis.

**DECLARATION**

I ----- hereby declare that all the statements made in this application are true, complete and correct to the best of my knowledge and if any of the above given information being found false or incorrect or ineligible and detected before or after selection, I hereby convey my consent for cancellation of my candidature. Further I declare that, I have gone through all the terms and conditions of appointment I will abide the same.

Place:

Date:

Signature of the Candidate



**Terms and Conditions for Candidates:**

- The positions are purely temporary, time bound and co-terminus with the scheme or earlier depending on the performance
- The appointment will be terminated either with the termination of the scheme or even before at the discretion of the competent authority.
- The Department of Women and Child Development, Puducherry will have no liability, whatsoever, for the persons recruited under the scheme.
- The Competent Authority reserves the right to fill up or not to fill up the posts as notified in this advertisement.
- No TA/DA will be paid to attend the interview.
- Canvassing/political pressure in any form will render the candidate disqualification for the position.
- The decision of the Department of Women and Child Development will be final and binding on all aspects.
- Merely conformity to the job requirement will not entitle a candidate to be called for interview/considered for appointment, the Department reserves the right to reject the application without assigning any reason and to raise the standard of specifications to restrict the number of candidates to be called for interview. The recruitment process can be cancelled / suspended/ terminated without assigning any reasons.
- In order to regulate the number of candidates to be called for interview, if so required, the Department of Women and Child Development, Puducherry reserves the right to raise the minimum standards/criteria or to relax the minimum eligibility criteria/standards.
- Preference will be given to women.

- **Mode of awarding weight age of marks.**
  
- The applications will be invited through advertisement and the merit list will be prepared on the basis of following guidelines:
  
- The weightage for percentage /Grade for possessing the required UG/PG qualification will be calculated as follows:
  - Below 50% or 'E' grade minus 5 marks
  - Below 70% or 'D' grade minus 3 marks
  - Below 80% or 'C' grade minus 2 marks
  
- The Master/Bachelor Degree course should have been completed within the prescribed duration of course.
  
- 1 mark will be deducted for every additional attempt. It is applicable for both semester and non-semester system.
  
- 5 marks will be deducted for completing the course on the next year after the qualifying degree course period and 10 marks will be deducted for completing the course after two years of the qualifying degree course period and so on.
  
- After arriving the qualifying marks in the respective Degree courses, if there is a Tie of marks among the applicants, the merit list based on consideration of their Date of Birth (i.e. Senior in Age will be considered as first) shall be followed.
  
- If there is any gradation in the marks of the bachelor degree of concerned subject, it should be referred to Directorate of Higher and Technical Education, Puducherry for its equivalent marks of that concerned subject of Degree before arriving the qualifying marks for preparation of merit list.
  
- After evaluation of marks, the candidates will be filtered based on the weightage of marks and if required written exam will be conducted.