

INTRODUCTORY

1. In order to enable the General Public to get all information, copy of documents etc., this Manual under “Right to Information Act, 2005” is published.
2. All the Citizens of India are the intended users of this Manual.
3. This Manual contains Organisation Chart, Functions and Duties performed by the Officer, Staff of Transport Department, Pondicherry. This Manual also contains the details of Act & -Rules under which the Transport Department, Pondicherry is functioning.
4. The details of Permits issued, fees structure and procedures followed for the issue of Driving Licence, Permits and other services rendered by the Transport Department, Pondicherry are given in this Manual.
5. The details of Officers/Staff and their Monthly Salary, received by each of them are also mentioned along with details of Budget allocations made to the Transport Department, Pondicherry, Karaikal, Mahe and Yanam region.
6. The Public Relation Officer / Contact Person is the Deputy Transport Commissioner, in case of Pondicherry, the Regional Transport Officer for Karaikal, the Assistant Motor Vehicles Inspector for Mahe / Yanam.
7. The procedures and Fee Structures for getting information are given in the Annexure to this Manual.

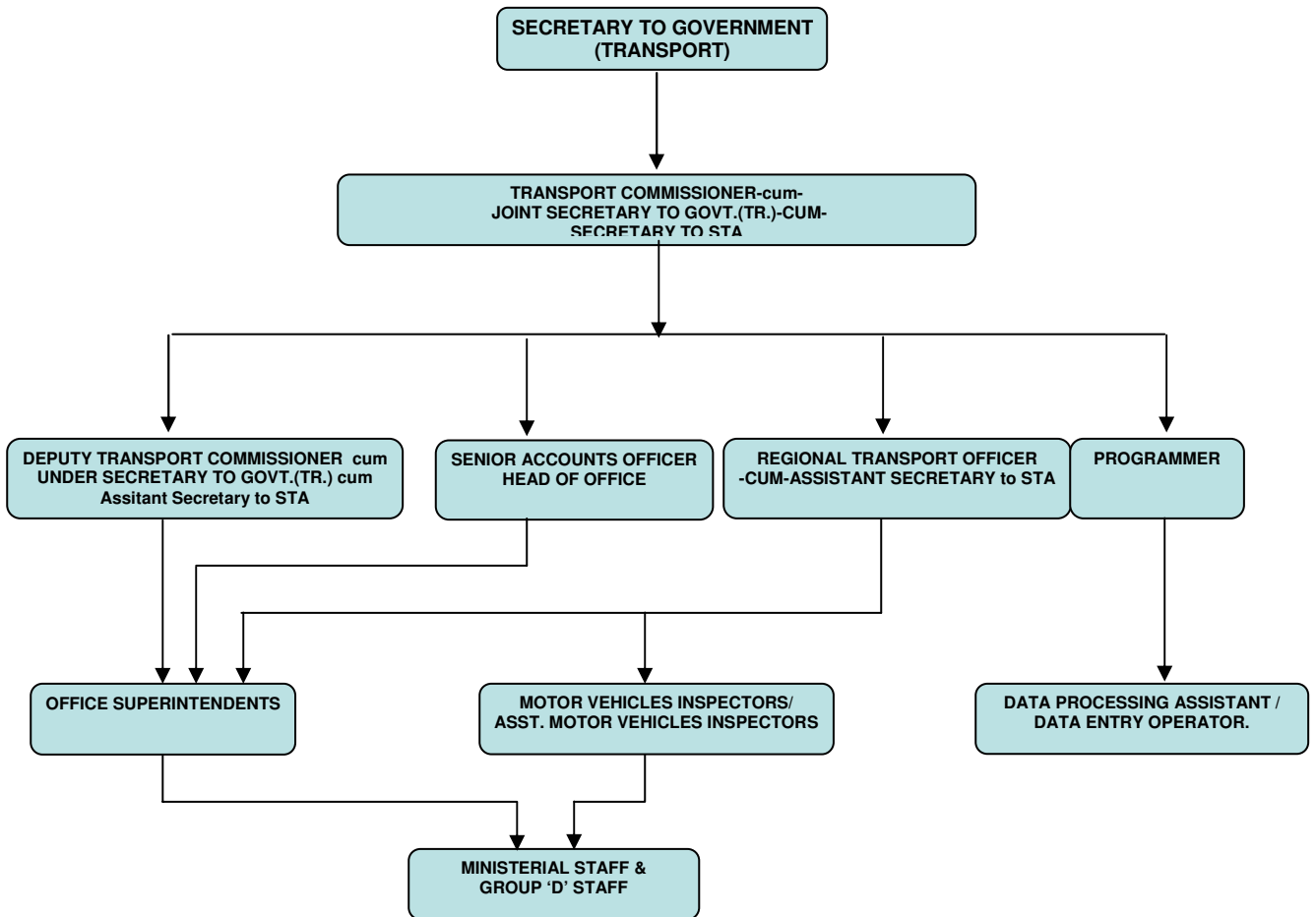
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MANUAL – (1)

Particulars of Organisation, Function and Duties

[Please see section 4(1)(b)(i) of Right to Information Act 2005]

1. ORGANIZATION CHART



2. FUNCTIONS AND DUTIES

The details of services provided to the General Public are given below:-

1. Issue and Renewal of Driving Licences for Two Wheeler, L.M.V/M.M.V./H.M.V. and render allied services.
2. Issue and Renewal of Permits related to Stage Carriages, Goods Carriages, Contract carriages and private service vehicles.
3. Registration of motor vehicles and issue of Registration Certificates and to render allied services.
4. Collection of Fees for various services and collection of motor vehicles taxes.
5. Grant and renewal of Fitness Certificate for the Transport Vehicles.
6. Issue of Temporary permits and Special Permits.
7. Enforcement of provisions of the Motor Vehicles Act / Rules.

The Address of the Main Office and other Offices:-

Sl. No.	Name, Designation and Address Tvl.	Contact Phone Nos.
1.	T.KARIKALAN Transport Commissioner, 100 Feet Road, Uzhandai Keerapalayam, Mudaliarpet, Puducherry – 605 004.	0413-2280130 0413-2280170 0413-2280380 Fax No.: 0413-2280130
2.	V.VIJAYARAGAVAN Regional Transport Officer, Perunthalaivar Kamarajar Administrative Block, Civil Station, Karaikal	04368 - 222729
3.	P.DATCHINAMURTHY Motor Vehicles Inspector, Mahe	0490 - 2332560
4.	V.RAYMOND FERNANDEZ Motor Vehicles Inspector, Yanam.	0884 - 2321215

Working hours shall be as follows:-

- I. From 8.45 A.M. TO 5.45 P.M
- II. Lunch break from 1.00 P.M. to 2.00 P.M.
- III. Saturday and Sunday weekly holidays

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MANNUAL – (2)

POWERS AND DUTIES OF OFFICERS AND EMPLOYEES

Sl. No.	Name and Designation Tv1./Tmt.	Powers			Duties
		Administration	Financial	Others	
01	T.Karikalan Transport Commissioner	Functioning as Transport Commissioner – cum – Joint Secretary (Transport)	As dele- gated to Heads of Department	Secretary to State Transport Authority	<ul style="list-style-type: none">➤ Head of the Department & Jt. Secretary to Govt (Tr.)➤ Secretary to STA (Permits)➤ Registering Authority in Puducherry Region➤ Licencing Authority in Puducherry Region➤ Licencing Officer in Puducherry Region➤ Member of the Railway Zonal Committee➤ First Appellate Authority under “Right to Information Act,2005”➤ Member of Condemnation Committee (Govt. Vehicles)➤ Incharge of the post of Executive Engineer, Govt. Automobile Workshop, Puducherry.➤ Enforcement of Motor Vehicles Act/Rules.

02	A. Vincent Rayar, Deputy Transport Commissioner	Deputy Transport Commissioner – cum – Under Secretary to Government (Transport)	—	Assistant Secretary -I to State Transport Authority	<ul style="list-style-type: none"> ➤ Public Relation Officer ➤ State Public Information Officer under RTI Act ➤ Assistant Secretary I to STA ➤ Incharge of Transport Commissioner while TC is not in duty ➤ Enforcement of Motor Vehicles Act / Rules.
03	V.Bakthavatchalam Senior Accounts Officer, Puducherry.	Head of Office	As delegated to Head of Office	—	<ul style="list-style-type: none"> ➤ Head of Office and Head of Accounts Section. ➤ Drawing and Disbursing Officer
04	S. Nithyanathan, Regional Transport Officer, Puducherry.	Incharge of Technical Section/Matters	—	Assistant Secretary -- II to State Transport Authority	<ul style="list-style-type: none"> ➤ He is overall incharge of Technical Sections/matters and Computer section ➤ Licensing Officer (Motor Vehicle -Tax) ➤ Assistant Secretary II to STA ➤ Member of the Auction Committee (Disposal of condemned Motor Vehicles of Govt Department.) ➤ In-charge of Asst. Secretary I to STA while DTC is not in duty ➤ Enforcement of Motor Vehicles Act/Rules.

05	N.K.Ragunath M.V.I Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<p><u>License A.L.A</u></p> <p>1. Grant of Driving License, Conductor Licence</p> <p>2. Renewal/Additional endorsement, Change of Address and Badge etc.,</p> <p>3. Maintenance of Registers/Files related to Driving schools and periodical inspection.</p> <p>4. Any other work assigned from time to time.</p>
06	A. Selvam Gabriel, M.V.I. Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<p><u>M.V.I. (Reg-II)</u></p> <p>1. Transfer of ownership 2. Hypothecation endorsement 3. Hypothecation cancellation 4. Change of address 5. Alteration of Vehicle 6. NOC 7. NOC Surrender 8. Genuineness confirmation 9. B-Register Extract 10. Check report for Non Transport Vehicle 11. Any other work assigned from time to time</p>

07	K.V.Seetharamaraju, M.V.I Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<u>M.V.I. Registration-1</u> 1. Registration of Motor Vehicles Temporary/Permanent. 2. Issue of Duplicate R.C 3. Renewel of Registration 4. Issue and Renewal of Trade Certificate 5. Vehicle Inspection. 6. Reservation of Fancy Registration Numbers 7.Assignment of Registration Numbers. 8. Any other work assigned from time to time
08	P.Angalan M.V.I Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<u>M.V.I. (Tax/F.C)</u> 1. Inspection of Motor Vehicles for the issue of F.C./Renewal 2. Maintenance of Register s and follow up action. 3. Collection of M.V. Tax B, maintenance of Demand collection and Balance Register and follow up action on the defaulters. 4. Any other work assigned from time to time

09	V.Calaiaperumal M.V.I. Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	1. Conduct of test for the grant of Driving Licence and additional endorsement and belated renewal cases. 2. Any other work assigned from time to time
10	K.V.V. Prabhakara Rao M.V.I.	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	--	--	1. Enforcement cell 2. Parking place of Vehicles
11	Ramesh M.V.I.	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	--	--	<u>MVI Gorimedu Check Post Incharge</u> 1. Collection of M.V. Tax and issue of TP for Goods Carriages and Contract Carriage for other State Vehicles 2. Inspection of Motor Vehicles involved in accident pertaining to Traffic Police Station. 3. Enforcement duty at Check post. 4. Any other work assigned from time to time
12	V.Sinouvasan AMVI	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	--	--	1. Duplicate R.C. 2. Fresh R.C. 3. Renewal of R.C./NOC 4. All Trade Certificates 5. Alteration of Veh. 6. Registration approval for model vehicles

13	A.Panneer A.M.V.I., Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	1. Conduct of LLR test and valuation of test papers. Issue of Learners' Licence
14	M. Sundar, A.M.V.I. Puducherry	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<u>Check Post Incharge</u> 1. Collection of M.V. Tax and issue of TP for Goods Carriages and Contract Carriage for other State Vehicles 2. Inspection of Motor Vehicles involved in accident pertaining to Traffic Police Station 3. Enforcement duty at Check post. 4. Any other work assigned from time to time
15	M.Datchinamurthy A.M.V.I.	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	<u>Check Post Incharge</u> 1. Collection of M.V. Tax and issue of TP for Goods Carriages and Contract Carriage for other State Vehicles 2. Inspection of Motor Vehicles involved in accident pertaining to Traffic Police Station 3. Enforcement duty at Check post. 4. Any other work assigned from time to time

KARAIKAL REGION:-					
01	V.Vijayaragavan, Regional Transport Officer, Karaikal	Incharge of Technical Section/Matters Licensing Officer	Head of Office	--	Over all incharge of Transport wing, Karaikal
02	P. Palanisamy M.V.I. Karaikal	1. Assistant Registering Authority 2. Additional Licensing Authority 3. Licensing Officer	—	—	1. Registration of Vehicles. 2. Issue of RC Book , FC, issue of Licence and connected matters
MAHE REGION:-					
01	P.Datchinamurthy MVI, Mahe	1. Assistant Registering Authority 2. Licensing Officer	—	—	Incharge of Transport wing, Mahe under the control of Regional Administrator, Mahe
YANAM REGION:-					
01	V.Raymond Fernandez MVI Yanam	1. Assistant Registering Authority 2. Licensing Officer	—	—	Incharge of Transport wing, Yanam under the control of Regional Administrator, Yanam

DUTIES OF OFFICERS AND EMPLOYEES
MINISTERIAL STAFF

PUDUCHERRY:-

Sl. No.	Name and Designation	Nature of work
1.	P. Arumugam, Programmer	In charge of Computer Section
2.	M.Soundirassou, Superintendent	In charge of Estt. Section, Accounts Section, and contract carriage permit section (TP – 5)
3.	L. Chandrasekaran, Superintendent	Incharge of DD-Cell, Permit Section (TP-3 – Counter signature permit) and TP-2 (Auto)
4.	S. Kichenassamy, Assistant shown as Superintendent	Incharge of Secretariat Wing of the Transport Department Incharge of Permit section-IV (Goods vehicle, Taxi and National Permits)
5.	C. Karthigeyan, DPA	In charge of backup procedure, Maintenance of computers, rectification of minor problems both in SARATHY and VAHAN Software and any other work assigned by the Programmer from time to time.
6.	K. Rajan, Steno Grade-I	PA to TC
7.	Sulchana Mars Assistant	All Secretariat works pertaining to Transport Department and Govt. Automobile Workshop.
8.	P.Nadaradjane, Legal Assistant	All files relating to legal matters pertaining to the Transport Department.
9.	R.Mohan, Statistical Assistant	Collection, compilation & presentation of Statistical Data.
10.	G. Malathi, Steno Gr-II	PA to DTC
11.	A. Gounassegarane, DEO	Maintenance of computer systems in Transport Dept., Puducherry and Check post, Gorimedu, assisting in the pay bill generation and rectification of the minor problems both in SARATHY and VAHAN Software and any other work assigned by the Programmer from time to time.
12.	U. Udhayaraj, DEO	Maintenance of computer systems, rectification of minor problems both in SARATHY and VAHAN Software and any other work assigned by the Programmer from time to time
13.	V. Selvan, Store Keeper	In charge of Store section. Purchase and issue of all materials in respect of Transport Department, Puducherry.
14.	Bharathamani, UDC	Noting, drafting and application of rules and regulations, in the disposal of Establishment and R.T.I. matters.

15.	V. Arulmalar, LDC	Preparation of pay bills preparation of contingent bills TA bills/ MR bills and advance bills. Scrutiny and submission of GPF proposal to Government. Preparation of Income Tax returns for all staff.
16	Sudha Vasugi.M	Incharge of all service matters
17.	P.S. Vinothini, LDC	Preparation of all contingent bills and GPF
18.	Sankaran Assistant	Receipt of other state DDs, preparation of chalans for Remittance of DDs into Government account. Returning of DDs to the concerned banks for revalidation. Receipt and reconciliation work.
19.	G.Mathivanan Asst.	TP- 1 All Stage Carriage – Inter State & Intra State All Corporation All Spare buses and Registration – II All Transfer of Ownership, Hypothecation Hypothecation Cancellation
20.	K. Manogar, UDC	TP-2 All auto rickshaw of Puducherry, Karaikal, Mahe and Yanam
21.	M.Subramanian, Asst.	TP-3 All counter signature of goods vehicles / T.Taxi/ CSP Fresh and renewal
22	V.Ramesh, Asst.	TP-4 All Goods Vehicles permit – Puducherry and National permit
23.	J. Selvamani Jaganathan, UDC	TP-5 Maxi cab permit / All Tourist Taxi and South zone permits / All PSV / All contract carriage LMV / HMV and its replacements.
24	K. Pargunan, UDC	Registration-I All Fresh registrations/ Other state registrations / Re-registrations / Genuineness / Fancy Number allotted
25.	V. Dasaradane, UDC	Registration-III Duplicate Registration Certificate / Fresh RC / Renewal of RC / NOC / All trade certificates / Alteration / Registration approval for new model vehicles
26.	C. Sougumar, Assistant	TAX All transport FC / Tax / Refund of Tax / DCBR

27.	D. Arumugam, Asst.	Issue of Driving Licence All correspondence relating to budget Reconciliation of expenditure figures with DAT. Grant of all kinds of leave to the Transport Department Staff Correspondence relating to AMC for computers/Machine/phones and supply of liveries to Drivers/Group 'D' staff.
28.	A.Pachaippan, Asst.	Renewal of Licence / Change of name and address, Badge – All driving schools, DL Extract Conductor licence.
29.	L. Srinouvassane, UDC	Revenue collection, Transport Department collection Fancy No. Amount, Over payment of salaries and other related matters pertaining to cash remittance in the Bank and maintaining cashbook.
30.	B. Maran, UDC	Collection of fees in respect of L.L.R., Licence, Renewal of Licence, Driving school Licence and other related fees,
31.	G. Annamalai, LDC	Issue of temporary Permits to the vehicles at Gorimedu Checkpost on shift basis.
32.	Subramanian, Asst	Issue of temporary Permits to the vehicles at Gorimedu Checkpost on shift basis.
33.	Narasingan, UDC	Issue of temporary Permits to the vehicles at Gorimedu Checkpost on shift basis.
34.	Rajendiran, Record Clerk	Incharge of all valuable records of this department
35.	Mahindra Raj, Binder Asst.	Incharge of binding all RC books and related records
36.	Arumugam, Driver	Attached to DTC
37.	A. Ravichandar, Driver	Attached to TC
38.	D.Dhanasegaran, Driver	Attached to Enforcement Cell
39.	R. Alagesan, Peon	Cash Section
40.	V. Palanisamy, Peon	Despatch Section
41.	K. Pandurangan, Peon	Attached with R-1
42.	Rangaraj, Peon	Attached with RTO
43.	P. Venkatesan, Peon	Attached with R-2
44.	K. Gunasegaran, Attender	Receipt Section
45.	N. Sozhan, Peon	Attached with DD Cell
46.	S. Udayakumar, Peon	Attached with Despatch Section
47.	M. Kalidassan, Peon	Attached with TC
48.	Velayutham, Peon	Attached with Enforcement Section

49.	G. Veerappan, Watchman	Attached with Estt. Section
50.	S. Malady, Daily Rated Clerk	Registration – I
51.	A. Sengeny, Daily Rated Clerk	Despatch including RTO service section
52.	R. Nakkiran, Daily Rated Clerk	DD - Cell
53.	P. Sagundala, Daily Rated Clerk	Licence Section (Photo)
54.	R. Venkatesan, Daily Rated Clerk	Despatch of RC
55.	A. Danaraju, Daily Rated Clerk	DD-Cell
56.	Uma Sankari (Daily rated Sanitary Asst.)	Cleaning of Transport Department, Puducherry
57.	Perumallama, (Daily rated Sanitary Asst.)	-do-
58.	Nakkiran, -do-	-do-
59.	Saravanan, -do-	-do-
60.	Jayapragash, -do-	-do-

	<u>KARAIKAL REGION:-</u>	
1.	P. Kumaran, DEO	In-charge of computer section, Maintenance of Computers and other computer related activities
2	S. Kasthuri, UDC	Cash collection section, Tax, LLR preparation, New Driving Licence maintenance of Registration, contingent bill, pay bill, TP and Service book
3	M. Padmanabhan, LDC	Receipt, Despatch, Reconciliation, RC, Reregistration, maintenance of B-Register, Rate Certificate, Fancy, Stoppage, store incharge, DCBR, check report, Audit.
4	G. Kalidass @ Kamatchisundaram LDC	Additional endorsement, Driving Licence, Renewal, Conductor Licence, Duplicate Licence, Hypothecation, HPT, Transfer of Ownership, NOC, Alteration, FC, Tax endorsement, Budget.
5	Singaram Gopal, Driver	Department Driver
6	S. Muthukumarasamy, Peon	Assisting the staff of Transport Department, Karaikal.
	<u>MAHE REGION:-</u>	
1	B.P. Babu, UDC	Dealing with all files/matters relating to Transport Unit, Mahe
2	N.K. Mohanan, Peon	Assisting the staff of Transport Unit, Mahe region.
	<u>YANAM REGION:-</u>	
1	Padala Venkateswara Rao, UDC	Dealing with all files/matters relating to Transport unit, Yanam
2	Manno Venkateswara Rao, Peon	Assisting the staff of Transport Unit, Yanam

MANUAL – 3

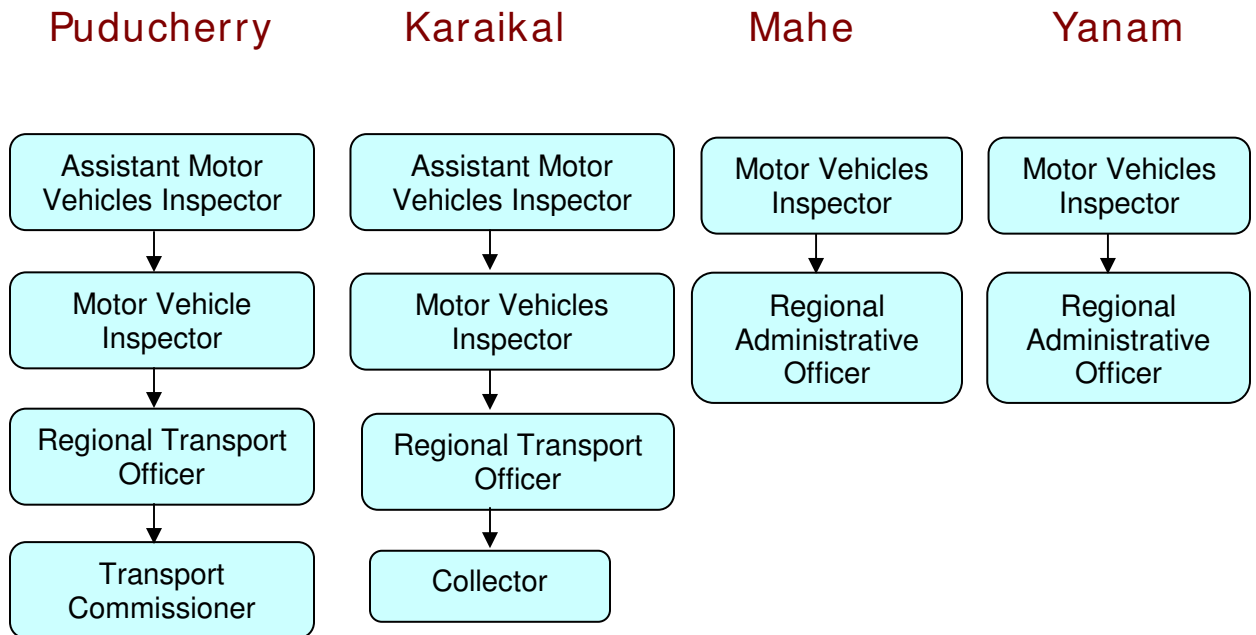
Decision making process, Supervision and Accountability

All the proposals originate from the respective Heads of Office. The Head of Offices before mooting out the proposals, will discuss the same with the Establishment/Accounts personnel under their control as well as the technical officers such as Regional Transport Officer and Motor Vehicles Inspectors.

As per the rules delegating the administrative/financial powers, the Head of the Department will issue approval / sanctions for proposals over which he has powers. Otherwise, the files are sent to Government for approval and issue of sanctions.

The decisions of the department concerning the public are taken as per the Pondicherry Motor Vehicles Act and also the Central Motor Vehicles Act. After registration of the vehicle the Registration Certificate will be issued to the public in person and the public should be present in the LLR/Driving Test for obtaining the Driving Licence.

[1] Driving Licence



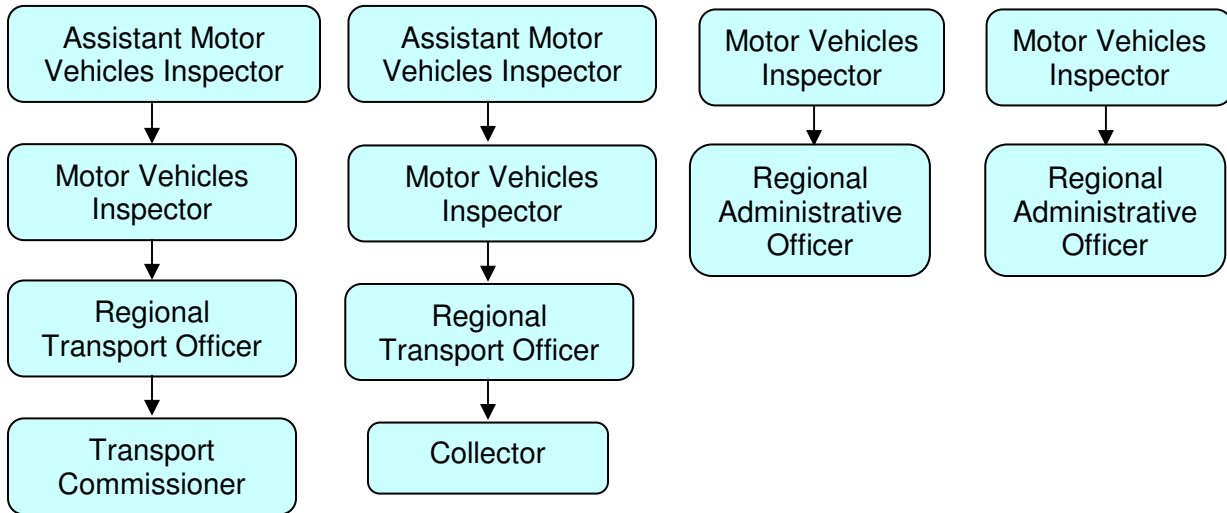
[2] Registration of Vehicles

Puducherry

Karaikal

Mahe

Yanam



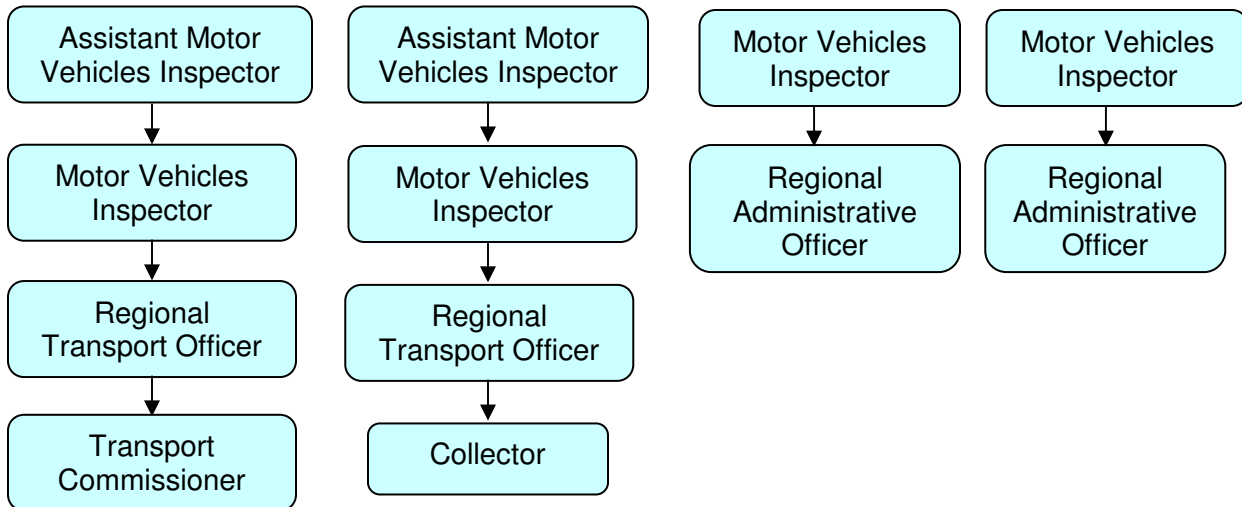
[3] Motor Vehicles Tax

Puducherry

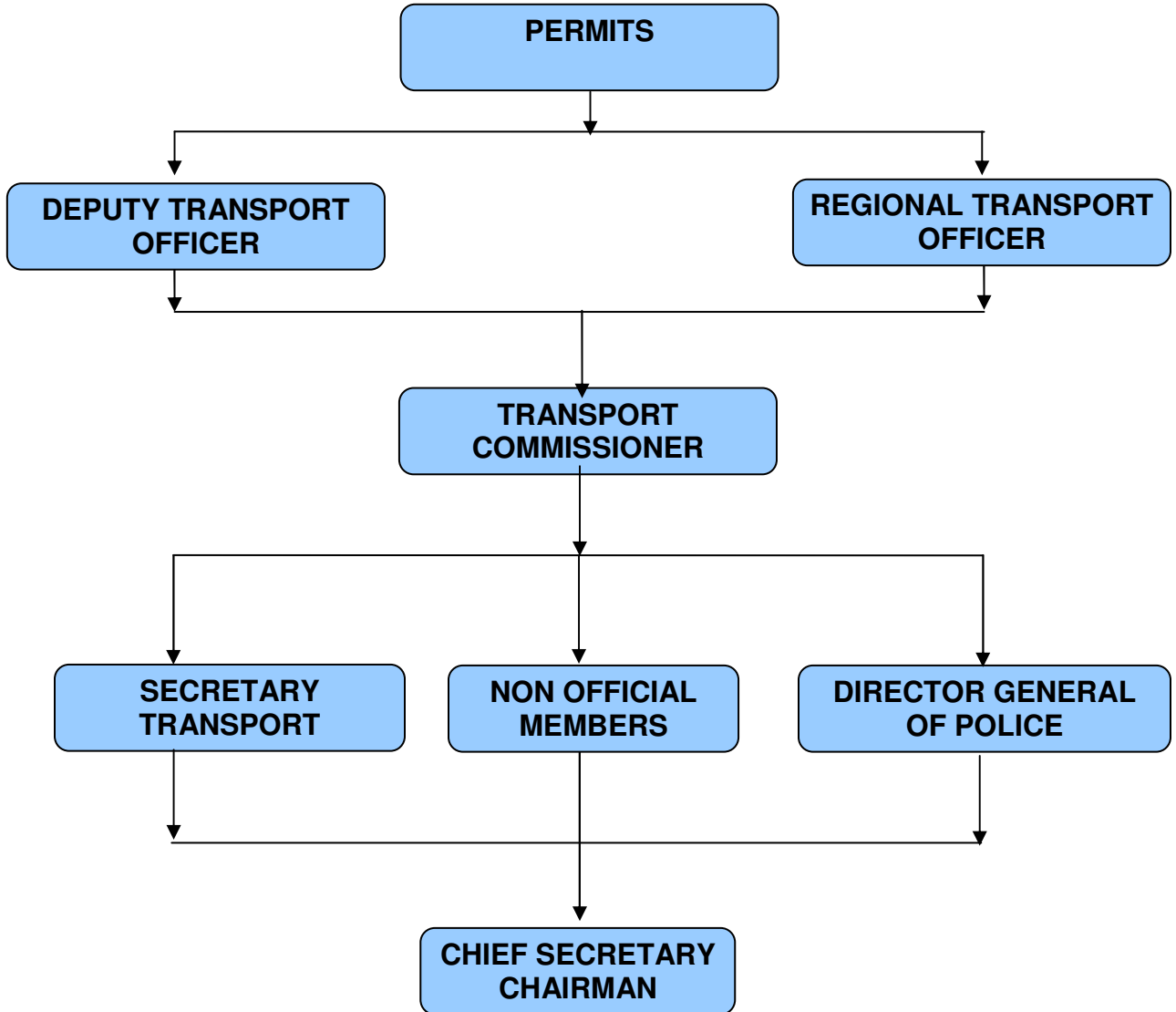
Karaikal

Mahe

Yanam



(4) PERMITS



MANUAL - 4

NORMS SET FOR THE DISCHARGE OF FUNCTION TIME LIMIT

(Please see Section (4) (1) (b)(iv) of RTI Act, 2005)

SL. No.	DESCRIPTION OF SERVICES	No. of Working days
I LICENCE		
1.	Issue of L.L.R	10Days
2.	Issue of Fresh Driving Licence	15 Days
3.	Issue of Conductor Licence	7 Days
4.	Renewal of Driving Licence (Home State)	15 Days
5.	Renewal of Driving Licence (Other State)	20 Days
6.	Grant of Driving School Licence	30Days
7.	Additional Endorsement in Driving Licence	15 Days
8.	Issue of Badge	15 Days
9.	Issue of Duplicate Driving Licence and Conductor Licence	7 Days
II REGISTRATION		
10.	Issue of Temporary Registration Certificate	Same Day
11.	Assignment of Permanent Registration Certificate	Same Day
12.	Issue of Registration Certificate	10 Days
13.	Re-registration of Motor Vehicle	30 Days
14.	Renewal of Registration of Motor vehicles covered 15 years	7 Days
15.	Issue of NOC to the Motor Vehicles transferring to other states	12 Days
16.	Alteration in Motor Vehicles	7 Days
17.	Change of address in the Registration Certificate	7 Days
18.	Hypothecation endorsement in the Registration Certificate	7 Days
19.	Hypothecation termination in the Registration Certificate	3 Days
20.	Issue of Fresh Registration Certificate in the name of financier	30 Days
21.	Issue of Fresh/Renewal of F.C. and Revocation Certificate	2 Days
22.	Issue of Fresh/Renewal Trade Certificate	3 Days
23.	Transfer of Ownership endorsement in the Registration Certificate	3 Days
24.	Design approval for the Trailers	10 Days
III TAX/FC		
25.	Issue of F.C & Renewal	2 Days
26.	Tax assessment for the Transfer vehicles	2 Days
27.	Bilateral Tax endorsement	3 Days
28.	Application for stoppage	2 Days
29.	Stoppage Revocation	2 Days
IV PERMIT		

30.	Issue of Special Permit/Temporary Permit	Same Day
31.	Grant of Countersignature permits	5 Days
32.	Grant of Recommendation letter for countersign Permits	5 Days
33.	Issue of free token	3 Days
34.	Grant of Authorisation for National Permit vehicles	4 Days
35..	Clearance for check report	2 Days
36.	Issue of Part A and Part B permits	7 Days
37.	Surrender of Permit	10 Days
	GOODS CARRIAGE / CONTRACT CARRIAGE	
38.	Grant of Contract Carriage Permit	40 Days
39.	Transfer of Permit for Contract Carriage/Goods carriage	30 Days
40.	Replacement of vehicles in Contract Carriage/Goods Carriage Permit	7 Days
41.	Renewal of permit for Contract/Goods Carriage	10 Days
42.	Regular Permit	10 Days
43.	Issue of Proceedings for permit	15 Days
44.	Authrisation	7 Days
45.	Counter Signature permit Renewal/Replacement/Transfer of Permit	7 Days
46.	Surrender of Permit	15 Days
47.	Temporary Permit	1 Day
48.	Duplicate Permit	7 Days
	STAGE CARRIAGE	
49.	Grant of Goods Carriage Permit	7 Days
50.	Renewal of Stage Carriage Permit	10 Days
51.	Replacement of Stage Carriage Vehicle	7 Days
52.	Endorsement of Replacement of Stage Carriage Vehicles in the Permits	7 Days
53.	Surrender of Stage Carriage Permits	10 Days
54.	Countersignature of Stage Carriage Permit Renewal / Replacement	7 Days
55.	Issue of Stage Carriage Temporary Permit	7 Days
56.	Issue of Stage Carriage Duplicate Permit	7 Days

MANUAL – (5)

Rules, Regulations, Instructions, Manuals and Records for discharging functions

(Please see section 4 (1) (b) (v) of Right to information Act, 2005)

Act, Rules and Regulations for discharging function. :-

1. The Motor Vehicles Act, 1988.
2. The Central Motor Vehicles Rules, 1989.
3. The Pondicherry Motor Vehicles Rules, 1989
4. - The Pondicherry Motor Vehicles Taxation Act, 1967
5. The Pondicherry Motor Vehicles Taxation Rules, 1967
6. Notification of Government of India under Motor Vehicles Act, 1988 / Central Motor Vehicle Rules, 1989
7. Notification of Government of Puducherry under Pondicherry Motor Vehicles Rules, 1989.
8. Decisions and norms prescribed by the State Transport Authority (STA) -
9. Citizen's Charter
10. Inter-State Agreement with Government of Tamil Nadu
11. Inter-State Agreement with Government of Kerala
12. Inter-State Agreement with Government of Andhra Pradesh

MANUAL – (6)

CATEGORIES OF DOCUMENTS

The following Registers/Documents are kept in the Department for its smooth functioning:

I. Establishment Section:

1. Pay Bill Register
2. Contingent Advance Register
3. Advance Register
4. HBA/MCA Register and files
5. Medical Reimbursement Register
6. Tution Fees/CEA Register
7. Stamp Account Register
8. Despatch Register
9. Income Tax Register/Files
10. Cash Book
11. Undisbursed Pay Register
12. Register of Valuables
13. Stock Register
14. Service Book
15. Increment Register
16. Attendance Register
17. CL Register

II. Details of FORMS / Available Forms Prescribed under CMVR,1989

- 1.FORM -1 - Declaration of Physical fitness
- 2.FORM -IA - Medical certificate
- 3.FORM-2 - Application for LLR
- 4.FORM-3 - LLR
- 5.FORM-4 - Application for Licence
- 6.FORM-5 - Driving Licence
- 7.FORM-6 - Book type Driving Licence
- 8.FORM-7 - Lamination card type Licence
- 9.FORM-8 - Application for addition of new class in the D.L
- 10.FORM-9 - Application for renewal of D.L
- 11.FORM-10 - State Register of D.L
- 12.FORM-11 - Driving school Licence
- 13.FORM-12 -Application of Driving school licence
- 14.FORM-13 - Application for Renewal of driving Licence
- 15.FORM-14 - Register showing the enrolment of trainees
- 16.FORM-15 - Register showing the driving hours
- 17.FORM-16 - Application of Trading certificate
- 18.FORM-17 - Form of Trade Certificate
- 19.FORM-18 - Intimation of loss of Trade certificate
- 20.FORM-19 - Register to be maintained by holder of Trade Certificate
- 21.FORM-20 - Application for registration of motor vehicle
- 22.FORM-21 - Sale Certificate
- 23.FORM-22 - Initial certificate of Compliance with Pollution standards etc.,
- 24.FORM-22A- Initial certificate of Compliance with pollution standards etc.(When body is fabricated separately)

- 25.FORM-23 - Certification of Registration
- 26.FORM-24 - Register of motor vehicles
- 27.FORM-25 - Application renewal of R.C.
- 28.FORM-26 - Application for Duplicate of R.C
- 29.FORM-27 - Application for Re-Registration
- 30.FORM-28 - Application of N.O.C
- 31.FORM-29 - Notice of Transfer of ownership
- 32.FORM-30 - Application for intimation of Transfer
- 33.FORM-31- Application for T.O. in the name of person
succeeding to the possession of the vehicle
- 34.FORM-32- Application for T.O. purchased in public
auction
- 35.FORM-33- Intimation of change of address
- 36.FORM-34- Application for HPA/HPN
- 37.FORM-35- Application for HP Termination
- 38.FORM-36- Application for fresh R.C.
- 39.FORM-37 - Notice to vehicle owner
- 40.FORM-38 - Certificate of fitness
- 41.FORM-39 - Letter of authority issued to and authorised
testing station
- 42.FORM-40 - Application form for grant letter of
authority .
- 43.FORM-41 - State register of motor vehicles
- 44.FORM-42 - Application to register vehicles of the Diplomatic
Consulate Officer
- 45.FORM-43 - R.C.to vehicles of the Diplomatic consulate
Officer
- 46.FORM-44 - Intimation of C.A /fresh registration on
behalf of Diplomatic Consulate Officer.
- 47.FORM-45 -Application for T.V. permit
- 48.FORM-46 -Application for authorisation for T.V/N.P
Vehicles

- 49.FORM-47- Authorisation
- 50.FORM-48 - Application for grant of N.P
- 51.FORM-50 - Bill of Loading
- 52.FORM-51 - Certificate of insurance
- 53.FORM-52 - Cover note
- 54.FORM-53 - Exemption for insurance
- 55.FORM-54 - Accident information report
- 56.FORM-55 - Application for approval of foreign insurer
- 57.FORM-56 - Notice to cease to act as guarantor
- 58.FORM-57 - Certificate for foreign insurance
- 59.FORM-58 - Endorsement on certificate of foreign insurance

Forms prescribed under Rent A Cab Scheme,1989

- 60.FORM-1 - Application for grant of license for Rent motor cab (main office)
- 61.FORM-2 - Application for grant of license for Rent motor cab (Branch office)
- 62.FORM-3 - Licence for rent motor cabs (Main office)
- 63.FORM-4 - Licence for rent motor cabs (Branch office)
- 64.FORM-5 - Register to be maintained by Rent motor cab licensee
- 65.FORM-6 -Register to be maintained by Rent motor cab Licencee (If hired to foreigner)
- 66.FORM-7 Complaint book

Forms prescribed under Rent A Motor cycle scheme,1997

- 67.FORM-1 - Application for grant of Licence for Renting motor cycles
- 68.FORM-2 - Licence of Renting Motor cycles
- 69.FORM-3 - Register to be maintained by the Licencee

- 70.FORM-4 - Register to be maintained by the Licencee
(If hired to foreigner)
- 71.FORM-5 - Complaint Book Motor vehicles (All india permit
for Tourist Transport operators) Rules,1993
- 72.The first schedule - Forms of application for issue of
an authorization Certificate
- 73.The second schedule - Authorisation certificate
- 74.The Third schedule - Quarterly Return
- 75.Fourth schedule - Eligibility
- 76.Fifth schedule - Application form for
Recognition as approved Tourist
Transport operator
- 77.Sixth schedule - Certificate of Recognition

III. Forms prescribed under P.M.V.R,1989

- 78.FORM-LLD - Intimation of loss of D.L
- 79.FORM-ATVA - Form of application for authorisation to
drive Tr.vehicle.
- 80.FORM-ATVI - Form of intimation of grant of an
authorisation to drive Transport Vehicle
- 81.FORM-ATV - Form of authorisation to be carried by a
driver Tr.vehicle
- 82.FORM-LBLD - Intimation of loss of Badge
- 83.FORM-L.CON.Tem.A -Form of application for Temp.
Conductor Licence to a driver of stage carriage
- 84.FORM-L.Con.Tem - Temporary Conductor Licence
- 85.FORM-L.Con.A - Form of application for conductor
Licence
- 86.FORM-M.C.Con - Form of medical certificate for a
Conductor
- 87.FORM-L.Con - Conductor Licence
- 88.FORM-L.Con.R.A. - Form of application for renewal of
Conductor Licence
- 89.FORM-L.Con-R-I - Intimation to the L.A. of renewal
of C.L

- 90.FORM-L.Con-L.D - Intimation of loss of C.L. and application for duplicate
- 91.FORM-L.Con.B.L.D - Intimation of loss of conductor badge and application for Duplicate
- 92.FORM-C.R.Temp.A. - Application for Temp. Regn. Certificate
- 93.FORM -C.R.Temp - Temporary certificate of registration
- 94.FORM-C.R.Temp.I.A.-Application for Temporary R.C. of Imported vehicles
- 95.FORM- CFA - Application for certificate of Fitness
- 96.FORM - CFRA - Application for certificate of Fitness
- 97.FORM - C.F.Sub.- Temporary Authorisation permitting use of a vehicle when F.C. has expired
- 98.FORM - C.F.sub.DAM - Temp.Authorisation permitting the use of a damaged vehicle
- 99.FORM - C.F.X -Notice of cancelation of F.C
- 100.FORM - C.F.X.R - Form for restoration of F.C
- 101.FORM - C.F.L.D. - Intimation of loss of R.C
- 102.FORM - C.F.D.AM - Intimation of damage of F.C. & Application for Duplicate
- 103.FORM - C.R.T.I - Communication to R.A. of T.O. of a motor vehicle
- 104.FORM - RMI - Intimation of assignment of new Reg. mark to or R.A
- 105.FORM - N.A.M.V - Notice for alteration in motor vehicle
- 106.FORM - IVS - Intimation of stolen vehicle
- 107.FORM - RVS - Stolen vehicle register maintained by the R.A
- 108.FORM - IVSRI - Intimation of the recovery of the stolen vehicles
- 109.FORM -P.St.C.A - Application for permit of a stage carriage
- 110.FORM - P.co.CA - Application for permit of a contract carriage
- 111.P.GO.C.A. - Application for permit of a Goods carriage
- 112.FORM - P.Temp.A - Application for temporary permit

113.FORM - P.Pr.S.V.A - Application for a permit of P.S.V

114.FORM - P.SP.A -Application for special permit

115.FORM - P.St.C. (PartA) - Permit for stage carriage

116.FORM - P.St.c. (Part B) - Permit for stage carriage

117.FORM - P.CO.C (Part c) - Permit for contract carriage

118.FORM - P.CO.C (Part D) - Permit for contract carriage

119.FORM - P.GO.C (Part A) - Permit for goods carriage

120.FORM - P.GO.C (Part B) - Permit for goods carriage

121.FORM -P.Tem. - Temporary permit

122.FORM -P.Pr.S.V. (part - A) - Permit for P.S.V

123.FORM -P.PV.S.V (Part - B) - Permit for P.S.V

124.FORM -P.SP. - Special permit

125.FORM - T.V.P.(PartA) - permit for Tourist vehicle

126.FORM - T.V.P.(Part B) - permit for Tourist vehicle

127.FORM - N.P.GO.C (Part A) - Permit for Goods carriage

128.FORM - N.P.GO.C (Part B) - Permit for Goods carriage

129.FORM - P.R.A - Application for Renewal of permit

130.FORM - P.Rep.A - Application for replacement of vehicle

131.FORM - P.Tr.A - Joint application for Transfer of permit

132.FORM - P.Tr.D.A - Intimation of the death of permit holder
and Transfer of permit

133.FORM - P.Tr.D.N -Publication in respect of the death
of permit holder

134.FORM - L.Ag.Pu.S.V - License to agent

135.FORM - L.Ag.PU. S.V.A - Application for agent License P.S.V

136.FORM - L.Ag.Go.A - Application for Agents License

137.FORM - L.Ag.Go. - Agent's License

138.FORM - L.Ag.Go.R.A - Application for renewal of agents
license

139.FORM - L.Ag.Go.A - Register to be maintained by an agent

- 140.FORM - Imp.M.V. - Inspection memo issued by AMVI/MVI
- 141.FORM -Tr.APP.A - Application for approval of a
locally manufacturing trailer
- 142. FORM - Ex.M.V.A - Form of application requesting
exemption for carrying loads with projection.
- 143.FORM -EX.M.V. - Orders exempting motor vehicles motor
for carrying loads with projections
- 144.FORM - MACTA - Motor vehicle accident particulars
- 145.FORM - P.S.A - Permit surrender

IV. Forms Prescribed Under P.M.V. Taxation Rules, 1967

- 146.FORM NO.1 - Intimation for Regular payment of tax
- 147.FORM NO.2 - To alter the place of License
- 148.FORM NO.3 - Intimation of payment of tax for
temporary license
- 149.FORM NO.4 - Declaration of alteration to a motor vehicle

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Particulars of any arrangement that exists for consultation

NOT APPLICABLE -

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Statement of Boards / Councils / Committees and other Bodies constituted

(Please see section A (1)(b)(viii) of Right to information Act, 2005)

- (i) The State Transport Authority consists of the following Officers/ Public representative:-

Tvl.

- | | |
|--|----------------|
| 1. Chandra Mohan, I.A.S, Chief Secretary, Puducherry | ... CHAIRMAN |
| 2. S.M.Khannaji, Special Secretary to Govt.(Transport) | MEMBER |
| 3. A. S. Khan, I.P.S., Director General of Police | MEMBER |
| 4. R. Thiruvengadam, Non-Official Member | MEMBER |
| 5. T.Karikalan, Transport Commissioner | SECRETARY |

Thiru A. Vincent Rayar, Deputy Transport Commissioner and Thiru R.Vijayakumar, Regional Transport Officer are the Assistant Secretary – I and II respectively.

- (ii) Road Safety Council constituted vide G.O.Ms.No.7/2007-TD dt.10.03.2008 -
(Enclosed)

GOVERNMENT OF PUDUCHERRY

Abstract

Transport – Constitution of the Road Safety Council for the Transport Department as per the provisions of the Motor Vehicles Act, 1988 – Orders – Issued.

CHIEF SECRETARIAT (TRANSPORT)

G.O.Ms.No. 7/ 2007-TD

Puducherry, dated the 10.03.2008

ORDER: Note No. 35/TD/RTO/PA/2004, dated 23-10-2007 of the Transport Commissioner, Puducherry

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The following notification shall be published in the Official Gazette of Puducherry:-

NOTIFICATION

In exercise of the powers conferred by sub-section (2) of Section 215 of the Motor Vehicles Act, 1988 (Central act No. 59 of 1988), the Lieutenant-Governor, Puducherry is pleased to approve and constitute the “Puducherry Road Safety Council” in the road transport sector in the Union Territory of Puducherry, with the following Official/non-Official members with immediate effect:-

- (1) The Hon’ble Chief Minister
(Minister in-charge of Home and Public Works), Puducherry ... Chairman
- (2) The Hon’ble Minister for Transport, Puducherry ... Member
- (3) The Hon’ble Minister for Local Administration, Puducherry ... Member
- (4) The Chief Secretary to Government-cum-
Chairman, STA, Puducherry ... Member
- (5) The Secretary to Government, PWD , Puducherry ... Member
- (6) The Secretary to Government, LAD, Puducherry ... Member
- (7) The Secretary to Government, Transport & Education, Puducherry ... Member
- (8) Inspector General of Police, Puducherry ... Member
- (9) The Superintendent of Police (Traffic), Puducherry ... Member
- (10) The Superintending Engineer, Electricity Department, Puducherry ... Member
- (11) The Chief Engineer, PWD, Puducherry ... Member
- (12) The Director, Local Administration Department, Puducherry ... Member
- (13) The Managing Director, PRTC, Puducherry ... Member
- (14) One Representative of each Association of Bus Owners
in Pondicherry ... Non-Official Member
- (15) One Representative of each Association of Goods Carriage Owners
in Puducherry Non-Official Member
- (16) One Representative of each Association of Contract Carriage Owners
in Puducherry ... Non-Official Member
- (17) One Representative of each Association of Auto Rickshaw Owners
in Puducherry Non-Official Member
- (18) One Representative of each Association of Vikram-3 Wheel Owners
in PuducherryNon-Official Member
- (19) One Representative of each Association of Bijilli-3 Wheel Owners
in PuducherryNon-Official Member
- (20) President, Voice of Consumer, No.2/47, Cuddalore Road,
Mudaliarpeth, Puducherry-4 Non-Official Member

- (21) One Representative each of the two Non-Government Organisations
to be nominated by the GovernmentNon-Official Member
- (22) Three Prominent persons of the General Public to be nominated
by the GovernmentNon-Official Member
- (23) The Transport Commissioner, Puducherry ... Member-Secretary

2. The Council shall perform the following functions, viz.,:-

- (i) to advise the Government on all matters pertaining to planning and co-ordination of policies, practices and standards of safety in the road transport sector;
- (ii) to formulate and recommend road safety programmes to the Government for implementation by Road Safety Organisation as also other state agencies in charge of Road transport;
- (iii) to suggest areas for research and development, to improve safety aspects in the road transport sector including maintenance of statistics of road accidents and their analysis; and
- (iv) to generally oversee and monitor through the Road Safety Cell, the Road Safety measures undertaken by the Road Safety Organisation/Agencies.

3. The Non-official Members shall hold office for a period of two years.

4. The Council shall decide the procedure and methodology to be adopted for its functioning.

5. The Council shall meet ordinarily once in six months.

//BY ORDER OF THE LIEUTENANT-GOVERNOR//

(S.M. KHANNAJI)
TRANSPORT COMMISSIONER
-cum-
ADDITIONAL SECRETARY TO GOVERNMENT

To
The Director,
Directorate of Stationery & Printing,
Puducherry.

.... With a request to publish the said notification in
next issue of the Official Gazette and to
supply 100 copies thereof to this department
for reference and record.

Copy to:

1. The Chairman and Members of the Road Safety Council
2. The Jt. Secretary to Government of India, Ministry of Surface Transport, New Delhi.
3. The Central Records Branch.
4. Order/spare.

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(Please see Section 4(1) (b) (ix) of R.T.I. Act of 2005)

Directory of Officers and Employees

Sl. No.	Name and Designation	Residence Phone No.	Address
1	T.KARIKALAN TRANSPORT COMMISSIONAR	2254209	A-2, GOVT. QUARTERS, LAWSPET PUDUCHERRY 605008
2	VINCENT RAYAR.A DY.TRANSPORT COMMISSIONER	2228827	518/B, BHARATHI ST, PUDUCHERRY-605001
3	BAKTHAVATCHALAM.V SENIOR ACCOUNTS OFFICER		53, MUTHAYA MUDALIAR ST MUTHIALPET PUDUCHERRY
4	ARUMUGAM .P PROGRAMMER	9751033040	10 KISHORE ILLEM, MARIAMMAN KOIL STREET, PERUNGALORE COLONY, KARAIKALAMPAKKAM POST, 7
5	NITHYANATHAN.S RTO	9443266067 2273118	NO. 1, IV STREET THILAGAR NAGAR PONDYCHERRY-9
6	CHANDRASEKARAN.L SUPERINTENDENT Gr.-I		H-15, HOUSING BOARD QTS. BOOMIYANPET PUDUCHERRY
7	KICHENASSAMY.S SUPERINTENDENT Gr.-I		32, MARIAMMAN KOIL ST. ABISHEGAPAKKAM PUDUCHERRY
8	SOUNDIRASSOU.M SUPERINTENDENT Gr.-I	2660146	30, PADMININAGAR VILLIANUR PONDICHERRY

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
9	KARTHIGEYAN.C DATA PROCESSING ASSISTANT	2252929	84, UNIQUE GREEN VILLA APARTMENTS 8TH CROSS, TAGORE NAGAR PUDUCHERRY-605008
10	ANGALAN.P MOTOR VEHICLE INSPECTOR		NO.15, PLAIZE NAGAR VINOBHA NAGAR EXTN. PUDUCHERRY
11	RAGUNATH.N.K MOTOR VEHICLE INSPECTOR	2240772	PLOT NO.16, III MAIN ROAD LAXMI NAGAR, PONDICHERRY-13
12	SEETHARAMARAJU.K.V MOTOR VEHICLE INSPECTOR	9594506878	14, 8TH CROSS, RAJAJI NAGAR, LAWSPET, PONDICHERRY-8 (2253096)
13	CALIAPERUMAL.V MOTOR VEHICLE INSPECTOR		NO.50, III CROSS ANNAI NAGAR NAVAKULAM, LAWSPET PUDUCHERRY.
14	PRABHAKARA RAO.K.V.V. MOTOR VEHICLE INSPECTOR	9443601967	6, NORTH STREET, NEW SARAM, PONDICHERRY-8 2240454
15	SELVAM GABRIEL.A MOTOR VEHICLE INSPECTOR	9443075366	91 PONNAMBALA MUDALIAR ST MUTHIALPET PUDUCHERRY 2238111
16	RAMESH.V MOTOR VEHICLE INSPECTOR		

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
17	RAJAN.K STENO GR-I		C 22/20 GOVT.QUARTERS LAWSPET, PUDUCHERRY-8
18	MOHAN.R STATISTICAL ASSISTANT		NO.7, JEER NAIDU THOTTAM VAVARAPET PUDUCHERRY-1
19	SINOUVASSAN.V ASST. MOTOR VEHICLE INSP		PLOT NO.28, IST FLOOR IV TH CROSS MOTHILAL NAGAR PUDUCHERRY.
20	DATCHINAMURTHY ASST. MOTOR VEHICLE INSP		
21	SUNDAR M ASST. MOTOR VEHICLE INSP	9443469135	56, VOC STREET SHANMUGAPURAM PUDUCHERRY
22	NADARADJANE P LEGAL ASSISTANT		22, FIRST MAIN ROAD KUARAN NAGAR EXTN. LAWSPET PUDUCHERRY-8
23	PACHAIAPPAN.A ASSISTANT		19 VINAYAGAR KOIL STREET THILASPET PUDUCHERRY
24	SUBBARAYAN M ASSISTANT		82, POORNAMKUPPAM ARIYANKUPPAM PUDUCHERRY 605007

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
25	SOUGOUMARANE.C ASSISTANT		
26	SUBRAMANIAN E ASSISTANT		23, IST CROSS KARUNAKARA PILLAI STREET KUYAVARPALAYAM PUDUCHERRY-13
27	SIVABUSHANAM.E ASSISTANT	9843700334	1, SUBBIAH NAGAR KUDIYIRUPALAYAM PUDUCHERRY 2241736
28	MATHIVANAN.G ASSISTANT		14, ILAVARASAN NAGAR THAVALAKUPPAM PUDUCHERRY
29	ARUMUGAM D ASSISTANT	9786904210	6, AMMAN KOIL STREET CHINNA PET THIRUBUVANAI PUDUCHERRY
30	SANKARAN.P ASSISTANT		NO.9, I CROSS MOHAN NAGAR PUDUCHERRY-605005
31	SULCHANA MARS ASSISTANT		1, MARIAMMAN KOIL ST DUBRAYAPET PUDUCHERRY-1
32	RAMESH.V ASSISTANT		NO.22, ELANGO ST SHAN THI NAGAR LAWSPET PUDUCHERRY-8

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
33	UDHAYARAJ . U DEO		56, AVVAI STREET SENTHIL NAGAR PUDUCHERRY
34	GOUNASSEGARANE.A DEO		10, 2ND CROSS STREET, THAMIZH ANNAI NAGAR, LAWSPET-POST, PONDY-8
35	MALATHI.G STENO GRADE-III		31/A MARIAMMAN KOIL ST VEEMA NAGAR, PODICHERRY-9
36	NALLATHAMBY.T STENO GRADE-III		NO.22, MARIAMMAN KOIL ST MEENATCHIPET PUDUCHERRY-605009
37	SUDHAVASUGI.M UPPER DIVISION CLERK		NO.25, A-BLOCK VIDUTHALAINAGAR MUDALIARPET PUDUCHERRY
38	DJEASSILANE.A UPPER DIVISION CLERK		7, MAIN STREET S.V. NAGAR SOKKANATHANPET PUDUCHERRY
39	SRINOUVASSANE.L UPPER DIVISION CLERK		NO.37, VIVEKANANDA SCHOOLSTREET KOTTAIMEDU, VILLIANUR PUDUCHERRY-605110
40	SELAVAMANI JAGANATHAN.J UPPER DIVISION CLERK		NO.25, SAVARIPADAIYATCHI STREET NILLITHOPE PUDUCHERRY

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
41	PARKUNAN.K UPPER DIVISION CLERK		NO.23 METTU STREET ODIAMPET,VILLIANUR (VIA) PUDUCHERRY-605110
42	MANOGAR.K UPPER DIVISION CLERK		NO.31 SUNDARARASOU ST, LAXMI NAGAR MUDALIRPET-4
43	DASSARADAN.V UPPER DIVISION CLERK		
44	MARAN.B UPPER DIVISION CLERK		344,SATHANI STREET KOSAPALAYAM PUDUCHERRY
45	VINOTHINI.P.S LOWER DIVISION CLERK		28,VELLALAR STREET MUDALIARPET PUDUCHERRY
46	DEIVANAYAGAM.B LOWER DIVISION CLERK		NO.3 ANKALAMMAN KOIL ST. VAMBAKEERAPALAYAM PUDUCHERRY
47	ANNAMALAI.G LOWER DIVISION CLERK		45,SELVARAJ SETTIYAR ST. VAITHIKUPPAM PUDUCHERRY-12
48	ARULMALAR.V LOWER DIVISION CLERK		PLOT NO.105, III MAIN ROA VASANTHA NAGAR PUDUCHERRY

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
49	NARASINGAM.V LOWER DIVISION CLERK		7, MANAPET MAIN ROAD BAHOUR COMMUNE PUDUCHERRY 2615459
50	DHANASEGARAN.D DRIVER		
51	ARUMUGAM.S DRIVER		NO.100, JEEVANANTHAM STREE PUDUCHERRY-1
52	RAVISANDHAR.A DRIVER GR.II		8, 4TH STREET, OULGARET POST, PONDICHERRY-10
53	MAHENDIRARAJ.P BINDER		NO.39, NORTH STREET VEERAMPATTINAM PUDUCHERRY-7
54	SELVAN.V STORE KEEPER GRADE-III		19, MIG FLAT VANIDASAN STREET PUDUCHERRY
55	RAJENDIRAN.S RECORD KEEPER/CLERK		NO.114 PUMP HOUSE STREET GANDHI THIRUNALLUR, UTTHIRAPALAYAM, PUDU-9
56	GUNASEGARANE.K ATTENDER		NO.18, I CROSS PALLA ST, MURUNGAPAKKAM PUDUCHERRY-4

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
57	SOZHAN. N PEON (ACP)		10 MGR STREET JEEVANANDAPURAM PUDUCHERRY
58	VELAYUDHAM.P PEON (ACP)		D-11, VIDUTHALAI NAGAR MUDALIARPET PUDUCHERRY-4
59	PANDURANGAN.K PEON (ACP)		56, MANIAMAN KOIL STREET T.N. PALAYAM & POST, 225, LAKSHMI HOUSE, THAVALAKUPPAM MAIN ROAD,
60	VENKADESAN.P PEON		NO.3, THILLAIMESTRY ST, PUDUCHERRY-605001
61	ALAGESAN. R PEON		101, VTH CROSS STREET, J.J.NAGAR, MOOLAKULAM, PONDICHERRY-10
62	RANGARAJ PEON		P-BLOCK JAWAHAR NAGAR PUDUCHERRY
63	UDHAYAKUMAR S PEON		34, MARIAMMAN KOIL STREET VEEMA NAGAR THILASHPET PUDUCHERRY
64	KALIDASAN.M PEON		NO.AE-2.GOVT. QUARTERS ABDULKALAM NAGAR MUDALIYARPET PUDUCHERRY-4

GOVERNMENT PONDICHERRY
TRANSPORT DEPARTMENT

Sl. No.	Name and Designation	Residence Phone No.	Address
65	VEERAPPAN.G WATCHMAN	2354037	18, VAITHI COUNDER ST., NAINARMANDAPAM, PONDICHERRY-4

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(Please see Section 4(1) (b) (ix) of R.T.I. Act of 2005)

MONTHLY REMUNERATION RECEIVED BY OFFICERS AND EMPLOYEES

Sl. No.	Name	Designation	Total Salary
1	KARIKALAN.T	TRANSPORT COMMISSIONAR (15600-39100)	47907
2	VINCENT RAYAR.A	DY.TRANSPORT COMMISSIONER (9300-34800)	36998
3	BAKTHAVATCHALAM.V	SENIOR ACCOUNTS OFFICER (9300-34800)	38617
4	ARUMUGAM .P	PROGRAMMER (9300-34800)	32457
5	KICHENASSAMY.S	SUPERINTENDENT Gr.-I (9300-34800)	25258
6	SOUNDIRASSOU.M	SUPERINTENDENT Gr.-I (9300-34800)	28450
7	CHANDRASEKARAN.L	SUPERINTENDENT Gr.-I (9300-34800)	28836
8	KARTHIGEYAN.C	DATA PROCESSING ASSISTANT (9300-34800)	25891
9	ANGALAN.P	MOTOR VEHICLE INSPECTOR (9300-34800)	26621
10	RAGUNATH.N.K	MOTOR VEHICLE INSPECTOR (9300-34800)	29816
11	SEETHARAMARAJU.K.V	MOTOR VEHICLE INSPECTOR (9300-34800)	26678
12	DATCHINAMURTHY.M	MOTOR VEHICLE INSPECTOR (9300-34800)	26112

Contin.. Page: 1

Sl. No.	Name	Designation	Total Salary
13	RAMESH.V	MOTOR VEHICLE INSPECTOR (9300-34800)	25712
14	CALIAPERUMAL.V	MOTOR VEHICLE INSPECTOR (9300-34800)	27487
15	PRABHAKARA RAO.K.V.V.	MOTOR VEHICLE INSPECTOR (9300-34800)	27078
16	SELVAM GABRIEL.A	MOTOR VEHICLE INSPECTOR (9300-34800)	28751
17	RAJAN.K	STENO GR-I (9300-34800)	32786
18	MOHAN.R	STATISTICAL ASSISTANT (9300-34800)	27942
19	SINOUVASSAN.V	ASST. MOTOR VEHICLE INSP (9300-34800)	26112
20	SUNDAR M	ASST. MOTOR VEHICLE INSP (9300-34800)	22784
21	NADARADJANE P	LEGAL ASSISTANT (9300-34800)	28751
22	SOUGOUMARANE.C	ASSISTANT (9300-34800)	21935
23	MATHIVANAN.G	ASSISTANT (9300-34800)	21935
24	PACHAIAPPAN.A	ASSISTANT (9300-34800)	23466

Contin.. Page: 2

Sl. No.	Name	Designation	Total Salary
25	SUBBARAYAN M	ASSISTANT (9300-34800)	22145
26	SUBRAMANIAN E	ASSISTANT (9300-34800)	21935
27	RAMESH.V	ASSISTANT (9300-34800)	21935
28	SANKARAN.P	ASSISTANT (9300-34800)	22911
29	ARUMUGAM D	ASSISTANT (9300-34800)	21935
30	SULCHANA MARS	ASSISTANT (9300-34800)	27697
31	UDHAYARAJ . U	DEO (5200-20200)	18854
32	GOUNASSEGARANE.A	DEO (5200-20200)	20952
33	MALATHI.G	STENO GRADE-III (5200-20200)	17647
34	NALLATHAMBY.T	STENO GRADE-III (5200-20200)	17647
35	SUDHAVASUGI.M	UPPER DIVISION CLERK (5200-20200)	16479
36	BARATHAMANI.A	UPPER DIVISION CLERK (5200-20200)	16791

Sl. No.	Name	Designation	Total Salary
37	SELAVAMANI JAGANATHAN.J	UPPER DIVISION CLERK (5200-20200)	16269
38	SRINOUVASSANE.L	UPPER DIVISION CLERK (5200-20200)	16479
39	PARKUNAN.K	UPPER DIVISION CLERK (5200-20200)	15450
40	DASSARADAN.V	UPPER DIVISION CLERK (5200-20200)	17245
41	MANOGAR.K	UPPER DIVISION CLERK (5200-20200)	16269
42	MARAN.B	UPPER DIVISION CLERK (5200-20200)	16113
43	VINOTHINI.P.S	LOWER DIVISION CLERK (5200-20200)	12146
44	ANNAMALAI.G	LOWER DIVISION CLERK (5200-20200)	14662
45	DEIVANAYAGAM.B	LOWER DIVISION CLERK (5200-20200)	14449
46	ARULMALAR.V	LOWER DIVISION CLERK (5200-20200)	12956
47	NARASINGAM.V	LOWER DIVISION CLERK (5200-20200)	15332
48	MAHENDIRARAJ.P	BINDRY ASSISTANT (5200-20200)	17973

Sl. No.	Name	Designation	Total Salary
49	ARUMUGAM.S	DRIVER (5200-20200)	20405
50	DHANASEKARAN.D	DRIVER GR.II (5200-20200)	17394
51	RAVISANDHAR.A	DRIVER GR.II (5200-20200)	18187
52	SELVAN.V	STORE KEEPER GRADE-III (5200-20200)	15088
53	RAJENDIRAN.S	RECORD KEEPER/CLERK (5200-20200)	15471
54	JAYAGANDHI.R	RECORD KEEPER/CLERK (5200-20200)	14804
55	GUNASEGARANE.K	ATTENDER (4440-7440)	13566
56	SOZHAN. N	PEON (ACP) (4440-7440)	13368
57	PANDURANGAN.K	PEON (ACP) (4440-7440)	13356
58	VELAYUDHAM.P	PEON (ACP) (4440-7440)	14892
59	RANGARAJ	PEON (4440-7440)	11152
60	VENKADESAN.P	PEON (4440-7440)	11993

Contin.. Page: 5

Sl. No.	Name	Designation	Total Salary
61	UDHAYAKUMAR S	PEON (4440-7440)	11468
62	KALIDASAN.M	PEON (4440-7440)	10420
63	ALAGESAN. R	PEON (4440-7440)	10420
64	VEERAPPAN.G	WATCHMAN (4440-7440)	9806

MANUAL – (11)

(Please see section 4 (1) (b) (v) of Right to information Act, 2005)

Budget allocation and Plans

During the annual plan 2008 – 09 in order to provide healthy and clean environment in Puducherry, it is proposed to conduct regular pollution test and introduce to the vehicles with latest technique, which will be environmentally friendly. It is also proposed to introduce a new scheme laying of new railway line between Tindivanam and Cuddalore via Puducherry and release of share contribution to the southern railways for laying new railway line between Karaikal – Nagore Broad Gauge Railway line in the annual plan 2008 – 09. It is proposed to intensify the enforcement activities of the department with a view to properly and effectively implement the provisions of the Motor Vehicles Act and Rules and to increase the revenue collection by conduct of special drives. For meeting the traffic needs of cities and towns under public private partnership project a scheme viz. Mass Rapid Transport System has been included in this eleventh five year plan. Setting up of road safety council, conduct of awareness programme, seminars and safety weeks, creation of necessary posts, setting up of check posts at all entry points in Union Territory and establishment of transport complex are proposed.

LIST OF PLAN SCHEMES IMPLEMENTED BY THE TRANSPORT DEPARTMENT

- Strengthening of Transport Department
- Setting up of Road safety Cell
- Strengthening of Revenue Collection Machinery
- Releasing of state share to the Ministry of Railways for laying of new railway line between Tindivanam and Cuddalore via Puducherry.

- Releasing of state share to the Ministry of railway for executing of electrification work in new broad gauge railway line between Villupuram and Puducherry(the electrification work had been fully completed. Whereas final installment of our share has to be given).
- Introduction of Mass Rapid Transport Services(MRTS).
- Releasing of share capital contribution to the Pondicherry Road Transport Corporation(PRTC) (To invest in that Public Sector Undertaking).
- Development of Transport Department Complex at Karaikal.

TARGETS PROPOSED FOR THE ANNUAL PLAN 2008-09

- Introduction of Smart Card for Driving License and Registration of all type of vehicles. This system is likely to be extended for issuing of all type of permits from the next year onwards.
- Introduction of High Security Registration Plate.
- Setting up of Security Network Camera .
- Purchase of computer systems with its accessories to strengthen the existing networking systems.
- Purchase of one document scanner.
- Purchase of Electronic Speed Testing machine.
- Up-gradation of Unit office of this Department at Mahe.
- Purchase of furniture.
- Purchase of one four wheeler to gear-up enforcement machinery and to strengthen/monitor the road safety measures.
- Celebration of Road Safety Week
- Releasing of state share contribution to the Ministry of Railways for laying new railway line between Tindivanam and Cuddalore via Puducherry.
- Releasing of final share amount to the Ministry of Railways for the completed electrification work in the new broad gauge railway line between Villupuram and Puducherry.

- Conduct of feasibility study to introduce the MRTS in Puducherry.
- Releasing of share capital Contribution to PRTC, Puducherry.
- Acquisition of land for the construction of Transport Complex at Karaikal.
- Setting up of 4 nos. check-posts at all entry points of U.T. Puducherry.
- Setting up of 4 check-posts in Puducherry and Karaikal regions viz. Madagadipet, Kanagachettikulam and Kanniakoil in Puducherry and Ambagarathur at Karaikal.

MAJOR AREAS/ACTIVITIES/PROGRAMMES ENVISAGED IN THE ACTION PLAN 2008-09

 THRUST AREAS

 BUDGETARY

 PERSONNEL AND ADMINISTRATIVE MATTERS/ASPECTS

 REVIEW OF GENERAL FUNCTIONS OF THE DEPARTMENT

 MISCELLANEOUS

FIRST QUARTER (APRIL - JUNE)

THRUST AREAS

- Amendment of exiting Puducherry Motor Vehicle Rules.
- Setting up of security networking camera in the office complex.
- Laying of new railway line between Nagore and Karaikal.

BUDGETARY PROGRAM ACTIVITIES

Amendment of exiting Puducherry Motor Vehicle Rules.

Amendment of existing Puducherry Motor Vehicle Rules so as to implement the procedures being followed in New Delhi to authorize the dealers to register the Non-Transport Vehicles and to deliver the R.C. as well to the registered owner at their end for the benefit of public and avoid the hassles in registration procedures. A Draft Notification to this effect has been sent to the Law Department for vetting.

Setting up of security network camera in the office complex.

To watch day-to-day activities/ ongoing works in the office premises and the movement of general public, it has been proposed to set-up security network camera.

Laying of new railway line between Nagore and Karaikal

Land has been acquired for the proposed railway line by the Revenue Authority and handed-over to the Railways authority. The Railways have commenced the work and the same is in progress.

PERSONNEL & ADMINISTRATIVE MATTERS

Adequate staff strength is available in this Department to look-after ongoing process of the above proposed matters.

MISCELLANEOUS

SECOND QUARTER (JULY – SEPTEMBER)

THRUST AREA

- ☞ Introduction of Smart Card for Driving License/Registration of vehicles
- ☞ Introduction of High Security Registration Plate to the vehicles
- ☞ Purchase of computers and its accessories & computer furnitures
- ☞ Purchase of one four-wheeler
- ☞ Payment of final instalment of State share to the Railways for the completion of electrification works in new broad gauge railway line between Villupuram & Puducherry
- ☞ Purchase of steel furniture

BUDGETARY PROGRAM ACTIVITIES

Introduction of smart Card for Driving Licence/R.C

The smart card for Driving Licence and R.C. is highly secured and handy to use. By using this card, the Transport and Police authorities, anywhere in India, can read the history of Driving Licence and R.C. It could not be tampered by anybody. Necessary action will be initiated to get approval from the Government to notify the Request for proposal (REP) during the second quarter.

Introduction of High Security Registration Plates

Necessary tenders have been invited and put-up before the Tender Committee constituted for this purpose. The committee has finalized the tender and a proposal to this effect has been submitted before the government for approval. On approval, the HSRP will be implemented.

Purchase of computers and its accessories & computer furniture

Proposal in this regard is being prepared after adopting usual purchase procedures. The same will be sent to Govt. for getting expenditure sanction during August,2008.

Purchase of one four-wheeler

Preliminary works are being initiated for inviting quotations. Proposal in full shape will be submitted to the government for getting sanction in September, 2008.

Completion of electrification works in new railway line between Villupuram and Puducherry

The electrification works in new broad gauge railway have been fully completed by the Southern railways. As accepted by our administration, the final installment of our share has to be paid to the Southern Railways. A proposal will be sent to Govt. for expenditure sanction during the month of August, 2008.

THIRD QUARTER (October - December)

THRUST AREAS

- Acquisition of land for the construction of Transport Department complex at Karaikal
- Purchase of one document scanner
- Celebration of Road Safety Week

BUDGETARY PROGRAM ACTIVITIES

Acquisition of land for construction of Transport Department Complex at Karaikal

Action to locate the land has already been identified. The Department of Revenue & Disaster Management , Puducherry will be approached for acquisition of the land.

Purchase of one document scanner

The process viz. calling of quotations from the dealers, finalizing the lowest bidder, mooting out of proposals etc., will be completed during the third quarter. Technical opinion of the I.T. Department, Puducherry and NIC, Puducherry will be obtained before effecting the purchase.

Celebration of Road Safety Week

Road Safety Week is proposed to be observed during the month of December, 2008. During the week, various programmes creating awareness about the road safety among the Drivers, students, general public will be conducted. Further, distribution of pamphlets, erecting of hoardings, pasting of poster etc., will also be undertaken.

PERSONNEL & ADMINISTRATIVE MATTERS

Appropriate action will be initiated to fill-up various posts viz. one Motor Vehicle Inspector, one LDC, one Driver and one Peon. The process of posts creation had already been completed.

FOURTH QUARTER(January – March)

THRUST AREAS

Purchase of Electronic Speed Testing Machine
Conduct of feasibility study to introduce MRTS in Puducherry
Up-gradation of Transport Department's unit office at Mahe.
Releasing of share contribution to the PRTC, Puducherry
Releasing of state share to the Ministry of Railways for laying new railway line between Tindivanam and Cuddalore via Puducherry
Setting up of 4 nos. of check-posts in Puducherry and Karaikal regions

BUDGETARY PROGRAM ACTIVITIES

Purchase of Electronic Speed Testing Machine

The process like calling of quotations, finalization of quotations, mooting out of proposals, getting approval/expenditure sanction etc., will be initiated in January, 2009 and completed in March, 2009.

Conduct of feasibility study to introduce the MRTS

Feasibility study and its related works will be undertaken in the fourth quarter.

Up-gradation of Transport Department's Unit Office at Mahe

The existing post of Asst. Motor Vehicle Inspector available now has been upgraded.

Releasing of share capital contribution to the PRTC, Puducherry

An amount of Rs. 1 crore was released to PRTC in the last year. Releasing of share capital for the current year will have to be decided at government level.

Releasing of state share to the Ministry of Railways for laying of new line between Tindivanam and Cuddalore via Puducherry & Nagore and Karaikal.

The Southern Railways is undertaking feasibility study for the new railway line between Tindivanam and Cuddalore via Puducherry. Report/proposal in this regard is awaited from the Southern Railways, Chennai.

Setting up of 4 nos. check-posts in Puducherry and Karaikal regions

4 nos. of check-posts are proposed to be opened in Puducherry and Karaikal regions viz. Madagadipet, Kalapet and Kanniyakoil in Puducherry region and Ambagarathur at Karaikal district. Location of suitable site is under progress.

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Strengthening of Transport Department.

SCHEME NO. 1

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I										
	II. Recurring										
	Salaries	40.30	Nil	36.30	Nil	4.00	Nil	Nil	Nil	Nil	Nil
	Wages	8.96	Nil	8.95	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	OTA	0.05	Nil	0.05	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	DTE	0.11	Nil	0.10	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	OE	29.76	Nil	27.56	Nil	1.00	Nil	0.60	Nil	0.60	Nil
	Advt	7.00	Nil	7.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II	86.18	Nil	79.96	Nil	5.02	Nil	0.60	Nil	0.60	Nil
	Grand Total (Total I + II)	86.18	Nil	79.96	Nil	5.02	Nil	0.60	Nil	0.60	Nil

PHYSICAL TARGETS:

- * Purchase of Electronic speed testing machine.
- * Purchase of furniture for computer system.
- * Purchase of one Generator
- * Paymnet of Salary to existing regular post and wages to part-time clerks and part-time staff.
- * Purchase of one four wheeler.
- * Up-gradation of Transport Unit, Mahe.
- * Purchase of computer and its accessories
- * Purchase of one document scanner

- * Introduction of smart card for Driving Licence and Registration for all type of vehicles
- *Creation of one post of gardener to maintain garden which is to established
- * Creation of one post of Law officer
- *Purchase of furnitures
- * Purchase of Security Network Camera

OUTLAY AT A GLANCE

Sector: Road Transport
 Implementing Department: Transport Department

Total Number of Schemes:
 (Rs. in lakhs)

Sl.No.	Name of the Scheme	Approved Outlay 2008 - 09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
1	Strengthening of Transport Department.	86.18	Nil	79.96	Nil	5.02	Nil	0.60	Nil	0.60	Nil
2	Setting up of Road Safety Cell and Strengthening of Revenue Collection Machinery	9.62	Nil	9.60	Nil	0.02	Nil	Nil	Nil	Nil	Nil
3	State Share to Ministry of Railways for various railway project in Puducherry and Karaikal	51.85	Nil	51.85	Nil	Nil	Nil	Nil	Nil	Nil	Nil
4	Introduction of M.R.T.S.	10.00	Nil	10.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
5	Share Capital Contribution to P.R.T.C.	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
6	Development of Transport Department Complex at Karaikal.	22.35	Nil	Nil	Nil	22.35	Nil	Nil	Nil	Nil	Nil
		180.00		151.41		27.39		0.60		0.60	

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Setting up of Road Safety Cell and Strengthening of Revenue Collection Machinery SCHEME NO. 2

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
I.	Non-Recurring										
	Motor Vehicles	6.00	Nil	6.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I										
II.	Recurring										
	Salaries	2.51	Nil	2.50	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	OE	1.11	Nil	1.10	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	Total-II	3.62	Nil	3.60	Nil	0.02	Nil	Nil	Nil	Nil	Nil
	Grand Total (Total I + II)	9.62	Nil	9.60	Nil	0.02	Nil	Nil	Nil	Nil	Nil

PHYSICAL TARGETS:

- * Purchase of one four wheeler
- * Celebration of Road safety week in the month of December.

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Strengthening of Revenue Collection Machinery.

SCHEME NO. 3

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I										
	II. Recurring										
	Salaries	1.01	Nil	1.00	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	OE	0.11	Nil	0.10	Nil	0.01	Nil	Nil	Nil	Nil	Nil
	Total-II	1.12	Nil	1.10	Nil	0.02	Nil	Nil	Nil	Nil	Nil
	Grand Total (Total I + II)	1.12	Nil	1.10	Nil	0.02	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

- * Setting up of check posts in Puducherry and Karaikal region as follows
 - i) Puducherry Region: Kanagachettikulam, Madagadipet, Kanniyakoil
 - ii) Karaikal Region : Ambagarathur
- * Purchase of one four wheeler
- * Acquisition of land for four check posts.
- * Construction of sheds for four check posts.
- * Purchase of 4 Nos of weighing bridge of 35 M.T capacity.
- * Purchase of computer systems and furnitures.

IMPLEMENTING DEPT: Transport

SECTOR:Road Transport

1 NAME OF THE SCHEME: State Share to Ministry of Railways for various Railway project in Puducherry and Karaikal regions SCHEME NO. 4

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
I.	Non-Recurring										
		51.85	Nil	51.85	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I	51.85	Nil	51.85	Nil	Nil	Nil	Nil	Nil	Nil	Nil
II.	Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II										
	Grand Total (Total I + II)	51.85	Nil	51.85	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

* Releasing of share contribution to the Southern Railways for laying new Railway line between Tindivanam and Cuddalore via Puducherry.

* Releasing of state share to the Southern Railways for electrification works in the railway line between Villupuram and Puducherry .

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Matching Grant for Railways for Electrification

SCHEME NO. 5

2 DETAILS OF EXPENDITURE FOR OUTLAY 2007 -2008

(Rs. Lakh9

Sl. No.	Expenditure Details	Outlay 2007-08		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I										
	II. Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II										
	Grand Total (Total I + II)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

Nil (Project Completed)

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Share Capital Contribution to P.R.T.C.

SCHEME NO. 5

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	II. Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II										
	Grand Total (Total I + II)	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

* Releasing of share capital contribution / Assistance to the P.R.T.C.

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Introduction of Mass Rapid Transport System (MRTS)
7

SCHEME NO.

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008 -2009

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
		2.00	Nil	2.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I	2.00	Nil	2.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	II. Recurring Adveritsing & Pub. Contribution										
		6.00	Nil	6.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	OE	2.00	Nil	2.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II	8.00	Nil	8.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Grand Total (Total I + II)	10.00	Nil	10.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

* Conduct a feasibility study to introduce the MRTS in Puducherry.

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: State Share to Ministry of Railways for laying of new railway line between Nagore & Karaikal
NO. 8

SCHEME

2 DETAILS OF EXPENDITURE FOR OUTLAY 2007 -2008

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2007-08		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
		25.00	Nil	25.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I	25.00	Nil	25.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	II. Recurring										
		Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II										
	Grand Total (Total I + II)	25.00	Nil	25.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

* To release share contribution to the Southern Railways for laying new Railway line between Karaikal and Nagore.

IMPLEMENTING DEPT: Transport

SECTOR: Road Transport

1 NAME OF THE SCHEME: Development of Transport Department Complex in Karaikal.

SCHEME NO. 9

2 DETAILS OF EXPENDITURE FOR OUTLAY 2008-09

(Rs. Lakh)

Sl. No.	Expenditure Details	Outlay 2008-09		Puducherry		Karaikal		Mahe		Yanam	
		Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP	Total	SCSP
1	2	3	4	5	6	7	8	9	10	11	12
	I. Non-Recurring										
	OE	20.00	Nil	20.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-I	20.00	Nil	20.00	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	II. Recurring										
	OE	2.35	Nil	2.35	Nil	Nil	Nil	Nil	Nil	Nil	Nil
	Total-II										
	Grand Total (Total I + II)	22.35		22.35	Nil	Nil	Nil	Nil	Nil	Nil	Nil

3. PHYSICAL TARGETS:

* Acquisition of land for the constuction of the Transport Complex.

MANUAL - 12

Subsidy Programmes, amount allocated and details of programmes

NOT APPLICABLE

oOo

Manual – 13

(Please See Section (4) (1) (xiv) of RTI Act, 2005)

Particulars of recipients of concessions, Permits or authorizations granted

- ✓ Motor vehicles tax exemption for battery operated vehicles for 5 years from the date of registration.
- ✓ 25% fee exemptions for SC/ST applicants, while applying for permit.
- ✓ Motor vehicles tax exemption for Tractor and Trailer, used for agriculture purpose.

oOo

Manual – 14

(Please see section (4)(1)(b)(xiv) of RTI Act, 2005)

Information available in Electronic Form

A separate web site <http://transport.puducherry.gov.in> is created for Transport Department, Puducherry. The web site contains the following information.

- About Transport Department.
- Organization chart.
- Services rendered to the citizen
- Citizen Charter.
- Fees Structure for Licence/ Registration/Permits.
- Tax structure /Rate of penalties.
- Time Limit for various services
- Downloadable forms'
- Tips for Road Safety.
- Road Traffic signals.
- The Right to Information Act - 2005
- The Puducherry Motor Vehicles Taxation Act, 1967.
- The Puducherry Motor Vehicles Taxation Rules, 1967.
- The Motor Vehicle Act, 1988 Central Motor Vehicles Rules, 1989.and the Pondicherry Motor Vehicles Rules 1989.
- The notification issued by the State government.
- Contact us
- Tamil Version of Citizen Charter
- Updated current Registration Number

Manual – 15

(Please see section (4)(1)(b)(xiv) of RTI Act, 2005)

The Particulars available to citizens for obtaining information

1. Information Counter or Reception counter is available to guide the Citizen.
2. Kiosk Information Systems is available in the gallery to view the following details
 - a. How to apply for all services render of through this department.(English and Tamil version)
 - b. Current status of the Vehicle particulars and Tax details.
 - c. Tax and Fees Structure.
3. Separate counter for distribution of forms to the citizens
4. Citizens' Charter through which public can know all the information about the procedure of submitting of applications to get Driving Licence / Vehicle Registration and issuing of permits etc. has been published.
5. In order to enable the General Public to get the required information, the Deputy Transport Commissioner, in case of Puducherry, the Regional Transport Officer for Karaikal, the Motor Vehicle Inspector for Mahe / Yanam have been appointed as the Public Relation Officers.
6. Notice Boards are erected in the premises of the Department in which the correct rates and timings for various services have been displayed for easy understanding of the General Public.

7 A separate web site <http://transport.puducherry.gov.in> is created for Transport - Department, Puducherry. The web site contains the following information.

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- Tax structure /Rate of penalties.
- Time Limit for various services
- Downloadable forms'
- Tips for Road Safety.
- Road Traffic signals.
- The Right to Information Act - 2005
- The Puducherry Motor Vehicles Taxation Act, 1967.
- The Puducherry Motor Vehicles Taxation Rules, 1967.
- The Motor Vehicle Act, 1988 Central Motor Vehicles Rules, 1989.and the Pondiherry Motor Vehicles Rules 1989.
- The notifications issued by the State government.
- Contact us
- Tamil Version of Citizen Charter
- Registration of Motor vehicles and allied services
- Driving licence and allied services

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Name and Designation of Public Information Officers

(Please see section (4)(1)(b)(xiv) of RTI Act, 2005)

Sl. No.	Name	Designation	STD Code	Phone Number		Fax	E-mail	Address
				Office	Home			
<u>I. FIRST APPELLATE AUTHORITY (For U.T. of Puducherry)</u>								
01.	Thiru T.Karikalan	Transport Commissioner	0413	2280130 2280170	2254209	2280130	tc.pon@nic.in	A-2, Govt. Qtrs, Lawspet, Puducherry -6.
<u>II. PUBLIC INFORMATON OFFICERS:- (For Puducherry Region)</u>								
02.	Thiru A.Vincent Rayar	Under Secretary to Govt. (Tr.) (Transport Sectt. & Estt matters of Transport Dept in Puducherry region)	0413	2280170	2228827	2280130	-	518/B, Bharathi Street, Puducherry – 1.
03.	Thiru S.Nithyanathan	Regional Transport Officer (Subjects relating to MVI Acts / Service section – Puducherry region)	0413	2280170	2278118	2280130	-	No.1, 4 th street, Thilagar Nagar, Puducherry-9.
<u>III. PUBLIC INFORMATON OFFICER:- (For Karaikal Region)</u>								
04.	Thiru. V.Vijayaraghavan	Regional Transport Officer	04368	222729	2332704	222025	-	7 th Calve Bangala, 3 rd Street, Puducherry
<u>IV. PUBLIC INFORMATON OFFICER:- (For Mahe Region)</u>								
05.	Thiru. P.Datchinamurthy	Motor Vehicle Inspector	0490	2332560	--	2332960	-	
<u>V. PUBLIC INFORMATON OFFICER:- (For Yanam Region)</u>								
06.	Thiru. V.Raymond Fernandez	Motor Vehicle Inspectors	0884	2321223	--	2321843	-	

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Other informations

- NIL - -

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