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PONDICHERRY INSTITUTE OF POST MATRIC TECHNICAL EDUCATION (PIPMATE)
(Sponsored by the Government of Puducherry)
LAWSPET, PUDUCHERRY – 605 008.

No. A-40014/7/2024

NOTIFICATION

Sub: PIPMATE – Applications for engaging Consultant on Contract basis in the grade of UDC from the Retired officials – Called for - Reg.

****

Applications are invited from the retired Upper Division Clerk (UDC) for engagement as Consultants on contract basis in the grade of UDC for a period of six months (shall be extended in six monthly periods not exceeding a maximum of 2 to 5 years or till attaining the age of 65 years) in the Office of Pondicherry Institute of Post Matric Technical Education (PIPMATE), Lawspet, Puducherry as detailed below. The selection procedure, other terms and conditions of the engagement of the Consultant will be as per guidelines stipulated in the I.D.Note/Memorandum No.463324/FD/F3/2014, dated 11-09-2014 and 01-12-2022 of the Finance Department, Puducherry.

Sl. No.	Name of the Office	No. of UDC post
1	The O/o Pondicherry Institute of Post Matric Technical Education (PIPMATE)	01 (Establishment and Accounts Section)

2. On selection, the Officials shall execute an agreement in the prescribed form. The appointment of consultant shall be purely of temporary basis against the specific jobs and the appointment will be cancelled at any time without assigning any reasons thereof. The duly filled in application form , as prescribed in the Annexure – I (copy enclosed), may be submitted to the Member Secretary, Pondicherry Institute of Post Matric Technical Education (PIPMATE), Lawspet, Puducherry- 605 008 on the envelope **"APPLICATION FOR THE POST OF CONSULTANT"**on or before 25-10-2024. The terms and conditions of engagement of retired Govt. Officials as Consultant is enclosed in Annexure to this Notification.

(AMAN SHARMA)
MEMBER SECRETARY

To
1.The Director of Information and Technology, Puducherry. …. With a request to upload the Notification in the Official Website of Govt. of Puducherry.

2.The Web Master, DHTE, Puducherry. …. With a request to upload in Website.

Terms and Conditions for engagement of retired Govt. Officials as Consultant on contract basis in the grade of Upper Division Clerk to Office of the PIPMATE

Qualification and Experience	This shall depend upon the exact requirement of the concerned Government Departments for engagement of consultant.
Service to be performed	Establishment and Accounts
Period of Engagement	The engagement shall be for period of six months and shall be extended in six monthly periods not exceeding a maximum of 2 to 5 years or till attaining the age of 65.
Desirable	Having Computer Knowledge
Age Limit	Maximum age limit will be 65 years.
Fee & Allowances	The engagement will be on Full Time basis and the fee shall be equal to Last Pay Drawn minus Pension and Dearness Allowances. No allowances admissible except TA on Official Tour at the rates applicable to Govt. Officer holding equivalent post on regular bais.
Leave	Twelve (12 days) in calendar year on pro-rata basis and other conditions stipulated in the I.D. Note/Memorandum dated 11-09-2014 & 01-12-2022 applies.
Nature of engagement	The engagement of Consultant shall be purely on temporary basis subject to execution of the Agreement appended to the above said I.D. Note. The appointment will be cancelled at any time by the employer without assigning any reasons thereof.
Mode of Selection	Applications received shall be shortlisted by the Consultancy Evaluation Committee of PIPMATE and subject to the approval of Government.
Others	The other terms and conditions of the agreement shall be in accordance with the I.D.Note/Memorandum No.46324/FD/F3/2014, Dated 11-09-2014 and 01-12-2022 of the Finance Department, Puducherry. On Selection, the officials shall execute an agreement in the prescribed form. All expenses towards stamp duty, etc., on this agreement shall be borne by the individual.

ANNEXURE – I

PROFORMA

APPLICATION FOR ENGAGEMENT OF RETIRED GOVERNMENT OFFICIALS AS CONSULTANTS IN GOVERNMENT DEPARTMENTS/AUTONOMOUS BODIES

<table>
<tr><td>1</td><td>Name</td><td colspan="4"></td></tr>
<tr><td>2</td><td>Date of Birth</td><td colspan="4"></td></tr>
<tr><td>3</td><td>Address for Communication</td><td colspan="4"></td></tr>
<tr><td>4</td><td>Contact Number</td><td colspan="4"></td></tr>
<tr><td>5</td><td>E-mail ID</td><td colspan="4"></td></tr>
<tr><td>6</td><td>Particular of Government Service</td><td colspan="4"></td></tr>
<tr><td>(i)</td><td>Date of Joining in Govt. Service</td><td colspan="4"></td></tr>
<tr><td>(ii)</td><td>Date of retirement and the post in which retired</td><td colspan="4"></td></tr>
<tr><td>(iii)</td><td>Name of the Department/Organisation from which retired</td><td colspan="4"></td></tr>
<tr><td>(iv)</td><td>Last Pay Drawn (Copy of the PPO to be enclosed)</td><td colspan="4"></td></tr>
<tr><td>7</td><td>Educational Qualification</td><td colspan="4"></td></tr>
<tr><td>8</td><td>Details of Knowledge in Computer</td><td colspan="4"></td></tr>
<tr><td>9</td><td>Brief particulars of experience with nature of duties performed</td><td colspan="4"></td></tr>
<tr><td rowspan="3">10</td><td rowspan="3">Name of the Ministry/Department</td><td colspan="2">Period</td><td>Post held</td><td>Nature of Work</td></tr>
<tr><td>From</td><td>To</td><td rowspan="2"></td><td rowspan="2"></td></tr>
<tr><td></td><td></td></tr>
<tr><td>11</td><td>Additional Information if any, in support of the suitability of the post and place to which applied</td><td colspan="4"></td></tr>
</table>

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

Signature of the Applicant

Place:
Date: