

**PONDICHERRY INDUSTRIAL PROMOTION DEVELOPMENT
AND INVESTMENT CORPORATION LIMITED
(A Government of Puducherry Undertaking)**

No.PIPDIC/Admn./376/2020

Date:

NOTICE/CIRCULAR

Sub: Engagement of Consultants on contract basis in the grade of
Superintendent and Assistants – Applications from the retired –
Called for – Reg.

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Applications are invited from the retired Superintendents and Assistants for engagement as Consultant Administration/Establishment on contract basis for period of Six Months (extendable upto two years or curtailed till the necessity therefore ceases whichever is earlier) in Pondicherry Industrial Promotion Development and Investment Corporation Limited.,(PIPDIC), (A Government of Puducherry Undertaking), (Administration/Establishment Section). The selection procedure and other terms and conditions of the engagement of the consultant will be as per guidelines stipulated in the I.D. Note/Memorandum No.46324/FD/F3/2014 dated 11/09/2014 of the Finance Department, Puducherry. Copy of the same is enclosed its annexure to this Notice/Circular.

2. Minimum one year of service in the post of Superintendent or 5 years as Assistant in the Government of Puducherry is essential and the applicant is expected to have expert knowledge in the field of Establishment/Administration, C.C.S & other service rules Office Management etc. Priority shall be given to those who are having experience in the Government of Puducherry. Other assignments relating to the functioning of PIPDIC may also be entrusted to the consultants according to experience and qualifications as directed by the higher authorities of this Corporation from time to time

3. The engagement of Consultant will be on Full time basis and the Consultant Fees for the retired Government official shall be equal to Last Pay Drawn minus Pension and Dearness Allowances. The leave as applicable to the Corporation employees i.e. 8 Days Casual Leave, 2 Days Restricted Holidays are allowed in a year and five working days in a week and Saturday and Sunday are weekly off.

4. The willing and eligible retired persons Government of Puducherry officials (Superintendent and Assistant-Retired) may submit their application in the prescribed format enclosed and addressed to the Managing Director, Pondicherry Industrial Promotion Development and Investment Corporation Limited., No.60, Romain Rolland Street, Puducherry-605 001 latest by **5.00 P.M. on 15/12/2020 duly written on the top of the envelope that application is for Engagement of Consultant (Administration) in PIPDIC Ltd., Puducherry.**

**G. SATHIYAMURTHY, I.F.S.,
MANAGING DIRECTOR**

**PONDICHERY INDUSTRIAL PROMOTION DEVELOPMENT
AND INVESTMENT CORPORATION LIMITED
(A Government of Puducherry Undertaking)**

No.60, Romain Rolland Street,
Puducherry – 605 001.
Website: www.pipdic.in

Tel. No. : 2335116, 2334064, 2334606
2338491, 2333938, 2337031
Email : Info@pipdic.com

No.PIPDIC/Admn./376/2020

Date: _____

NOTE

Sub: PIPDIC – Estt. – Publishing of Advertisement – Reg.
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The advertisement matter which has to be published in **smaller size i.e. 6x6 cm size (36 sqcm)** in any **two of the leading Tamil newspaper covering Puducherry Regions** is forwarded herewith. The bills in favour of MD, PIPDIC Ltd., Administration/Establishment Section, Puducherry may be raised with advance stamped receipt for the above along with published papers two copies of advertisement done, so as to settle the advertisement charges.

**G. SATHIYAMURTHY, I.F.S.,
MANAGING DIRECTOR**

Encl: As above.

To

The Assistant Director Press,
Directorate of Information & Publicity Department,
Puducherry-605 001.

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| 1.The Director of Information Technology,
Chief Secretariat, Puducherry. | - with a request to upload the
Notice/Circular in the Official
Website Government of
Puducherry. |
| 2.The NIC, Puducherry | - with a request to upload the
Notice/Circular in the Official
Website Government of
Puducherry. |
| 3.The Manager (EDP),
PIPDIC Ltd., Puducherry. | - to upload the Notice/Circular
in the PIPDIC Website. |

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Sl.No.	Description
1.	Applications are invited from the retired Superintendent and Assistants for engagement as Consultant (Administration/Establishment) on contract basis for period of Six months (extendable upto two years or curtailed till the necessity therefore ceases whichever is earlier) in Pondicherry Industrial Promotion Development and Investment Corporation Limited., (PIPDIC) (A Government of Puducherry Undertaking), Administration/Establishment Section, Puducherry.

Further, the details in this regard can be seen at www.pipdic.in and also in the official website of Government of Puducherry.

**G. SATHIYAMURTHY, I.F.S.,
MANAGING DIRECTOR**

ANNEXURE - I

PROFORMA

APPLICATION FOR ENGAGEMENT OF RETIRED GOVERNMENT SUPERINTENDENT AND ASSISTANT AS CONSULTANTS IN GOVT.DEPARTMENT/AUTONOMOUS BODIES

1. Name :
2. Date of Birth :
3. Address for communication :
4. Contact Number :
5. E-mail id :
6. Particulars of Government Service :
 - 6.1. Date of Joining in Govt. Service :
 - 6.2. Date of retirement and the Post in which retired :
 - 6.3. Name of the Department/ Organization from which Retired :
 - 6.4. Last Pay drawn (Copy of PPO to be enclosed) :
7. Educational Qualification :
8. Details of knowledge in Computer :
9. Brief Particulars of Experience with:
Nature of duties performed
(starting from last appointment)

Recent
passport
size
photo to be
pasted here

Sl. No.	Name of the Ministry/Dept.	Period		Post held	Nature of work
		From	To		

10. Additional information if any in Support of the suitability of the post :

Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

Place :

Date :

Signature of Applicant