

No.A-41/2/2025-O/o. the SUPERINTENDENT(PLANNING) )115)  
GOVERNMENT OF PUDUCHERRY  
PLANNING AND RESEARCH DEPARTMENT

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Puducherry, 21-11-2025

NOTIFICATION

ENGAGEMENT OF RETIRED OFFICER AS CONSULTANT IN THE  
PLANNING AND RESEARCH DEPARTMENT, PUDUCHERRY

The Planning and Research Department, Puducherry intends to engage One officer, retired from Govt. of Puducherry in the grade of Deputy Director / Joint Director as Consultant on Contract basis initially for a period of six months on full time basis in the Planning and Research Department, Puducherry, as detailed below:

Sl. No.	Name of the Post	No. of consultant to be engaged	Eligibility to apply
1.	Consultant	1 (One)	<p>Retired officer not below the rank of Deputy Director / Joint Director.</p> <p><u>Essential:</u></p> <p>Having experience in, Project implementation or field research relating to Planning Development / Development related projects / Programme implementation in any sector / Data collection, compilation, analysis and interpretation of data / Research or Investigation work / formulation of Planning and Budgeting Process / Planning Methodology / Planning and devolution / Zero Base Performance Budgeting.</p> <p><u>Desirable:</u></p> <p>i. Master's degree in Economics / Statistics / Mathematics / Commerce from a recognized University.</p> <p>ii. Having experience in E-office portal.</p>

.....2/-

i.	Age limit to apply : Not exceeding 65 years.
ii.	The application form is prescribed in the Annexure – I.
iii.	Last date for receipt of application : 15.12.2025.
iv.	The duly filled in application form shall be superscribed on the envelope as “APPLICATION FOR ENGAGEMENT AS CONSULTANT IN PLANNING AND RESEARCH DEPARTEMTN, PUDUCHERRY” and sent only by post to reach the office of the Director of Planning and Research Department, No.505, Kamaraj Salai, Saram, Puducherry – 605 013 <u>on or before the last date fixed above.</u>
v.	The engagement is on full time basis and he/she will be paid remuneration as per the rules in force.
vi.	The decision of the Competent Authority regarding selection of candidates will be final and no representation will be entertained in this regard.
vii.	Applications incomplete in any aspect will be summarily rejected.
viii.	The Competent Authority also reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason or giving notice.

## 2. Terms and Conditions :

i.	The consultancy service will be on full time basis initially for a period of six months and consultancy remuneration will be paid as per the rules in force.
ii.	The other terms and conditions of the agreement shall be in accordance with the I.D.Note/Memo.No.46324/FD/F3/2014, dated 11.09.2014 & 01.12.2022 of the Finance Department, Puducherry.
iii.	On selection, the consultant shall execute an agreement in the prescribed form (Annexure – II). All expenses towards stamp duty, etc., on this agreement shall be borne by the individual.
iv.	The engagement as Consultant shall be purely on temporary nature against the specific job and the same will be cancelled at any time without assigning any reasons thereof.
v.	TA/DA on official tour will be paid as per the entitlement.

Digitally signed by  
R Sheela  
R SHEELA  
Date: 21-11-2025  
DIRECTOR (PLANNING)  
12:11:42

To

1. The EDP Section,  
Planning and Research Department,  
Puducherry.

--- with a request to upload the  
Notification in the Department's  
website.

✓ 2. The Director,  
Directorate of Information Technology,  
Puducherry.

----- With a request to upload the  
Notification in the Official Website  
of Government of Puducherry.

3. Notice Board / Spare copy.

Copy to:

1. P.S. to Commissioner-cum-Secretary to Govt.(Planning),  
Puducherry.

2. P.S. to Director (Planning),  
Puducherry.

**ANNEXURE-I**

**PROFORMA**

**Recent** passport size  
photo to be pasted  
here

**APPLICATION FOR ENGAGEMENT OF RETIRED GOVT.OFFICIALS AS  
CONSULTANTS IN GOVT. DEPARTMENTS**

1. Name :
2. Date of Birth :
3. Address for communication :
4. Contact Number (Mobile) :
5. E-mail id :
6. Particulars of Government service
  - i. Date of joining in Govt. Service :
  - ii. Date of retirement and the post in which retired.
  - iii. Name of the Department/Organisation from which retired:
  - iv. Last pay drawn(copy of PPO to be closed):
7. Educational Qualification :
8. Details of knowledge in computer :
9. Brief particulars of experience with nature of duties performed(starting from last appointment)

Sl.No.	Name of the Department	Period		Post held	Nature of Work
		From	To		

10. Additional information if any,  
in support of the suitability of the post:

### Declaration

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement.

Signature of Applicant

Place :

Date :

ANNEXURE-II

PROFORMA FOR AGREEMENT TO BE WITH  
THE CONSULTANT ENGAGED ON  
CONTRACT BASIS

This AGREEMENT on this day of \_\_\_\_\_  
\_\_\_\_ BETWEEN the PRESIDENT OF INDIA through the Director of School Education, Puducherry (hereinafter called the Employer which expression shall unless excluded by or repugnant to the context, be deemed to include his successors in office and assigns) of the one part and \_\_\_\_\_ Name and address) (hereinafter called the Appointee) of the other part.

WHEREAS, the Employer is desirous to have the services of the Appointee to engage him/her as full time/part time Consultant on contract basis in the \_\_\_\_\_ Department (hereinafter called the said Department) and he shall attend the works pertaining to \_\_\_\_\_ (Nature of works) and also any other assigned by the employer.

AND WHEREAS the Appointee having agreed to take up the assignment as full time/part time Consultant on contract basis and having reported for duty on \_\_\_\_\_ and the Employer willing to engage the Appointee in the aforesaid capacity for a period of six months or till the necessity therefore ceases, whichever is earlier on the terms and conditions hereafter appearing.

NOW, THEREFORE THIS AGREEMENT as under:

- i. The Consultancy service will be on a full time / part time basis..
- ii. This agreement will be for a period of six months from the date of engagement.
- iii. The Appointee will be paid a total remuneration of Rs. \_\_\_\_\_ (Rupees in words) per month.
- iv. TA / DA on official tour will be paid as per the entitlement to his/her counterpart in Government.
- v. The appointee is entitled for leave of 12 days in a calendar year on prorata basis.
- vi. All expenses towards stamp duty, etc. on this agreement shall be borne by the individual.
- vii. He will report to the \_\_\_\_\_ (Officer concerned).

IN WITNESS WHERE OF the parties here to have signed the Agreement the day and year first above written.

Witness 1.

2.

Director (Planning)  
For and behalf of President of India  
(Employer)

Consultant (Appointee)