

PUDUCHERRY ADIDRAVIDAR DEVELOPMENT CORPORATION LIMITED
(A Government of Puducherry Undertaking)
3rd Floor, ADW & STW Department Building, Thattanchavady, Puducherry –605 009

**Expression of Interest Document for Coaching for
NEET during 2020-21**

Free Training Scheme for the Candidates belonging to Scheduled Caste and Scheduled Tribe.

1. OBJECTIVE:-

The objective of the scheme is to assist students belonging to the Scheduled Caste and Scheduled Tribe Communities by way of coaching for the following:-

National Eligibility cum Entrance Test (Undergraduate)	NEET
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2. ELIGIBILITY TO THE INSTITUTIONS:-

The following types of Institutions will be eligible for applying Expression of Interest: -

- i) All Institutes in the Government Sector, including Universities and autonomous bodies, engaged in coaching activities.
- ii) Universities / Colleges in private sector engaged in coaching activities, including deemed Universities.
- iii) Institutes in the private sector engaged in providing coaching in private sectors, which are trusts, companies, partnership firms, or societies registered under the relevant law, preferably of relevant industry bodies or institutes identified by them.
- iv) Trusts having many coaching centre under different name and style may also apply in the name of the coaching centre only.
- v) PADCO reserves the right to forfeit / withhold the EMD / Security Deposit and fee if any due to the coaching centre if at any time the document / records furnished by the coaching institute is found to be false / forged / not genuine and is prepared with an intention to obtain coaching orders from PADCO. Further the coaching centre is liable to be blacklisted and the Government Departments / Government aided institutions will be informed about the blacklisting. In addition coaching centre is liable for civil and criminal action.
- vi) The coaching centre must be in existence for a minimum period of three years as on 01.04.2017 (evidence should be produced).
- vii) The coaching centre should have an average annual turnover of Rs.25.00 lakhs during the last 3 years i.e. 2017-18, 2018-19 & 2019-20 (Balance sheet for 3 years i.e., 2017-18, 2018-19 & 2019-20 with IT return i.e., 2017-18, 2018-19 & 2019-20 should be furnished). The turnover / IT Return in the name of Trust / Company will be accepted on production of sufficient document that the coaching centre comes under the Trust / Company.
- viii) The coaching centre should have requisite infrastructure like premises, library, requisite equipment etc. to conduct training.
- ix) The coaching centre should have the required number of qualified faculty members on its pay roll.

- x) The coaching centre should have good track of success of candidates coached (Evidence to be produced). Coaching centre having better success rate will be given priority.

3. ELIGIBILITY FOR CANDIDATES / STUDENTS:-

THE CANDIDATES BELONGING TO SCHEDULED CASTE & SCHEDULED TRIBE, WHO ARE PURSUING 12TH STANDARD IN HIGHER SECONDARY SCHOOLS WILL BE SELECTED BY CONDUCTING NECESSARY ENTRANCE TEST.

4. PAYMENT OF COACHING FEE:-

- i) 100 % coaching fee will be provided for the coaching by the Department of Adiravdar Welfare and Scheduled Tribe Welfare.
- ii) The coaching fee shall include the cost of study materials and the cost of Compact Disc (CD) containing the recorded teachings by the professional faculties on the relevant subjects which are to be supplied to the candidates free of cost at the time of commencement of the coaching, examination fee. The coaching cost includes GST@18%, if any applicable.
- iii) The coaching fee shall be released as per Terms & Conditions prescribed by the PADCO.
- iv) Coaching fee will be released to the coaching centre in two (2) installments. First installment of 50% coaching fee will be released on admission of the candidates and balance 50% will be released on Proof of atleast 15 % success in the examination.

Details of the coaching

Sl No	Name of coaching	Duration	No. of candidates proposed to be trained in the UT
1	Coaching for National Eligibility cum Entrance Test (Undergraduate) Non Residential only.	6 Months	50

5. TERMS AND CONDITIONS TO BE COMPLIED WITH BY THE COACHING CENTRE:-

- i) Coaching classes shall be conducted in the coaching centres or in schools where the students are pursuing study in XII standard. Classes may also be conducted in person/smart class through online. The candidates have to be selected by the institute after due screening. The attendance of the candidates undergoing training should be certified by the institute and Managing Director of PADCO.
- ii) For enabling E-payment directly into the account of societies / NGOs / institutions/etc. through ECS, RTGS, NEFT, TTs system, an authorization letter from the payee, with full details of e-payment i.e., name of payee, bank IFSC code number, bank branch number, bank branch name, bank branch address etc. should be provided.
- iii) The selected coaching centre should be willing to mobilize its own resources for smooth conduct of the coaching programme.



- iv) The coaching centre shall place on their website the names of student being coached, their addresses, the roll no. of the test/ examination/ etc. for which they appeared their result and outcome or success rate along with information on faculty members, their qualification and the infrastructure of the institute.
- v) The institution should execute an agreement with PADCO and to remit security deposit within a period of 7 days from the date of receipt of work order.

6. GENERAL TERMS AND CONDITIONS:-

- i) The selected coaching centre will not, without prior written consent from PADCO, disclose the Contract, or any provisions thereof, to any person other than a person employed by the Institute in the performance of the Contract. Disclosure to any such employed person will be made in confidence and to the extent necessary.
- ii) The selected coaching centre will not outsource the training / coaching to any other associate / third party under any circumstances. If it so happens then PADCO will impose sanctions which will include: forfeiture of the security deposit, revocation of bank guarantees (including the ones submitted for other work orders) and termination of the Contract for default.

7. MONITORING:-

Monitoring of the progress made by the institutes will be carried out as follows:

- i) The coaching centre shall submit monthly attendance, progress report of the coaching classes to PADCO.
- ii) The coaching centre shall submit information of success rate of the coaching.
- iii) The institute will be open to inspection by the officers of PADCO and Department of Adidravidar Welfare and Scheduled Tribe Welfare.

8. EARNEST MONEY DEPOSIT: -

The Earnest Money Deposit to be remitted per candidate for coaching is as follows:-

Name of the Coaching	Average Turnover per annum(Rs.)	EMD to be remitted per candidate sponsored for(Rs.)
National Eligibility cum Entrance Test (Undergraduate)	Rs.25.00 lakhs	Rs.500/-

9. SECURITY DEPOSIT:-

- (i) The coaching centre has to remit 5% on total coaching fee as security deposit in the form of Demand Draft drawn in favour of the Managing Director, PADCO, payable at Puducherry.
- (ii) The Central Government / State Government coaching centres / Universities / Deemed Universities are exempted from payment of Security Deposit. However the execution of agreement is compulsory.



10. ARBITRATION AND JURISDICTION :-

PADCO and the coaching centre will make every effort to resolve amicably, by direct negotiation, any disagreement or dispute arising between them under or in connection with the work order. If any dispute arises between parties on aspects not covered by this agreement, or the rights, duties or liabilities under these except as to any matters the decision of which is specially provided for by the general or the special conditions, such dispute will be referred to arbitrator, appointed by the Managing Director, PADCO and the award of the arbitration, as the case may be, will be final and binding on both the parties.

11. APPLICABLE LAW:-

The work order shall be governed by the laws and procedures established by Govt., of Puducherry, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings / processing. Any default in the terms and conditions of the document by the coaching centre will lead to rejection of bid/work order and forfeiture of EMD / Security Deposit/ Course fee.

12. GENERAL:-

- i) The technical bid submitted by the coaching centre will be evaluated by the committee constituted by PADCO on the basis of financial and technical capabilities.
- ii) PADCO reserves the right to accept or reject any of EOI document submitted by the coaching centre without assigning any reason whatsoever.

13. MODE OF SUBMISSION:-

i) Tenderers is required to furnish EMD (Earnest Money Deposit) through Direct Debit/NEFT/RTGS mode only through online in favour of the Managing Director, PADCO, Puducherry payment in other form will not be accepted.

ii) Also the tenderer is required to furnish another receipt through Direct Debit/NEFT/RTGS mode only through online in favour of the Managing Director, PADCO, Puducherry for Rs.1000/- + SALE TAX@5% towards tender document.

iii) Both Demand Draft mentioned at 13 (i) and 13 (ii) are to be scanned and uploaded in cover 1 of the e-tender on or before **05.00 P.M dt. 15.03.2021.**

iv) Tenders can be submitted only online through <https://pudutenders.gov.in/>

