



OULGARET MUNICIPALITY PUDUCHERRY – 5

**Name of work: Supply of Dining tables and chairs to the
Multipurpose Hall at Gnanathiagu Nagar,
Puducherry.**

NOTICE INVITING e-TENDER (Two Bids System)

**OFFICE: Oulgaret Municipality, Jawahar Nagar, Reddiarpalayam,
Puducherry-605 005.**

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**OULGARET MUNICIPALITY
PUDUCHERRY - 605 005**

NOTICE

TENDER I.D: 2024_DLA_15366_1 & Reference No. OM/e-tenders/858/2023-24

Name of work: Supply of Dining tables and chairs to the Multipurpose hall at Gnanathiagu Nagar, Puducherry.

On behalf of the Oulgaret Municipal Council, Puducherry e- tenders are hereby invited under two bids system from eligible Firms / Individuals / Co-operative Societies for the work mentioned below:-

Sl. No.	Tender Reference / I.D. No	Name of Work	Approx. Estimate cost put to tender Rs.	Earnest Money Deposit Rs.	Cost of TENDER document Rs.	Eligibility of Contractor	Contract Period
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1.	OM/e-tenders / 858/2023-24 // 2024_DLA_15366_1	Supply of Dining tables and chairs to the Multipurpose hall at Gnanathiagu Nagar, Puducherry	18,36,517/-	36,730/-	500/- + 5 % (GST)	Refer NIT	2(Two) Months (Including Monsoon Period)

2. Tender documents can be viewed on website: www.py.gov.in and eligible bidders/Company/Firm may participate in TENDER online at <http://pudutenders.gov.in> by getting themselves registered on the Portal.

Tender Submission Details:

a.	Tender I.D.No. & Reference No.	2024_DLA_15366_1 & OM/e-tenders/858/2023-24
b.	Bid document available from http://pudutenders.gov.in	11.00 A.M. on 16-02-2024 to 03.30 P.M. on 28-02-2024
c.	Pre bid Meeting	20-02-2024 @ 11.30 A.M
d.	Last date and Time for Online submission of Bid documents	3.30 P.M. on 28-02-2024
e.	Date & Time of opening of Technical Bid	4.00 P.M on 28-02-2024
f.	Bid Validity	90 days
g.	Period of work	2 months from the date of issue of work order.

3. As the Tender's are to be submitted online and are required to be encrypted and digitally signed, the Bidders are advised to obtain Digital Signature Certificate (DSC) at the earliest. Bidders shall submit their offer in electronic format in above mentioned website on or before the scheduled date and time as mentioned above after digitally signing the same. No offer in physical format of **financial bid** shall be accepted and any such offer if received by Oulgaret Municipality, Puducherry shall be summarily rejected.

4. The cost of Earnest Money Deposit (EMD) and Tender documents as noted in col.5 & 6 of the table above are to be submitted through Online Mode in favour of the Commissioner, Oulgaret Municipality only and failure to provide EMD and cost of Tender document as specified here shall lead to rejection of bid. Technical bids shall be opened and scrutinized at **4.00 P.M on 28-02-2024** in the Chamber of the Commissioner, Oulgaret Municipality only. Online submission of EMD, Tender document cost, Tender Documents, Technical Qualification Bid and Financial Bid is permitted.

5. The completed bid comprising of documents indicated in technical bid and financial bid digitally signed should be uploaded in the website cited along with scanned copies of requisite certificates / documents as are mentioned in different sections in the bidding document.

CONDITIONS:-

(a) The Tender without Earnest Money Deposit and cost of Tender document will be summarily rejected. No exemption from payment of EMD shall be entertained.

(b)The jurisdiction of court shall be at Puducherry.

(c) The Tender of the bidder who does not satisfy the eligibility and Technical Bid Criteria in the Bid documents shall be liable to be rejected summarily without assigning any reason and no claim whatsoever on this account shall be considered.

(d) The eligibility criteria and other conditions are appended herewith.

(e) The Commissioner on behalf of the Oulgaret Municipal Council, Puducherry reserves the right to alter, cancel and add extra conditions, besides reserves the right to reject any/ all offers without assigning any reason thereof.

(f) The bidder not to claim any condition apart from the Tender.

(g) The Tender can be postponed or cancelled at any time due to administrative reasons and no claim shall be entertained on this account.

(h) EMD shall be refunded to unsuccessful bidders only after acceptance of successful bidder. Possession of Digital Signature Certificate (DSC) and registration of the eligible bidders/Firms/Individuals/Co-op., Societies on the website (i.e.,) <https://puduTenders.gov.in> shall be a prerequisite for e-Tendering.

6. For further details and e-Tendering schedule, visit website <https://pudutenders.gov.in> Please contact e-Procurement cell e-Tender help desk for guidance in Phone No.0413-2220225 & 1800 3070 2232 (Toll Free) during office hours.

COMMISSIONER
OULGARET MUNICIPALITY
PUDUCHERRY
email: om.pon@nic.in

TERMS OF REFERENCE

1. Item rate tenders are invited on behalf of the Oulgaret Municipal Council from the eligible registered Company/Firm/Co-operative Societies/Traders/Manufactures belong to Puducherry region having experience for the supply **“Supply of Dining tables and chairs to the Multipurpose hall at Gnanathiagu Nagar, Puducherry”** through e-Tender.

2. **Scope of Work**

The Supply of items as follows:

<u>Sl. No.</u>	<u>Description of Items</u>	<u>Qty.</u>
1.	Stainless Steel Dining Table top made of 304 grade material 1.2mm (18 G sheet) with stiffeners, 50mm SS round pipe 1.2mm thickness. Size: 72”(L) x 21”(W) x 30”(H).	30.00 Nos.
2.	Plastic Moulded chair with full arm of standard brands like Supreme, Nilkamal etc., (not less the 2.500 kgs)	300.00 Nos.
3.	Plastic Moulded Dining chair without arm of standard brands like Supreme, Nilkamal etc., (not less the 2.100 kgs)	100.00 Nos.
4.	Providing and Fabricating of Double Burner L.P Gas Cooking Range (Stainless Steel) overall size: 60” length x 30” Breadth x 18” Height. The inner frame is made of study MS angle and top is provided with 2 nos. of heavy duty pan support. The remaining portion of the Top and the four sides are covered with 304 grade (20 G) Salem Stainless Steel Sheet. The unit is mounted on the Stainless Steel tubular frame with nylon adjustable bullet feet. The unit is fitted with 2 nos. of T35 Gas Burner with individual control value	1.00 No.
5.	Providing and Fabrication of Dosai/Chappathi/ Baking oven (S.S) overall Size: 60” Length x 30” Breadth x33” Height. The inner frame is made of sturdy MS Angle and the Top is fitted with 20mm thick tested steel plate for baking Dosai (or) Chappathi. The unit is mounted on SS tubular legs with nylon bullet feet. The unit is fitted with 2 nos. V type burner with individual needle control value.	1.00 No.

3. Eligibility Criteria

- 3.1 The bidder should be a registered Company/Firm/Co-operative Societies/Traders/Manufactures belong to Puducherry region having experience for supply of this items for at least three years
- 3.2 Bidders who are blacklisted by any Government/ Government Undertaking are not entitled to participate in the tender
- 3.3 The intending bidder should be having previous experience in supplying such steel furniture's to Govt. organizations (proof to be attached
- 3.4 The intending bidder should posses valid GST number
- 3.5 The intending bidder should posses valid Registration Certificates obtained from Registrar of Companies / Registrar of Societies / NSIC registration if the intending bidder is a manufacture (Certificate to be enclosed).
- 3.6 The intending bidders should posses trade license from concern Municipality/ Commune Panchayat

4. Payment Terms

- 4.1 Payment will be made after completion of supply. The contractor shall submit the bill in duplicate to the Commissioner along with the acknowledgment of the goods delivered and any other document as may be prescribed by the Oulgaret Municipality.
- 4.2 The payment to the supplier shall be made by means of crossed cheque/ electronic mode in favour of the Bidder submission of the bills.
- 4.3 No advance payment will be considered.
- 4.4 TDS will be deducted as per provisions under Income Tax Act/GST Act.

5. Period of Liquidly damages

- 5.1 If the supplier fails to deliver any or all of the goods or perform the services within the time period (s) specified in the Contract, the Purchaser shall, without prejudice to their other remedies under the Contract, deduct from the Contract Price as liquidated damages a sum equivalent to 0.5 percent of the delivered price of the delayed goods or unperformed Services for each week of delay or part thereof until actual delivery or performance, up to a maximum deduction of 10 percent of the delayed Goods or services on the contract price.
- 5.2 The Commissioner reserves the right to charge penalty as decided by the Commissioner or withhold payment for any unsatisfactory stocks supplied by the

supplier without prejudices to other rights and the decision of the Commissioner is final and cannot be called into question.

6. Sub-Letting

The supply tender awarded should be executed by the successful Bidder only and subletting is not permitted

7. Tender and Conditions for supply

7.1 The supply of the said items should be as per the given specification and should comply with BIS standards.

7.2 Supply should be made within two months from the date of receipt of supply order from the Oulgaret Municipality

8.1 Technical Bid to consist the following – Bid Submission Details:

8.1.1 ORGANISATION DETAILS

- i) Name and address of the Firms/Individuals/Co-operative Societies.
- ii) Name of Key personnel/Telephone Nos./Email I.D. and existing manpower details.
- iii) Present activities / Business of the Organization.
- iv) Type of Organization (Proprietors/ Partnership/ Private Ltd./ Public Ltd., and Co.
- v) Date of Incorporation
- vi) An undertaking to the effect that the bidder has not been black listed by any Government Department/Agency/Society. The undertaking shall be in stamp paper of Rs.20/- value and signed before a Notary public. Failure to submit the undertaking will lead to rejection of the bid.
- vii) Audited balance sheets for the past three years.

8.1.2 TECHNICAL CAPABILITY OF THE FIRM.

- i) The bidder must have executed similar type of supply in Puducherry / Tamil Nadu region during the past three year.
- ii) Copies of work orders with value of work executed should be furnished.
- iii) Copies of performance certificate should be furnished.

8.1.3 The bidder shall provide the above details as per the proforma for submission of technical bid given at Schedule-I appended herewith. The undertaking for not being black listed shall be given in proforma at Schedule-II.

8.1.4 The technical bid in Schedule-I, the undertaking in Schedule-II and the check list in Schedule-IV shall be neatly prepared, signed/authenticated in every page with company seal and uploaded as single file.

8.2. Part-II Financial Bid:

- 8.2.1 Tender with any condition, including conditional rebate, are liable to be rejected.
- 8.2.2 Cost of all the items should be mentioned clearly and individually in the financial bid (Schedule -III) only.
- 8.2.3 The Financial bids of technically qualified bidders shall only be considered for further processing.
- 8.2.4 The Commissioner, Oulgaret Municipality reserves the right to accept the offer in full or in parts or reject summarily or partly thereof.
- 8.2.5 Technically qualified bidder quoting the lowest rate will be selected for award of contract.
- 8.2.6 The rates to be quoted including all statutory taxes and duties, etc.

8.3. BIDDING through e – Tendering System - ONLINE SUBMISSION OF BIDS

- 8.3.1 The bidding under this contract shall be electronic bid submission through website <http://pudutenders.gov.in> Detailed guidelines for viewing bids and submission of online bids are given on the website. The invitation for Bids under procurement shall be published on this website. Any citizen or prospective bidder can submit bids online: however, the bidder shall be required to have enrolment/registration in the website and should have valid Digital Signature Certificate (DSC). The bidder should register in the website endorsing the relevant option available. Then the Digital signature Registration has to be done after logging into the site.
- 8.3.2 After downloading the bid schedules, the Bidder should go through them carefully and then submit the documents as stipulated, failing which, the bid shall be rejected.
- 8.3.3 The completed bid comprising documents indicated in the technical bid and financial bid digitally signed should be uploaded in the e-Tendering website given above along with scanned copies of requisite certificates / documents as are mentioned in different sections in the bidding document.

8.3.4 The bidder shall furnish information as described in the Form of Bid on commissions or gratuities, if any, paid or to be paid to agents relating to the BID, and to contract execution if the bidder shall be awarded the contract.

8.4. Electronic Submission of Bids:

8.4.1. The bidder shall submit online two separate Folder. Part I, marked as Part I: Technical Qualification Bid and Part II; marked as Part II: Financial Bid.

8.4.2 The contents of the Technical Qualification and Financial bid shall be as specified in Technical bid and Financial bid. All the documents are required to be signed digitally by the bidder.

8.4.3 The Tenderer has to pay 36,730/- online as Earnest Money Deposit through the payment gateway available in tender portal.

8.4.4 Interested bidder who wish to participate in the Tender has also to make following payments while TENDER submission: e-Tender processing fee - **Rs. 500/- + GST @ 5% (non refundable)** shall be payable using payment e-gateway of ICICI Bank through internet banking or RGTS/NEFT facility drawn in favour of the Commissioner.

8.4.5 The bid documents shall be made available in www.py.gov.in website from **16-02-2024 to 28-02-2024 at 3.30 P.M.** The bid document can be downloaded from at free of cost. The bids shall be opened in online **28-02-2024 at 4.00 P.M** in the presence of bidders who choose to be present. The financial proposals of the qualified bids shall be opened as provided for in the Bid Document, after evaluation of the Technical proposals. The date for opening of financial bid shall be communicated to the qualified technical bidders in the Tender portal.

9. Other Conditions

9.1 This Notice inviting Tender shall form a part of the contract document. The successful bidder / bidder, on acceptance of his Tender by the Accepting Authority, shall sign the contract within 10 days from the stipulated date of start.

9.2 Submission of a Tender on line by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done, tender conditions and local conditions and other factors having a bearing on the execution of the work.

9.3 Canvassing whether directly or indirectly, in connection with Tender's is strictly prohibited and the Tender's submitted by the bidders who resort to canvassing will be liable to rejection.

9.4 The Commissioner, Oulgaret Municipality shall be the sole authority upon all matters relating to the meaning or interpretation and consequence of the Specification and conditions of this Tender Notice (or) contract to be executed.

9.5 The bidder shall not sublet the work to any other person/company.

- 9.6 In case the bidder fail or neglect or refuse to observe, perform, fulfil and keep all or any one or more or any part of any one or more of the covenants, stipulations and provisions herein contained it shall be lawful for the Commissioner of the OULGARET MUNICIPALITY without prejudice and in addition to all and every other of the remedies herein before contained on behalf of the Municipality /department on any such failure, neglect as refusal as aforesaid by writing under his hand to put an end to the agreement and on the expiry of **seven days** from the date of service of the said writing, the agreement shall cease and be void except in respect of any prior action or omission.
- 9.7 The Bidder shall note that any claim, dispute or difference arising in respect of the contract, the cause of action shall be deemed to have arisen in Oulgaret Municipality and all legal proceedings in respect of any such claim, dispute shall be dealt accordingly.
- 9.8 The Oulgaret Municipal Council, Puducherry reserves the right to alter, cancel and add extra conditions, besides reserves the right to reject any/ all offers without assigning any reason thereof.
- 9.9 **Alteration in the Specification:** The specification issued with this form of Tender must not be altered by the bidders.
- 9.10 **Incomplete Tender :** TENDER will not be considered if complete information is not given at the time of TENDER or if the particulars and data (if any) called for not given within stipulated time.
- 9.11 **Cancellation of Tender/Contract/ in part or Full in case of Default in Contract / Supply:** If the bidder, in the opinion of the Commissioner, Oulgaret Municipality, Puducherry fails or neglects to comply with any of the term & conditions forming, part of the order issued, the Commissioner, Oulgaret Municipality, Puducherry shall without prejudice to any other right or remedies under the contract, has the right to cancel the contract / order by giving 15 days notice in writing to the bidder/firms without being liable to pay any compensation for such cancellation. The Commissioner, Oulgaret Municipality reserves his right to black list the bidder if the contract is terminated due to default (or) unsatisfactory service (or) negligence (or) incompetence of the contract.
- 9.12 Revision of rates are not allowed after the Tender's have been opened.
- 9.13 Conditional Tender and/or incomplete Tender in any respect shall be rejected.
- 10. NOTIFICATION OF AWARD AND SIGNING OF CONTRACT**
- 10.1 The successful bidder will be informed about the acceptance of their tender in writing by registered letter that their bid has been accepted
- 10.2 The successful bidder should submit performance security, on receipt of letter from the Commissioner in this regard

11. Performance Guarantee:

- 11.1 The successful Bidder shall furnish within 15 days of receipt of Tender acceptance letter a Performance guarantee for a value of 5% of the total cost of the quoted amount for a period of 4 (Four) Months from a nationalized bank to ensure the satisfactory performance. This 15days period can be further extended by the Engineer-in-charge for a maximum period 15 days at the written request of the bidder. Failing which, the acceptance of TENDER letter shall be cancelled and the EMD shall be forfeited. The earnest money deposited along with Tender shall be returned after receiving the aforesaid performance guarantee.

12 Refund of Performance Guarantee:

Subject to the other terms and conditions of this contract, the amount of performance guarantee will be refunded to the bidder after successful completion of contract period after adjusting 'over – payments' with interest (to be decided at the relevant time in accordance with prevalent Bank rate of interest for overdraft at that time) if any, and after the final bill has been paid.

13 Forfeiture of Performance Guarantee:

The said performance guarantee shall be liable to forfeiture at the option of the Commissioner, Oulgaret Municipality, Puducherry, if the bidder fails to carry out the work or perform or observe any of the conditions of the contract.

14. PENALTY ON DEFAULT/EXTENSION OF TIME

- 14.1 The entire ordered quantity should be supplied within the stipulated time. No extension of time will be granted for supply of beyond the specified date fixed.
- 14.2 If the supplier requires an extension of time for completion of the contractual supply, on account of occurrence of any hindrances, he shall apply in writing for extension on occurrence of hindrance but not after the stipulated date of completion of supply. The Commissioner, Oulgaret Municipality may extend the delivery period with or without liquidity damage in case they are satisfied that the delay in the supply of goods are on account of hindrances beyond control, such reason shall be recorded while granting extension

15. Work to be to the satisfaction of the Oulgaret Municipality, Puducherry:

The bidder shall execute, complete and guarantee the work in strict accordance with the condition of contract to the satisfaction of the Commissioner, Oulgaret Municipality, Puducherry and shall comply with and adhere strictly to the Commissioner, Oulgaret Municipality, Puducherry 's instructions and directions on matters (whether mentioned in the contract or not) related to work as per the contract.

16. Breach of Contract:

16.1 Definition of Breach of Contract:

The Commissioner, Oulgaret Municipality, Puducherry may without prejudice to his right against the bidder in respect of any delay or fails to perform or to any claims for compensation for loss or damage in respect of any breach of contract and without prejudice to any rights or remedies under any of the provisions of this contract or otherwise and whether the period of contract has not elapsed, by notice in writing, absolutely determine the contract in any of the following cases.

i) If the bidder fails to perform the duties or scope of work as per the contract terms or his performance is not satisfactory to the Commissioner, Oulgaret Municipality.

ii) If the bidder being a company shall pass a resolution of the court shall make an order that the company shall be wound up or if a receiver on behalf of creditor shall be appointed or if circumstances shall arise which entitle the court or creditor to appoint a Receiver or which entitle the court to issue a winding up order.

iii) If the Bidder shall become bankrupt or have a receiving order made against him or shall present his petition in bankruptcy or shall make an arrangement with or assignment in favour of his creditors or shall agree to carry out contract under a committee of inspection of his creditors (being a Oulgaret Municipality, Puducherry) shall go into liquidation (other than a voluntary liquidation for the purpose of amalgamation or reconstruction) or the bidder shall assign the contract without consent in writing of the Oulgaret Municipality, Puducherry first obtained or shall have an execution levied on his goods.

iv) If the Bidder commits breach of any of terms and conditions of this contract.

v) If the bidder in the judgment of the Commissioner, Oulgaret Municipality, Puducherry has engaged in corrupt or fraudulent practices in completing or in executing the contract.

17. Cancellation of Contract in full or part:

17.1. When the bidder has made himself liable for action under any of the cases aforesaid, the Commissioner, Oulgaret Municipality, Puducherry shall have powers:

17.2 The Commissioner, Oulgaret Municipality, Puducherry may without prejudice to any other remedy or right of claim for breach of contract, by giving not less than 15 (fifteen) days written notice of default to the bidder, terminate the contract in whole or in part.

17.3 The Commissioner, Oulgaret Municipality, Puducherry may at any time terminate the contract by giving not less than 15(fifteen) days written notice to the bidder, without compensation to the bidder, if the bidder becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to Oulgaret Municipality, Puducherry.

In the event, Commissioner, Oulgaret Municipality, Puducherry terminate the contract in whole or in part, the Commissioner, Oulgaret Municipality, Puducherry may get such services

done, upon such terms and in such manner as it deems appropriate and the bidder shall be liable to the Commissioner, Oulgaret Municipality, Puducherry for any risk and costs for such similar services.

- 17.4 Notwithstanding anything contained in this clause, if at any time after the commencement of the work, the Commissioner, Oulgaret Municipality, Puducherry shall for any reason whatsoever not require the whole or a part thereof as specified in the TENDER Documents to be carried out by the bidder, the Commissioner, Oulgaret Municipality, Puducherry shall give notice in writing of the fact to the bidder who shall have no claim to any payment or compensation whatsoever on account of any profit or advantage, which he might have derived from the execution of the work in full but which he did not derive in consequence of the full amount of the work not having been carried out neither shall have any claim for compensation by reason of any alterations having been made in the original specifications, drawings, designs and instructions which shall involve any curtailment of the works as originally contemplated.

18. Price Variation:

Same as specifically provided elsewhere in the conditions of contract, the contract price shall not be adjusted in respect of any increase or decrease of cost to the bidder in carrying out the work by reason of alterations in the rate of wages and allowances payable to labour or change in the conditions of employment thereof or change in the cost of materials, consumable stores, fuel and power or in the incidence of rates of landing charges or the operation of any law or statute or variation in the cost of any other matter or thing of whatsoever nature, subsequent to the date of Tender.

19. Indemnity:

The successful bidder shall indemnify, protect and save Oulgaret Municipality against all claims, losses, costs, damages, expenses, action suits and other proceeding, resulting from infringement of any law pertaining to patent, trademarks, copy rights etc. or such other statutory infringements in respect of all the equipment's supplied by him.

20. The financial bids of only those bidder's who had submitted qualified Technical bids after satisfying all eligibility criteria along with all required documents, shall be opened.
21. If any of the date earmarked for opening of technical or financial bids happens to be holiday, the bids shall be opened on the very next working day at the same time and venue.
22. All the staff, workers, employees engaged by the Bidder shall be employees of the Bidder and that there shall be no contractual relationship between the Municipality and such employees of the Bidder. The Bidder shall ensure that his staffs, workers, employees engaged by him are aware of this position.
23. The Bidder shall ensure that he or his men or agent or employees or servants or officials shall not behave in unbecoming manner or misbehave with the officials of the Municipality or any other person at any point of time.

24. The concessionaire shall be responsible and liable to adhere with all the provisions of Acts and Rules in force for his employees and heavy machineries engaged including but not limited to
- (1) Payment of Wages Act,1948
 - (2) Workmen Compensation Act,1923
 - (3) Payment of Gratuity Act,1936
 - (4) Minimum Wages Act,1948
 - (5) Equal Remuneration Act,1976
 - (6) Employees Provident Fund Act,1952
 - (7) Contract Labour (Abolition and Regulation) Act,1970
 - (8) Employees State Insurance Act,1948
25. All taxes, levies, cess, duties deductible from the bill of the Bidder at source shall be deducted from his bill/invoice by the Municipality.
26. The Municipality may deduct such penalties as computed as per the provisions of the agreement (or) Tender condition from the bill/invoice of the contract.
27. Any inquiries in this regard should be addressed only to the Commissioner, Oulgaret Municipality, Puducherry.
28. The Bidder shall not engage any person who have not completed the age of 18 years.
29. Any accident or injury caused to bidder workmen during execution is the sole responsibility of the bidder only. Necessary group insurance is to be obtained by the bidder.

**COMMISSIONER
OULGARET MUNICIPALITY
PUDUCHERRY – 5**

SCHEDULE –I
Technical Bid

Name of work: Supply of Dining tables and chairs to the Multipurpose hall at Gnanathiagu Nagar, Puducherry.

Sl.No.	Particulars	Remarks
1.	Name of the Firms/Contractor/Society/Agency	
2.	Ownership (Proprietary / Partnership)	
3.	Name of the Owner /Partner/Director/Key Personnel	
4.	Full particulars of Office	
	a) Address	
	b) Telephone No.	
	c) Fax	
	d) e-mail ID	
5.	Registration details (self attested copies to be enclosed failing which tender shall be rejected).	
	a) PAN /GIR No.	
	b) GST No.	
	c) Registration No. of firms/Company/Society	
	d) Date of incorporation of firm/company/Society Organisation.	
6.	Present activities /Business of the organisation/Firm	

DECLARATION

1. I _____ Son/Daughter of _____ the Proprietor / Partner/Director/Authorised signatory of _____ am competent to sign this declaration and execute this tender document.

2. I have carefully read and understood all the terms and conditions of the tender and hereby convey my acceptance of the same.

3. The information's furnished above in the technical bid are true and authentic to the best of my knowledge and belief. I/We are aware of the fact that furnishing of any false information/fabricated document would lead to rejection of my tender at any stage besides liabilities towards prosecution under appropriate law.

Signature of the authorised person

Company's seal:

Place:

SCHEDULE –II

UNDER TAKING

(To be executed in Rs.20/- stamp paper and signed before a Notary Public)

I _____ Son/Daughter of
Shri _____ is the Owner/Director/Partner/Authorised person of
_____ (Name of the firm/company etc.) since _____.
I hereby affirm that my/our company _____ (name of
company/firm) has not been blacklisted by any Government Department/Local
Body/Agency/Society, etc.

Signature of the authorised person

Company's seal:

Place:

Notary seal and signature

(SCHEDULE – III)

FINANCIAL BID

Name of Work: **Supply of Dining tables and chairs to the Multipurpose hall at Gnanathiagu Nagar, Puducherry.**

Sl. No.	Description of items	Quantity	Rate in figures (inclusive all Tax) Rs..	Rate in words (inclusive all Tax) Rs.	Unit	Total amount
1.	Non PSR Stainless Steel Dining Table top made of 304 grade material 1.2mm (18 G sheet) with stiffeners, 50mm SS round pipe 1.2mm thick and 25mm SS Round pipe 1.2mm thickness Size: 72”(L) x 21”(W) x 30”(H).	30.00 Nos.			1no. (one Number)	
2.	Non PSR Supply of plastic moulded chair with arm (1 st quality of dinning chair)- Supreme plastic company.	300.00 Nos.			1no. (one Number)	
3.	Non PSR Supply of plastic moulded chair without arm (1 st quality of dinning chair) - Supreme plastic company.	100.00 Nos.			1no. (one Number)	
4.	Non PSR Providing and Fabricating of Double Burner L.P Gas Cooking Range (Stainless Steel) overall size: 60” length x 30” Breadth x 18” Height. The inner frame is made of study MS angle and top is provided with 2 nos. of heavy duty pan support. The remaining portion of the Top and the four sides are covered with 304 grade (20 G) Salem Stainless Steel Sheet. The unit is mounted on the Stainless Steel tubular frame with nylon adjustable bullet feet. The unit is fitted with 2 nos. of T35 Gas Burner with individual control value.	1.00 No.			1no. (one Number)	

5.	<p>Non PSR Providing and Fabrication of Dosai/Chappathi/ Baking oven (S.S) overall Size: 60" Length x 30" Breadth x33" Height. The inner frame is made of sturdy MS Angle and the Top is fitted with 20mm thick tested steel plate for baking Dosai (or) Chappathi. The unit is provided with SS skirt and waste drain trough on sides. The front portion facing the cook is given panel to avoid heat radiation. The unit is mounted on SS tubular legs with nylon bullet feet. The unit is fitted with 2 nos. V type burner with individual needle control valve.</p>	1.00 No.			1no. (one Number	
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SCHEDULE –IV

CHECK LIST

Sl. No.	Particulars	Yes/No/Not applicable	Page No. in Technical bid
1.	Whether Earnest Money Deposit (EMD) and cost of Tender Schedule submitted.		
2.	Whether Technical Bid Submitted		
3.	Whether Financial Bid Submitted		
4.	Whether copies of GST Registration and PAN submitted.		
5.	Whether declaration in the technical bid signed.		
6.	Whether undertaking for not being black listed enclosed.		
7.	Bidder should have similar type of supply in Puducherry Region and ensured to satisfaction of clients at whether details enclosed in the Technical Bid.		
8.	Copies if work orders with value of work executed enclosed.		
9.	Copies of performance certificate enclosed.		

NOTE: Please ensure all the relevant boxes are marked YES/NO/Not applicable against each column. The reference page in Technical Bid shall also be indicated.

IMPORTANT NOTE: Tenderers must ensure that all the required documents indicated in the Tender documents are submitted without fail. Tenders received without supporting documents for the various requirements mentioned in the tender document are liable to be rejected at the initial stage itself.

Place: Signature of the Authorised Signatory

Date: Name:

Seal of Company/Firm

**Signed by the said Contractor in
the presence of Executive
Engineer, Oulgaret Municipality**

**Signature of the Contractor with company
seal**

Assistant Engineer

Executive Engineer

**The common seal of the Oulgaret
Municipality was hereunto duly
affixed in the presence of**

**Commissioner
Oulgaret Municipality**

It witness where of I hereunto affix my Signature

SCHEDULE –V
FORM OF PERFORMANCE SECURITY
BANK GUARANTEE BOND

In consideration of the Oulgaret Municipal Council (hereinafter called “Council”) having offered to accept under the terms and conditions of the proposed agreement made between the Commissioner, Oulgaret Municipality and (hereinafter called “the said bidder”) for the work (hereinafter called “the said agreement”) having agreed to production of a irrevocable Bank Guarantee for Rs.....(RupeesOnly) as a security/guarantee from the bidder(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement. We ** (** Indicate the name of the bank) (hereinafter referred to as “the Bank”) hereby undertake to pay to the Municipality an amount not exceeding Rs. (Rupees.....only) on demand by the Council.

2. We **(** indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this Guarantee without any demure, merely on a demand from the Council stating that the amount claimed is required to meet the recoveries due or likely to be due from the said bidder(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs..... (Rupees only)

3. We, the said bank further undertake to pay to the Council any money so demanded not with standing any dispute or disputes raised by the bidder(s) in any suit or proceeding pending before any court or Tribunal relating thereto, out liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the bidder(s) shall have no claim against us for making such payment.

4. We **(** indicate the name of the Bank) further agree that the guarantee here in contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the Council under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Engineer-in-charge on behalf of the Council certified that the terms and condition of the said agreement have been fully and properly carried out by the said bidder(s) and accordingly discharges this guarantee.

5. We **.....(** indicate the name of the Bank) further agree with the Council that the Council shall have the fullest liberty without our consent and without effecting in any manner our obligations hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said bidder(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the council against the said bidders and to for-bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said bidder(s) or for any for-bearance, act of omission on the part of the Council or any indulgence by the Council to the Bidder(s) or by any such matter or thing whatsoever which under the law relating to sureties would but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the changes in constitution of the Bank or the bidder(s).

7. We **..... lastly undertake not to revoke this (** Indicate the name of the Bank). guarantee except with the previous consent of the Council in writing.

8. This guarantee shall be valid up to unless extended on demand by Council. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs.(Rupees. only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of the guarantee all our liabilities under this guarantee shall stand discharged.

Dated this day offor.....
(indicate the name of bank)

AFFIDAVIT

(to be taken by the bidder on a non-judicial stamp paper before a First class Magistrate) I/We have submitted Bank Guarantee for the work (Name of work)in letter No dated from (Name of Bank) to the Commissioner, Oulgaret Municipality towards performance guarantee. This Bank Guarantee expires on I/We undertake to keep the validity of the Bank Guarantee in tact by getting it extended from time to time at my/our own initiative up to a period of months after the recorded date of completion of the work or as directed by the Commissioner, Oulgaret Municipality. I/We also indemnify the Municipality against any losses arising out of encashment of the Bank guarantee, if any.

NOTE: This affidavit is to be given by the executants before a First Class Magistrate.