

INFORMATION TO CANDIDATES

Advertisement No.A.12020/1/2013/E4/DHFWS dated 17.05.2013

The details of posts to be filled by direct recruitment No. of vacancies, reservation under vertical / horizontal basis, educational / technical qualification and experience required and methodology of recruitment are as follows :-

Sl. No.	Name of the post, Pay Band and Grade Pay	Post Code No.	No. of vacancies	Reservation under		Educational / Technical qualification and experience required.	Methodology of recruitment
				Vertical	Horizontal		
1.	ANM / Maternity Assistant PB-1, Rs.5200-20200 + GP Rs.2400	01	25	UR-12 MBC-4 SC-4 EBC-2 BCM-1 BT-2	Ex-sm-2 MSP-1 PH-1	a) A pass in Matriculation or its equivalent b) Diploma in Multipurpose Health Worker (Female) or Diploma in ANM or its equivalent granted by the Board of Medical Education recognized by the Govt. c) Registration as a Midwife in anyone of the State Nursing and Midwifery Council in India. Selection will be made of the persons possessing knowledge of the regional language of Tamil or Malayalam or Telugu as the case may be according to the availability of vacancies in different regions of the Union Territory of Puducherry at the time of selection	50% of marks obtained in Matriculation or its equivalent. 50% of marks obtained in Diploma in Multipurpose Health Worker (Female) or Diploma in ANM or its equivalent.
Region Language-wise reservation							
	Tamil (Puducherry & Karaikal)	22					
	Malayalam (Mahe)	3					
	Telugu (Yanam)	0					
2.	Dental Hygienist PB-2, Rs.9300-34800 + GP Rs.4200	02	1	UR-1	-	a) SSLC or its equivalent b) Passed Dental Hygienist Examination conducted by any recognized Institution.	50% of marks obtained in SSLC or its equivalent. 50% of marks obtained in Dental Hygienist Examination.

3.	Dialysis Operator PB-2, Rs.9300-34800 + GP Rs.4200	03	1	MBC-1	-	A Bachelor Degree in Science subjects of a recognized University with three years experience in Hemodialysis / Peritoneal Dialysis in a recognized / reputed medical institution	100% of marks in a Bachelor degree in Science subject with three years experience in Hemodialysis / peritoneal dialysis.
4.	ECG Technician PB-1, Rs.5200-20200 + GP Rs.2400	04	1	UR-1	-	SSLC or its equivalent with three years experience in handling ECG Machine in a Govt. / Private Hospital.	50% of marks in SSLC or its equivalent. 50% of marks in Diploma in Cardiography or its equivalent vide OM dated 29.03.2005 of Health Secretariat, Govt. of Puducherry.
5.	Health Assistant PB-1, Rs.5200-20200 + GP Rs.2400	05	15	UR-8 SC-2 EBC-2 BCM-2 BT-1	Ex-sm-1 MSP-1	a) A pass in SSLC or its equivalent b) Diploma in Multipurpose Health Worker (Male) or Diploma in Sanitation or Diploma in Health Inspector course / Health Assistant / Diploma in Public Health and Sanitation awarded by recognized University / Institution.	50% of marks in SSLC or its equivalent 50% of marks in Diploma in Multipurpose Health Worker (Male) or Diploma in Sanitation or Diploma in Health Inspector course / Health Assistant / Diploma in Public Health and Sanitation.
6.	Medical Record Technician PB-1, Rs.5200-20200 + GP Rs.2400	06	4	UR-4	-	Matriculation or its equivalent with experience for two years in the Medical Record Section of a recognized Hospital.	100% of marks in Matriculation or its equivalent, who are possessing two years experience in the Medical Record Section.
7.	Ophthalmic Technician PB-2, Rs.9300-34800 + GP Rs.4200	07	1	UR-1	-	a) Matriculation or its equivalent b) Two years Diploma or Degree in Ophthalmic Technician or Ophthalmic Assistant course from a recognized Institution.	50% of marks in Matriculation or its equivalent. 50% of marks in Diploma or Degree in Ophthalmic Technician or Ophthalmic Assistant course.

8.	Pharmacist (Allopathy) PB-1, Rs.5200- 20200 + GP Rs.2800	08	15	UR-7 MBC-5 EBC-1 BCM-1 BT-1	Ex-sm-1 MSP-1	a) SSLC or its equivalent b) Registration in Pharmacist Register. c) Diploma in Pharmacy or certificate obtained after having undergone Compounder training in a recognized Institution.	50% of marks in SSLC or its equivalent. 50% of marks in Diploma / Bachelor Degree in Pharmacy.
9.	Physiotherapist PB-2 Rs.9300- 34800 + GP Rs.4200	09	4	UR-3 MBC-1		Degree or Diploma in Physiotherapy of a School recognized by Govt. Preference will be given to candidates with previous experience.	100% of Degree or Diploma in Physiotherapy
10.	Plumber PB-1, Rs.5200- 20200 + GP Rs.1900	10	11	UR-7 MBC-2 SC-1 OBC-1	Ex-sm-1	a) SSLC/Matriculation or its equivalent b) Certificate in the trade of Plumber / Fitter issued by a recognized ITI.	50% of marks in SSLC / Matriculation or its equivalent. 50% of marks in the trade of Plumber / Fitter.
11.	Radiographer PB-2, Rs.9300- 34800 + GP Rs.4200	11	18	UR-16 SC-2		a) Matriculation or its equivalent b) Certificate of Radiological Assistant awarded by a Board of Examination by Govt.	50% of marks in Matriculation or its equivalent. 50% of marks in Diploma in certified Radiological Assistant.
12.	Refrigeration Mechanic PB-1, Rs.5200- 20200 + GP Rs.1900	12	1	SC-1		a) SSLC or its equivalent b) A trade certificate in Refrigeration and Air Conditioning issued by an ITI or other Govt. recognized Institution. c) Three years experience in the trade.	50% of marks in SSLC or its equivalent. 50% of marks in the course of Refrigeration and air conditioning with three years experience.
13.	Senior Laboratory Technician PB-2, Rs.9300- 34800 + GP Rs.4200	13	18	UR-9 MBC-5 SC-1 OBC-3	Ex-sm-2 MSP-1	Degree of a recognized University in Chemistry / Medical Lab. Technology / Microbiology.	100% of marks in the Bachelor Degree in Chemistry / MLT / Microbiology.

Note :

1. The No. of vacancies and reservations for various categories indicated above are only provisional and subject to variation depending upon the recruitment of the Health Department, Govt. of Puducherry
2. A deduction of 5% of marks will be made for every additional attempt either to pass the examination or to improve the results, while computing the marks for educational and technical qualifications in respect of all the above mentioned posts. Candidates who have passed the Degree / Diploma / SSLC / Matric or its equivalent within the academic year but made additional attempt / supplementary examination will also be counted as additional attempt while computing the marks.
3. Apart from the above computation 1.5 marks will be awarded for every completed year of seniority from the date of registration of requisite educational or technical qualification, wherever applicable, in the Employment Exchange till last date for receipt of duly filled in application will be added subject to a maximum of 15 marks in respect of all the above mentioned posts.
4. The qualifying marks will be calculated as above to the total of (50+50+15) or (100+15) 115 marks.

AGE LIMIT

Between 18-32 years as on 21/06/2013 which is the last date for receipt of duly filled in application. Age limit is relaxable for applicants belonging to the categories of BT, BCM, EBC, OBC, SC, MBC, Ex-SM, MSP, DPA (PH), Widows / Divorced Women / Women judicially separated from their husbands and who are not re-married and In-service officials as detailed below :- Further additional age benefit by 5 years plus the normal age concession vide G.O.Ms.No.22/92-Lab dated 28.08.1992 to the special categories of overaged candidates if sponsored by the Employment Exchange, Govt. of Puducherry will be allowed.

Category	Relaxation of Upper Age Limit
BT, BCM, EBC, OBC, MBC	3 years
SC	5 years
Ex-servicemen	Length of service in Army, Navy and Airforce of Indian Union plus 3 years
Meritorious Sports Person	Upto 5 years (10 years for SC)
Differently Abled Person (DAP) / Physically Handicapped (PH)	10 years
Widows / Divorced Women / Women judicially separated from their husbands and who are not re-married	Up to the age of 35 years (up to 40 years for SC)

In-service Officials	Relaxable for Government servants Upto to 40 years of age (45 years for SC) in accordance with the instructions or orders issued by Central Government provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the Department will be useful for efficient discharge of duties in the post for which selection is made.
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Note : Abbreviations :

BT – Backward Tribe, BCM – Backward Class Muslims, EBC – Extreme Backward Classes (Meenavar Community), OBC – Other Backward Classes, MBC – Most Backward Classes, UR – Un-reserved, Ex-sm – Ex-Servicemen, DAP-Differently Abled Person (PH – Physically Handicapped), MSP – Meritorious Sports Person.

CANDIDATES WHO HAVE ALREADY APPLIED TO THE POSTS OF PHYSIOTHERAPIST, PLUMBER, RADIOGRAPHER, REFRIGERATION MECHANIC AND SENIOR LAB. TECHNICIAN. PURSUANT TO THE EARLIER NOTIFICATION DATED 12.08.2005 AND 24.08.2007 SHOULD ALSO APPLY AGAIN NOW. CANDIDATES WITHIN THEIR PRESCRIBED AGE LIMIT AS ON 15.09.2005 AND 21.09.2007 RESPECTIVELY ALONE WILL BE TAKEN INTO CONSIDERATION IF THEY ARE FOUND ELIGIBLE IN ALL OTHER ASPECTS ON THAT LAST DATE FOR SUBMITTING FILLED IN APPLICATIONS. SELECTED CANDIDATES OUT OF THESE SECTION, NOW AGE BARRED, WILL BE CONSIDERED FOR AGE RELAXATION SUBJECT TO APPROVAL OF THE COMPETENT AUTHORITY.

INSTRUCTIONS TO THE CANDIDATES

1. Applicants are advised to download a copy of the application specified in the official website <http://health.puducherry.gov.in> and send the duly filled in application alongwith the attested photocopies of the requisite testimonials in person or by “Registered Post with Acknowledgement Due” duly superscribing on the cover as “Application for Recruitment to the Post of _____” so as to reach the same on or before 21/06/2013 at 05:45 p.m. to “The Director, Directorate of Health & Family Welfare Services, Victor Simonel Street, Old Maternity Hospital Building, Next to Puducherry State Legislative Assembly, Puducherry – 605 001. Contact Tel No.: 0413-2229350 Fax : 0413-2339351
2. Applicants are instructed to read carefully the information and Instructions issued in this regard before filling up of the application.
3. Candidates from other States / Union Territories are not eligible to apply for the post.
4. The applicant should necessarily submit the attested copies of the following testimonials alongwith the application :-
 - (a). Birth certificate / Transfer Certificate or Board / University Certificate indicating Date of Birth for age proof.
 - (b). S.S.L.C./Matriculation/Higher Secondary or its equivalent Mark Sheets.
 - (c). Necessary Degree/Diploma Certificate with all Marks Sheets (year-wise / semester-wise) including attempts made, if any.
 - (d). The prescribed educational qualification and technical qualification acquired through regular course should have been completed prior to the last date for receipt of duly filled in application.
 - (e). Applicants who have acquired the Diploma / Degree under open University Stream are not eligible for Direct Recruitment.
 - (f).
 - i. Permanent Registration Certificate for Midwifery from any State Nursing & Midwifery Council in India, (Note : In the event of selection to the post, offer of appointment will be given only on production of permanent Registration Certificates).
 - ii. Registration as Pharmacist (Allopathy) in Puducherry Pharmacy Council alone will be accepted, duly renewed as on date.
 - iii. Prescribed no. of years Experience Certificate related to concerned post.
 - (g). **Residence / Nativity Certificate** : The candidates who are natives of the Union Territory of Puducherry and residents by continuous residence in the Union Territory of Puducherry for the last 5 years immediately preceding the date of notification are only eligible to apply for the posts. (Note : Certificate issued on or after 01/01/2013 or duly valid Permanent Integrated Certificate” (PIC) already issued by the Competent Authority

- (h). Most Backward Class / Scheduled Caste / Other Backward Class / Backward Class Muslim / Extreme Backward Class / Backward Tribes Certificate for employment purpose obtained from the Competent Authority of the Department of Revenue and Disaster Management, Puducherry/Karaikal/Mahe/Yanam not below the rank of Executive Magistrate / Tahsildar / Deputy Tahsildar as the case may be issued on or after 01/01/2013 or "duly valid Permanent Integrated Certificate (PIC) already issued by the Competent Authority".
- (i). Certificate for employment purpose obtained from the Competent Authority of the Department of Revenue and Disaster Management, Puducherry/Karaikal/Mahe/Yanam in the prescribed form alone will be accepted. Old and combined certificates will not be accepted.
- (j). If migrant certificates are submitted in respect of MBC / SC / OBC / BCM / EBC / BT, their applications will be considered against Un-reserved category.
- (k). Candidates who have to apply against the horizontal reservation provided for Ex-servicemen, Meritorious Sports person and Differently Abled Person (PH), should necessarily submit the relevant certificates issued by the Department of Sainik Welfare, Puducherry, Office of the Deputy Director (Sports and Youth Services), Education Department, Puducherry and Department of Health & Family Welfare Services / Medical Authorities, Puducherry respectively alongwith related records in the prescribed format only. Certificates received from any other authority will not be accepted. Widows / Divorced Women / Women judicially separated from their husbands and who are not re-married should submit a certificate from the Revenue Department to the effect that they should not get marriage at the time of joining the post if they are selected.
- (l). Employment Exchange Identity Card duly renewed as on date, bearing NCO code Nos. for the qualifications acquired by the candidate.
- (m). **Original Educational / Technical Mark Sheets / Certificates etc should not be attached with the application**

4. The applications which are not in complete shape, or without signatures both in application and checklist and without enclosing the requisite certificates / mark sheets etc. as indicated above, will be summarily rejected and further correspondence will not be entertained for any reasons therefor. The candidate shall ensure himself / herself that all the requisite attested copies of certificates are attached alongwith his / her application within the due date for submission and the Department will not be responsible for any lapse in this regard. No intimation will be given for receipt of late application and also the result of recruitment would not be intimated on any account to the non-selected candidates. Only the selected candidates will be issued offer of appointment. No correspondence or interim enquires from the candidates will be entertained in this regard. Selection list will be display in the Notice Board of this Directorate and office website <http://health.puducherry.gov.in>.

5. The applications received after the prescribed date and time i.e., received after 21/06/2013 at 05:45 p.m. will not be considered. Application, which is incorrect / ineligible, incomplete or wrongly filled in will also not be considered and such application will not be returned to the candidates.

6. The candidates who have already applied in response to the notification dated 12.08.2005 and 24.08.2007 **should also be applied now** since the system of recruitment has been changed. **CANDIDATES WHO HAVE ALREADY APPLIED TO THE POSTS OF PHYSIOTHERAPIST, PLUMBER, RADIOGRAPHER, REFRIGERATION MECHANIC AND SENIOR LAB. TECHNICIAN. PURSUANT TO THE EARLIER NOTIFICATION DATED 12.08.2005 AND 24.08.2007 SHOULD ALSO APPLY AGAIN NOW. CANDIDATES WITHIN THEIR PRESCRIBED AGE LIMIT AS ON 15.09.2005 AND 21.09.2007 RESPECTIVELY ALONE WILL BE TAKEN INTO CONSIDERATION IF THEY ARE FOUND ELIGIBLE IN ALL OTHER ASPECTS ON THAT LAST DATE FOR SUBMITTING FILLED IN APPLICATIONS. SELECTED CANDIDATES OUT OF THESE SECTION, NOW AGE BARRED, WILL BE CONSIDER FOR AGE RELAXATION SUBJECT TO APPROVAL OF THE COMPETENT AUTHORITY.**

7. Government servants working in the State/Central Government /Autonomous Bodies and Public Sector Undertakings should submit their application through proper channel only within the due date i.e., on or before 21/06/2013. **Advance copy should not be sent and it will not be considered.**

8. Change of address, if any, after submission of application should be intimated to the Department or otherwise the Department will not be responsible for any postal delay / non delivery of letters etc.

9. Candidates should submit only one application for any one of the post at a time. If the candidate desires to apply for more than one post, separate application for each post alongwith requisite attested copies of Certificates / Mark sheets etc should be submitted. **COMMON APPLICATION FOR TWO OR MORE POSTS WILL NOT BE ACCEPTED.**

10. The Director, Directorate of Health & Family Welfare Services, Puducherry reserves the right to enhance / reduce the number of vacancies and also to cancel the recruitment process, if necessity arises. The decision of the Government shall be the final regarding the eligibility of candidates or otherwise.

DIRECTOR