

**DISTRICT RURAL DEVELOPMENT AGENCY
II – FLOOR PHB BUILDING, ANNA NAGAR
NELLITHOPE, PUDUCHERRY – 5
Ph: 0413-2202609; Mail -drda@py.gov.in**

No.15/DRDA/Estt./Consultant/2026

Puducherry, dated 07/07/2026

NOTIFICATION

The District Rural Development Agency, Puducherry intends **to engage 5 Nos. of retired Government officials in the rank of Assistant Engineer (Civil) / Junior Engineer (Civil)**, to work as **Consultants** under the **Pradhan Mantri Gram Sadak Yojana, Swachh Bharat Mission (Grameen) and Member of Parliament Local Area Development** Schemes, on a **contractual basis**.

2. The details of requirement of District Rural Development Agency, Puducherry are as detailed below:

Sl. No.	Name of the Post	No. of Posts	Eligibility
1	Consultant	5	a) Passed in Diploma or Degree in Civil Engineering. b) Must be a retired Government official not above 65 years of age as on the date of notification. c) Must have held the post of Assistant Engineer (Civil)/Assistant Engineer on CDC (Civil) (OR) Junior Engineer (Civil) from the Central Government / State / UT Government / PSU / Autonomous Bodies. d) Should be medically fit and possess sound knowledge of civil engineering works, project planning, and field supervision. e) Sufficient knowledge in the e-Tender (Material Component), Convergence Scheme, Formation and execution of Planning Committee. f) Should not have been terminated or compulsorily retired from service.

3. The duly filled in application form, as prescribed in the Annexure-I, may be submitted to the Chairman, District Rural Development Agency, 2nd Floor, Puducherry Housing Board Building, Anna Nagar, Nellithope, Puducherry – 605005, super-scribing on the envelope **“APPLICATION FOR ENGAGEMENT TO THE POST OF CONSULTANT”** on or **before 31.07.2026**. For any queries, contact: 0413-2202609 during working hours and official mail ID: drda@py.gov.in

4. The engagement will be on full time basis initially for a period of six months from the date of engagement and may be extended for a further similar tenure(s) according to need. The consultancy fee will be paid as per the rules in force. The other terms and conditions of the agreement shall be in accordance with the I.D Note/Memo No. 46324/FD/F3/2014 dated 11.09.2014 of the Finance Department, Puducherry. On selection, the official shall execute an agreement in the prescribed form. The engagement of consultant shall be purely on temporary nature against the specific post and the engagement will be cancelled at any time without assigning any reasons thereof. The Competent Authority reserves the right of any changes, cancellation to this Notification as a whole or in part.

/By order/



**(S. MANICKADEEPAN)
PROJECT DIRECTOR**

To

1. The Director, Directorate of Information Technology, Puducherry.
- With a request to upload the Notification in the Government of Puducherry portal
(<https://www.py.gov.in>)
2. Notice Board / Spare Copy.

ENGAGEMENT OF CONSULTANT (ASSISTANT ENGINEER (CIVIL) / JUNIOR ENGINEER(CIVIL) ON CONTRACT BASIS IN DRDA, PUDUCHERRY

The District Rural Development Agency, Puducherry invites application from eligible retired Government Officials for engagement of 5 (five) post of Consultant (Assistant Engineer-Civil / Junior Engineer-Civil) on contract basis as per eligibility criteria and terms and conditions given hereunder:

A. **Name of the post:** CONSULTANT (ASSISTANT ENGINEER-CIVIL / JUNIOR ENGINEER - CIVIL)

B. **Essential Qualification/Experience**

- i. Diploma(or) Degree in Civil Engineering.
- ii. Retired Assistant Engineer (Civil)/Assistant Engineer on CDC (Civil) (OR) Junior Engineer (Civil) from the Central Government / State / UT Government / PSU / Autonomous Bodies with Pay Level-7 or above and having experience in preparation of estimates, DPR, tender documents for Civil Projects, handling e-Tender procedures and execution of civil works/projects, Handling & Supervision of all kind of civil works.
- iii. Having knowledge in Government rules & regulations and other statutory provisions governing preparation of estimates and tender documents for civil works, e-tendering process and execution of civil works/projects.

C. **Period of Engagement**

- i. Initial contract would be for a period of Six months extendable for further period on need basis.
- ii. The engagement would be on a full-time basis. The person engaged may be required to work on even holidays as and when required for which no additional payment will be paid.
- iii. The engagement is of a temporary nature and can be terminated at any time without assigning any reason.

D. **Age Limit for applying**

The Maximum age –limit for the Consultants will be 65 years and not beyond the age of 65 Years, as per the Guidelines for engagement of retired Government officials Consultants in Government Departments vide I.D.Note/Memorandum No. 463241/FD/F3/2014, dated 11-09-2014 of Finance Department, Puducherry.

E. **Entitlements of remuneration (As per I.D.Note/Memorandum No.463241/FD/F3/2014, dated 01-12-2022 of Finance Department)**

A fixed monthly amount admissible shall be arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount shall be remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment/percentage increase during the contract period.

Example:

An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs.1,55,900. Thus, the basic pension will be Rs. 77,950/-. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs. 77,950(Rs.1,55,900-Rs. 77,950).

The basic pension to be deducted from the last pay drawn shall be pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180(40% of Rs. 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs. 77,950/-.

F. Other Terms & Conditions

1. The Consultant (Assistant Engineer-Civil/ Junior Engineer –Civil) shall enter into a contract agreement with the District Rural Development Agency (DRDA), Puducherry as per the enclosed proforma and abide by the contract agreement and other restrictions as applicable to Government employees. The District Rural Development Agency (DRDA), Puducherry shall reserve the right to review /terminate the contract at any time without assigning any reason.
2. The Consultant (Assistant Engineer-Civil/ Junior Engineer - Civil) on contract basis shall not be considered as a case of re-employment.
3. The Consultant (Assistant Engineer-Civil/ Junior Engineer(Civil) shall perform the services as per the terms of reference and tasks / jobs assigned by the District Rural Development Agency (DRDA), Puducherry.
4. The Income Tax or any other tax liable to be deducted as per the existing rules will be deducted at source before payment.
5. The Intellectual Property Rights of the data collected as well as the deliverables produced for the District Rural Development Agency (DRDA), Puducherry shall remain with this Agency. No one shall utilize or publish or disclose or part with to a third party any part of the data or statistics or proceedings or information collected for the purpose of assignment or during the assignment for the District Rural Development Agency (DRDA), Puducherry, without the consent of this Agency.
6. The Consultant (Assistant Engineer(Civil) /Junior Engineer(Civil) appointed by the District Rural Development Agency (DRDA), Puducherry, shall in no case during the period of service in this Agency, represent or give opinion or advice to others in any matter which is not in the interest of the DRDA, Puducherry.
7. The Chairman, District Rural Development Agency (DRDA), Puducherry reserves the right to change any terms and conditions of this advertisement and also to cancel this advertisement at any stage.
8. The Chairman, District Rural Development Agency (DRDA), Puducherry reserves the right to accept or reject any or all applications, without assigning any reason whatsoever.
9. The District Rural Development Agency (DRDA), Puducherry in line with the prevailing Government Policies / Procedures may specify any other conditions / Guidelines as considered appropriate during the period of engagement.

Interested eligible retired Assistant Engineer(Civil) /Junior Engineer(Civil) of Central Government/ State/UT Government / PSU / Autonomous Bodies may submit their applications in the enclosed format along with copy of documents as referred in the application to **"The Chairman, District Rural Development Agency, 2nd Floor, Pondicherry Housing Board Complex, Anna Nagar Puducherry - 5"**. Incomplete applications and applications received after closing date will be rejected without any intimation to the individual.

In case of any discrepancy between the above conditions and the conditions stipulated in the I.D. Note/Memorandum No.463241/FD/F3/2014, dated 11-09-2014 and I.D. Note/Memorandum No.463241/FD/F3/2014, dated 01-12-2022 of Finance Department, Puducherry the conditions stipulated in the said I.D. Note/memorandum issued by Finance Department shall prevail.

The last date for receipt of application is 31.07.2026.



**(S. MANICKADEEPAN)
PROJECT DIRECTOR**

**PROFORMA FOR AGREEMENT TO BE EXECUTED BETWEEN THE CONSULTANT
ENGAGED ON CONTRACT BASIS AND DRDA, PUDUCHERRY**

This AGREEMENT is made on this _____ day of _____
2026 BETWEEN the Project Director, District Rural Development Agency, Puducherry
(hereinafter called the Employer which expression shall unless excluded by or repugnant to the
context, be deemed to include his successors in office and assigns) of the one part and
Mr./Mrs. _____ (Name and Address) (hereinafter called the Appointee) of the
other part.

WHEREAS, the Employer is desirous to have the services of the Appointee to engage him
as full-time Assistant Engineer(Civil)/Junior Engineer(Civil) on contract basis in District Rural
Development Agency, Puducherry (herein after called the said DRDA, Puducherry) and
he shall attend the works pertaining to _____ (Nature
of Works) and also any other assigned by the Employer.

ANDWHEREAS the Appointee having agreed to take up the assignment as full-time
Consultant on contract basis and having reported for duty on _____ and the
Employer is willing to engage the appointee in the aforesaid capacity for a period of six months or
till the necessity therefore ceases, whichever is earlier on the terms and conditions hereafter
appearing.

NOW THEREFORE, THIS AGREEMENT as under:

1. The service of Assistant Engineer(Civil)/Junior Engineer(Civil) will be on a full time basis.
2. The engagement will be for a period of six months from the date of joining.
3. The Appointee will be paid a total Fee of _____ per month.
4. TA/DA on official tour will be paid as per the entitlement to his counterpart in Government.
5. The Appointee is entitled for leave of 12 days in a calendar year on pro-rata basis.
6. All expenses towards stamp duty, etc., on his agreement shall be borne by the Employer.
7. He/She will report to the Project Director, DRDA, Puducherry
8. The terms and conditions prescribed in the notification issued by the DRDA, Puducherry inviting applications for engagement as Consultant (Assistant Engineer(Civil) / Junior Engineer(Civil) on contract basis shall form a part of this agreement.

IN WITNESS WHEREOF the parties hereto have signed the Agreement as of
the day and the year first above written.

Witness:

1.

PROJECT DIRECTOR-DRDA

2.

CONSULTANT (Appointee)

ANNEXURE-I**APPLICATION FOR ENGAGEMENT OF RETIRED OFFICIALS AS CONSULTANT(ASSISTANTENGINEER(CIVIL) / (JUNIOR ENGINEER(CIVIL)) ON CONTRACT BASIS IN DRDA, PUDUCHERRY.**

1.	Name in Full:(in Block letters)			
2.	Date of superannuation:(DD-MMM-YYYY)			
3.	Designation at the time of Superannuation			
4.	Basic Pay & Grade Pay/Pay Level at the time of Superannuation			
5.	Name of the Organization last served with address			
6.	Date of birth(DD-MM-YYYY)			
7.	Age(As on closing date of advertisement)			
8.	Gender:			Male/Female
9.	Address for correspondence:			
	E-mail:			
	Contact No.:			
10.	Educational Qualification (Diploma/Degree onwards)			
11.	Complete record of services rendering Organizations/Establishments before retirement (with special reference to the experience in the level of post for which application is made)			
	Post Held with Pay Level	From	To	Subjects Handled (in brief)
12.	CompleterecondofservicesrenderedinOrganizations/Establishmentsafterretirement			
	Post Held with Pay Level	From	To	Subjects Handled (in brief)
13.	Any other relevant information (please enclose separate sheet, if required)			

DECLARATION

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete or ineligibility being detected at any time before or after selection, my candidature is liable to be rejected and I shall be bound by the decision of the DRDA, Puducherry. I have read this Notification and ready to accept all the terms and conditions for engagement as Consultant. I further declare that I was clear from vigilance angle at the time of retirement.

Place:

(Signature of the Applicant)

Date:

Following documents are to be enclosed by the applicant

1. Copy of Identity Proof with Address
2. Copy of P.P.O (Pension Payment Order)
3. Copy of proof Educational Qualification along with Experience Certificates