

No.5522/Estt/Consultant/Assistant/2022/18604
PUDUCHERRY E-GOVERNANCE SOCIETY
DIRECTORATE OF INFORMATION TECHNOLOGY

NOTIFICATION

Puducherry, the 13/09.2022

Sub: Engagement of retired Government Official as Assistant in
Puducherry eGovernance Society (PeGS) – Reg.

Applications are invited for engagement of two consultants as Assistant on contract basis for a initial period of six months in PeGS from the date of engagement, which can be curtailed or extended as per requirement of the PeGS and performance of the consultants. The details of position, eligibility criteria, age limit (as on closing date of submission of application) are as under:-

Name of the Position Constultant	No. of Position	Eligibility Criteria	Maximum age limit	Remuneration
Assistant	2	1. An officer retired from central/ State Government who has rendered at least 06(six) years' service as Assistant. 2. Minimum General educational qualification is SSLC pass. 3. Must be resident of Puducherry.	65 years.	(Last Basic Pay Drawn – Basic Pension)

2. The consultant should possess adequate knowledge and experience in the following
 - ❖ Must have experience in Office Administration, Establishment, Accounts, Logistic Store procedures and additional knowledge of Tamil and English Data entry.
 - ❖ The person with knowledge of computer will be given priority.
3. The mandate of the PeGS includes assisting PeGS in file handling establishment and accounts matter towards Implementation of eVidhan, eOffice, eHRMS, eDistrict project, Umang, Digilocker, Single Dashboard for monitoring all CSS schemes and State schemes, Restructuring of PSWAN and SDC and Restructuring all the department websites.
4. The selection procedure and other terms and conditions of the engagement will be as per the guidelines laid down in the ID Note /Memorandum No.46234/FD/F3/2014, dated 11.09.2014 of the Finance Department, Puducherry. The consultant should look after any other duties in addition to the duties assigned by the Director, Directorate of Information Technology, Puducherry.

5. The engagement of consultant will be on full time basis and his consultant fees shall be a maximum of Rs.30,000/- (Thirty thousand only) per month or shall not exceed the ceiling of last pay drawn minus pension and other DA in the Puducherry Government services.

6. The applications (Appendix) duly filled along with self-attested supporting documents in respect of educational qualification and experience for Assistant (eGovernance) may be sent to the Convenor, Puducherry eGovernance Society, 2nd Floor, 505, Kamaraj Salai, Planning and Research Office Complex, Saram, Puducherry-605 013. The last date of submission of Application is 31 days from the publication of this Circular.

7. The PeGS reserves the right to accept or reject responses without assigning any reasons whatsoever. The decision of Principal Secretary(IT), Government of Puducherry in this regard will be final.



DIRECTOR

V/S DIRECTORATE OF INFORMATION TECHNOLOGY

Encl: Appendix

To

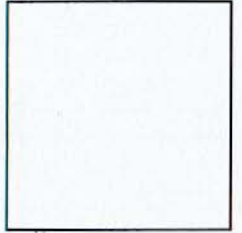
1. The Director of Information Technology

2. The Director of Information & Publicity, Puducherry - With a request to publish the attached Press release in all medias.

3. The Under Secretary to Govt., DP&AR(PW), Puducherry

4. D6 - - To upload the Notification in the Official Website

APPENDIX
APPLICATION FOR ENGAGEMENT OF RETIRED GOVT. OFFICIALS
AS CONSULTANTS IN GOVT. DEPARTMENTS/AUTONOMOUS BODIES



1. Name of the Applicant :
 2. Father's Name :
 3. Date of Birth :
 4. Address :
 5. Mobile Number :
 6. E-mail ID :
 7. Particulars of Govt. Service :
 7.1 Date of joining in Govt. Service :
 7.2 Date of retirement and the post in which retired :
 7.3 Name of the Department/organization from which retired :
 7.4 Last pay drawn (copy of PPO to be enclosed) :
 8. Educational Qualification :
 9. Details of computer skill :
 10. Brief particulars of experience with nature of duties performed (starting from last appointment) :

Sl. No.	Name of the Ministry/Dept.	Period		Post held	Nature of work
		From	To		

11. Additional information if any, in support of the suitability of the post :

(Declaration)

I hereby declare that the particulars furnished above are true and correct to the best of my knowledge and belief. I was clear from the Vigilance angle at the time of retirement

Place :
 Date:

(Signature of applicant)

PRESS NOTICE

**ENGAGEMENT OF CONSULTANTS IN THE PUDUCHERRY e GOVERNANCE SOCIETY
(DIRECTORATE OF INFORMATION TECHNOLOGY), PUDUCHERRY**

The Puducherry e Governance Society (under the aegis of Directorate of Information Technology), Puducherry has proposed to engage two consultant on contract basis to perform as equivalent to the grade of Assistants in the Directorate of Information Technology, Puducherry. Necessary Notification and application is placed in the Directorate Web site. The application may be downloaded from the menu "Announcement" in the above Directorate website. The willing and eligible retired officials may submit their applications in the prescribed formation (APPENDIX), duly filled in, addressed to the Director(IT)-Cum-Convenor(PeGS), Directorate of Information Technology, 505,2nd floor, PRD Complex, Kamaraj Salai, Saram, Puducherry. Superscribing on the cover APPLICATION FOR THE POST OF CONSULTANTANT so as to reach the Director (DIT) on or before 12.10.2022.

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DIRECTOR
Directorate of Information Technology
Puducherry