

GOVERNMENT OF PUDUCHERRY
DIRECTORATE OF ACCOUNTS & TREASURIES

No.12-1/DAT/S.K.Estt./S.K.Gr-III(DR)/2022/43

Puducherry, dt. 30.07.2025

MEMORANDUM

The undersigned hereby offers to the candidates mentioned in the "Annexure" to this Memorandum a temporary post of Store Keeper Grade-III (Group C) in the Level 2 of the Pay Matrix on Regular basis in the Department/Office mentioned against them with immediate effect. The appointee will also be entitled to draw the dearness and other allowances at the rates admissible and subject to the conditions laid down in rules and orders governing the grant of such allowances in force from time to time.

2. The terms of appointment are as follows:-

- i) The appointment is temporary and may be terminated at any time by a month's notice given by either side without assigning any reasons. The Appointing Authority, however, reserves the right of terminating the services of the appointee forthwith or before the expiry of the stipulated period of notice by making payment to him/her of a sum equivalent to the pay and allowances for the period of notice or the unexpired portion thereof;
- ii) He/She shall be placed on probation for a period of two years from the date of joining the post.
- iii) He/She should pay security deposit as prescribed by Government from time to time
- iv) He/She shall have to undergo a Training in "Techniques of Material Management" conducted through Administrative Reforms Wing, Chief Secretariat, Puducherry
- v) He/She should pass the Accounts Test for Subordinate Officers (Part I & II) conducted by the Department of Personnel and Administrative Reforms (Personnel Wing), Chief Secretariat, Puducherry during the period of probation, failing which he/she will be ousted from service.
- vi) Other conditions of service will be governed by the relevant rules and orders in force from time to time;

3. The appointment will be further subject to production of the following certificates in original:-

- i) Production of Educational / Technical qualification certificate
- ii) Production of Age, Nativity/Residence Certificate, Nationality Certificate, Community Certificate, Physically handicapped(for PH candidates only) and Ex-servicemen(for XSM candidates only)
- iii) Production of certificate of fitness from the Competent Medical Authority (R.M.O).
- iv) Submission of a declaration in the form enclosed (Annexure-I) and in the event of the candidate having more than one wife living or being married to a person, having more than one wife living, the appointment will be subject to him/her being exempted from the enforcement of the requirement in this behalf
- v) Submission of attestation forms for verification of character and antecedents along with joining report.

4. In case it is found that he/she was guilty of misconduct involving moral turpitude, which would disqualify him/her for Government Service, or had suppressed any material fact relating to his/her conduct prior to entry into Government Service or if any declaration given or information furnished by the candidate proves to be false, he/she will be liable to be discharged from service and such other action as Government may deem necessary.

5. It may please be stated whether the candidate is serving or is under obligation to serve another Central Government Department/State Government or Public Authority.

6. As no person professing a religion different from the Hindu or Sikh religion can be deemed to be a member of Scheduled Caste, the candidate should inform about the change if any, of his/her religion to his/her appointing/administrative authority immediately after such a change.(This applies only in case of Scheduled Caste candidates).

7. The appointment is purely on provisional basis and is subject to the caste certificate being verified through proper channels in respect of OBC/MBC/ST/BCM/EBC/EWS/SC and if the certificate and if the verification reveals that the claim to belong to OBC/MBC/ST/BCM/EBC/EWS/SC is false, the services will be terminated forthwith without assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of false certificate.

8. If the candidate accepts the offer on the above terms and conditions, he/she should report before the Head of Department/Office concerned immediately and in any case **not later than 20.08.2025**. If the candidate fails to report for duty by the prescribed date, the offer will be treated as cancelled, and no further communication will be entertained.

9. No travelling allowance will be allowed for joining the post.

//By Order//



(S. UDAYASANKAR)
DIRECTOR

To

The Individuals concerned

Copy to:-

- 1) The Head of Department/Office concerned. --- When the candidate reports for duty, he may be appointed as Store Keeper Gr.III. You are requested to verify the Age, Nativity/Residence Certificate, Educational/Technical Qualifications, Community Certificate with the original records and to collect the attestation forms for verification of character and antecedents from the candidate while joins duty and forward the same separately to the, Directorate of Accounts & Treasuries, Puducherry. The clauses stated in para 2 of this Memorandum are to be included in the posting order to be issued. The Bio-data of the individual in the prescribed Proforma should be sent to the Directorate of Accounts & Treasuries, Puducherry along with a copy of posting order.
- 2) The Deputy Secretary to Govt. (Finance), Chief Secretariat, Puducherry
- 3) The Under Secretary to Govt.(Administrative Reforms Wing), Puducherry
- 4) The Under Secretary to Govt., Department of Personnel & Administrative Reforms(Grievances Cell), Chief Secretariat, Puducherry
- 5) The District Collector, Karaikal
- 6) The Regional Administrator, Yanam
- 7) The Deputy Director of Accounts and Treasuries, Puducherry/Karaikal/Yanam..
- 8) The P.S to Chief Secretary to Govt., Puducherry
- 9) The P.S. to Chief Minister, Puducherry
- 10) The P.S to Development Commissioner-cum-Secretary(Finance),Puducherry
- 11) The Under Secretary to Govt., Examination Cell, DP&AR, Puducherry.
- 12) The Employment Officer, Employment Exchange, Puducherry
- 13) The Programmer, EDP section, DAT, Puducherry --- **to upload in the official website**
- 14) The Store Superintendent, DAT, Puducherry
- 15) Spare

Annexure to the Memorandum No.12-1/DAT/S.K.Estt./S.K.Gr.III/DR/2022/43, dt.30.07.2025

Sl. No	Roll No.	Name Tvl./Tmt./Selvi	Father Name	Date of Birth	Community	Category under which selected	Address for Communication	Region	Department/Office in which posted
1.	13795	DHIVYA.S	SARAVANAN.G	12.03.1994	GENERAL/ UNRESERVED	UR	No.2, Vasantha Nagar, Bharathiyar Street, 3 rd Cross, Villianur, Puducherry-605110	Puducherry	Block Development Office, Oulgaret, Puducherry vice Tmt.S.Sheela, S.K.Gr-III resigned
2.	50456	ARAVINDH.J	JAYAKUMAR.K	16.05.1997	OBC-MIGRANT	UR	Plot No.2., Yoga Nagar, Devanoor Salai, Varichikudi, Karaikal- 609609	Karaikal	Govt. General Hospital, Karaikal vice Thiru.R.Asaitnamby, S.K.Gr- III, promoted
3.	71511	SOMA SHEKAR DOKKADI	KRISHNA MURTHY DOKADI	10.06.1993	MBC-MIGRANT	UR	D.No.6-4-196,YSR Nagar, Yanam - 533464	Yanam	Govt. General Hospital, Yanam vice Thiru.Suresh Kamidi, S.K.Gr-III, Promoted
4.	46286	NATARAJAN.C	CHANDRAMOULI.S	12.07.1997	GENERAL/ UNRESERVED	UR	No.3, First Cross, Parasuramapuram, Villianur, Puducherry - 605110	Puducherry	O/o the DIS, Zone-IV, Villianur, Puducherry vice Thiru. S.Bratheeb, S.K.Gr-III resigned.
5.	45401	ARAVIND KUMAR.E	ELUMALAI.K	28.06.1995	MBC-MIGRANT	UR	No.7A, School Street, Sundaram Nagar, Thengaithittu, Puducherry-605004	Puducherry	Planning and Research Department, Puducherry vice Thiru.S.Viswanathan, S.K.Gr-III, resigned.
6.	38311	BENIE AROKE M	MARIYA JOHN JOSEPH.A	08.09.1997	GENERAL/ UNRESERVED	UR	No.6, Second Cross Street, SMV Puram West, Villianur, Puducherry-605110	Puducherry	O/o the Labour Commissioner, Labour Department, Puducherry vice Thiru.S.K.Prawin Pranav, S.K.Gr-III, resigned
7.	38537	JANARTHANAN.K	KUMAR.S	18.10.1999	OBC-MIGRANT	UR	No.3, 2 nd Cross Street, Sabthagirinagar, Pandasozhanallur, Nettapakam Post, Puducherry - 605106	Puducherry	Department of Art and Culture, Puducherry vice Thiru.E.Mathivanan, S.K.Gr-III, previously posted.
8.	44909	SARANYA.T	TAMIZHAPPAN.S	16.02.1991	MBC-ORIGIN	UR	Plot No.85, Sixth Cross, Aravindar Nagar, Murungapakkam, Puducherry-605004	Puducherry	O/o the Assistant Director(Filaria), Puducherry vice Thiru.N.Karthikeyan, S.K.Gr-III, promoted.

9.	18569	SWASHMA.K	KRISHNAMURTHY.AM	03.04.1992	OBC-ORIGIN	UR	No.29, 1 st Main Road, Jothi Nagar, near RTO, O.K.Palayam, Mudaliarpeta, Puducherry- 605004	Puducherry	O/o the Deputy Director(Adult Education), Puducherry vice Thiru.M.Kannadasan, S.K.Gr-III, resigned
10.	11044	ANANDHABASKARAN.N	NAGALINGAM.K	28.09.1991	SC- As per Presidential Order 1964 and 2002	SC	No.3, Mariamman Kovil Street, Katterikuppam, Puducherry-605502	Puducherry	Transport Department, Puducherry vice Thiru.D.Priyadarshini, S.K.Gr-III, resigned
11.	20049	KAMALKARAN.N	NATARAJAN.S	25.07.1997	SC- As per Presidential Order 1964 and 2002	SC	No.7, Mariamman Koil Street, G.N.Palayam Pet, Villianur, Puducherry-605110	Puducherry	Department of Fisheries & Fishermen Welfare, Puducherry vice Thiru.R.Seenuvasan, S.K.Gr-III, promoted.
12.	16063	RAGUNATH.R	RAMAKRISHNAN.M	01.01.1992	SC- As per Presidential Order 1964 and 2002	SC	No.3, New Street, Seliamedu, Bahuor Commune, Puducherry-607402	Puducherry	Department of Civil Supplies and Consumer Affairs, Puducherry vice Thiru.P.Prasath, S.K.Gr-III, promoted
13.	50489	PREETHI.B	BASKARAN.S	06.04.1991	SC- As per Presidential Order 1964 and 2002	SC	No.27, Mukkulam Street, Kottucherry, Karaikal-609609	Karaikal	O/o the Chief Educational Officer, Karaikal in the existing vacancy
14.	37717	GOMATHI.M	SUBRAMANIA SHARMA@ MURUGAN.R	15.08.1992	EWS	EWS	No.58, Kallarai Street, Vanarapeta, Puducherry-605001	Puducherry	Govt. Agricultural Engineering Workshop, Puducherry vice Thiru.S.Senthilvelan, S.K.Gr-III, promoted.
15.	53570	SASIDHARAN ALIAS SHYAMPRASATH.S	SRINIVASAN.P	02.01.1993	EWS	EWS	No.10, Agragaram Street, Kottucherry, Karaikal - 609609	Karaikal	Community Health Centre, Thirunallar, Karaikal vice Tmt/Selvi. M.Subashini, S.K.Gr-III, resigned.



(S.UDAYASANKAR)
DIRECTOR

BIO- DATA

PROFORMA

1. Name in BLOCK Letters ;
2. Name of Father/Husband :
3. Date of Birth :
4. Sex :
5. Date of Joining as Store Keeper Gr-III :
6. Nationality :
7. Whether MBC/OBC/BCM/EBC/EWS/SC/ST :
8. Whether XSM/PH/MSP :
9. Whether Inservice candidates, if yes, :
name of the post previously held
10. Educational Qualification :
11. Technical Qualification :
12. Period of Probation :
13. Other particulars :
14. Residential Address :

SIGNATURE OF THE HEAD OF
DEPARTMENT/OFFICE
WITH SEAL

ANNEXURE – I

I, Thiru/Selvi/Tmt.
declare as under:-

- i) That I am a bachelor/widower
- ii) that I am married and have only one wife living
that I am married to a person who has no other wife living
- ii) that I am married and have more than one wife living
that I am married to a person who has more one wife living

I request that in view of the reasons stated below, I may be granted exemption from the operation of restriction on the recruitment to service of persons having more than one wife living, or having married to a person having more than one wife living.

I solemnly affirm that the above declaration is true and I understand that in the event of the declaration being found to be incorrect after my appointment, I shall be liable to be dismissed from service.

REASONS

Signature

Place:

Date :

Note: Please delete clauses not applicable