

No.C.31011/05/2011 - C.V.O
GOVERNMENT OF PUDUCHERRY
CONFIDENTIAL AND CABINET DEPARTMENT
CHIEF VIGILANCE OFFICE

Puducherry, the

9387(2)
24.09.14
19 SEP 2014

OFFICE MEMORANDUM

Sub: CVO, Chief Secretariat – Implementation of e-Procurement MMP – Procurement of Digital Signature Certificate - Reg.

Ref: G.O. Ms. No.1 dt. 21.2.2013 and
G.O.Ms.No.3 dt.24.10.2013 of the Chief
Vigilance Office, Puducherry.

National Informatics Centre, Chief Secretariat, Puducherry was arranging Digital Signature Certificates (DSC) for the Departmental users, free of cost, as per the directions of the Ministry of Commerce & Industry, New Delhi for the purpose of implementation of e-Procurement Mission Mode Project (MMP) under National e-Governance Plan(NeGP). 429 DSCs were issued till date for this purpose out of the total allocation of 500 DSCs per State/UT.

2. NIC-Certifying Authority (NICCA) has recently stopped issuing/renewing Digital Signature Certificates for time being due to security reasons and procurement of DSCs, Tokens and SSL Certificates would henceforth be done through NICSi till the time NIC-CA restarts its operations. Like other procurement in the area of PCs, Servers and Networking equipments, the Departments/Corporations/Societies may follow a similar process to procure the said items. Hence, the Departmental users involved in the tendering process and are yet to obtain DSC are requested to approach the NICSi for immediate requirements through e-mail viz. nic-si-pi@nic.in A copy of the e-mail in this connection is forwarded herewith for necessary action.

(M. Kannan)
19.09.14

(M. KANNAN)
Under Secretary (Vigilance)-cum-
Member Secretary, Core Committee (e-procurement)

Encl: As stated.

To

The Head of Departments/Corporation/Societies/Autonomous bodies

Copy to:

- 1) All Secretaries to Govt./Special Secretary/Joint Secretaries/Under Secretaries.
- 2) Members of Core Committee (e-Procurement)
- 3) The Joint Resident Commissioner, Puducherry Guest House, Chanakayapuri, New Delhi 110 021
- 4) The Nodal Officer (e-Procurement), Ministry of Commerce & Industry, Department of Commerce, Nirman Bhavan, New Delhi 110 011.

17

NATIONAL INFORMATICS CENTRE SERVICES INCORPORATED (NICS)
NEW DELHI

4/9/2014

Sub : Initiation of procurement/supply of Digital Signature Certificates (DSCs), Tokens and SSL Certificates through NICS.

On the directions of NIC, the procurement of DSC's, Tokens and SSL Certificates (previously) managed by NIC would henceforth be done through NICS till the time NIC-CA operations restart. Like other procurements in the area of PCs, Servers and Networking equipments the Government departments, PSUs will follow a similar process to procure the items. For the information of all concerned the process and rates are mentioned below :

Process :

- a) Client organisations will request for Proforma Invoice from NICS via E-Mails to nics-pi@nic.in specifying requirement : i) DSC/Token/SSL Certificate ii) For DSC whether Class 2 or 3 iii) validity period – 1 or 2 Years (For SSL it is 2 Years).
- b) PI Division of NICS will provide the Proforma Invoice and mandatory User Information sheet to the organisation at its email id.
- c) Organisation concerned will transfer the Invoice value through cheques/ RTGS, NEFT and follow it up by sending back the filled up and signed User Information Sheet.
- d) NICS, on receipt of the User Information Sheet will reconcile the payment received, initiate the project and place order on the vendor.
- e) The vendor will contact the concerned Organisation, collect the mandatory documents like photograph, identity & address proof etc before servicing the request.
- f) After the client organisation certifies the satisfactory provision of the service, the bills of the vendor will be submitted to NICS and payments released by NICS.
- g) The support services would be provided by the vendor to the client organisation during the validity of the services.

Rates

Following are the rates :

(i) Token Cost :	Rs. 555
(ii) Class 2 DSC Charges : (validity 2 Years)	Rs. 445
(iii) Class 3 DSC Charges (validity 1 Year) :	Rs. 746
(validity 2 Years) :	Rs. 999
(iv) SSL Certificate (validity 2 Years) :	Rs. 1685

NICS will not be in a position to offer any technical consultancy on the DSCs. Client organisations may seek assistance from the whoever is their I.T. Consultant. Post procurement standard support services of the vendor will be available in respect of installation.

(P.V. Mohan Krishnan)
General Manager