

CHAPTER – 1

INTRODUCTION

1.1 Please throw light on the background of this handbook (Right to Information Act - 2005)

With a view to promote transparency and accountability in the working of every public authority, the Government of India have enacted the Right to Information Act, 2005 so as to provide the practical regime of Right to Information for all citizens of India.

1.2 Objective/purpose of this handbook

The purpose of this handbook is to make available to the General Public all the relevant information regarding the manifold activities of the Directorate of Accounts and Treasuries.

1.3 Who are the intended users of this handbook

All citizens of India.

1.4 Organisation of the information in this handbook

This handbook contains 17 manuals and provides information on a wide range of departmental functions, objectives and activities, individual duties and responsibilities of Officers, the names and designations of Information Officers, etc. Every manual is organized into a chapter and provided with specific titles.

1.5 Definitions (Please provide definitions of various terms used in the Hand book)

As the functions of this Directorate are confined within various rules, no specific terms are used in this Handbook necessitating clear definitions.

1.6 Contact person in case somebody wants to get more information on topics covered in the handbook as well as other information also.

The Deputy Director (Estt.)
Directorate of Accounts and Treasuries, New Municipal Road,
Kumarakurupallam,
Puducherry-605 001.

1.7 Procedure and Fee structure for getting information not available in the handbook

The citizen who, seek information should apply as prescribed in the Act along with the fee prescribed by the Govt. from time to time.

CHAPTER -2(Manual - 1)

Particulars of Organisation, functions and duties.

2.1 Objective/purpose of the public authority.

2.2. Mission/Vision Statement of the public authority.

2.3 Brief history of the public authority and context of its formation.

2.4 Duties of the public authority.

The main functions and duties of the Directorate of Accounts and Treasuries is exchequer control and custody of Government cash and preparation and submission of State accounts monthly and annually to His Excellency the Lt. Governor of Puducherry and the Central accounts monthly and annually to the Ministry of Finance. These aspects are given in more details in the following paras.

The Directorate of Accounts and Treasuries is headed by the Director of Accounts and Treasuries at Puducherry. The Director is assisted by 6 Deputy Directors, 1 Assistant Examiner (Local Fund), 1 Assistant Superintendent of Stamps, 3 Junior Accounts Officers, 1 Programmer and 1 Stores Superintendent in Puducherry, 1 Deputy Director each at Karaikal, Mahe and Yanam holding charges at branch offices in the outlying regions. One Junior Accounts Officer is also functioning at Karaikal Branch Office. 3 Treasuries and 3 Sub-Treasuries are also functioning under this Directorate. The Director also acts as Examiner of Local funds in respect of Local Fund Audit and Superintendent of Stamps in respect of Central Stamp Depot.

Consequent on De-facto transfer of the French Establishment to the Government of India, a Pay Accounts Office at Puducherry was set up with effect from 1st November, 1954 under the administrative control of Chief Commissioner, French Establishment of Puducherry. The nomenclature of the Pay Accounts Officer was changed as Director of Accounts and Treasuries in the Year 1982-83.

The Directorate of Accounts and Treasuries is a combined Treasury-cum-Pay and Accounts Office. To some extent, this Directorate perform functions of the Accountant-General also in as much as the accounts are compiled, fund account is maintained, pension payment is authorized and the Finance Accounts/Appropriation Accounts are prepared in accordance with Finance Department G.O.Ms.No.43/89/F1(B), dt.17-5-1989 and G.O.Ms.No.305/F5/88, dt.20-7-1989. The Director of Accounts and Treasuries has also been entrusted by the Government of Puducherry with the examination of accounts of local funds and Municipalities.

This Directorate's major functions are effecting payments to the Government Departments after pre-audit, issue of PPO's and pension payments. All payments to Municipalities and Commune Panchayats are also effected after pre audit.

2.5 Main activities/functions of the public authority.

2.6 List of services being provided by the public authority with a brief write-up on them.

There are 8 pay sections in the Directorate at Headquarters at Puducherry which deals with admission of all kinds of bills viz., Pay bills, arrear bills, T.A. bills, M.R. bills, LTC bills, contingent bills and grant-in-aid bills and scrutinise the same with reference to the rules and regulations and other orders of the Government and also taking into account the audit instructions thereon. Apart from the above pay sections, the following sections are functioning at the Headquarters

(1) Cash Section:

This section receives all bills presented by the departments and other Contractors, suppliers and send the same to the respective pay section/sections concerned. This section issues various kinds of cheques based on the passed bills and delivers the cheques to the respective departments / contractors / suppliers and the Drawing and Disbursing Officers of the Departments.

(2) Account Section:

This section compiles all accounts of this administration and arrange for reconciliation by the Departments. This section maintains the repository of vouchers during the currency of the period of preservation prescribed.

(3) Deposits and Advances Section:

This section deals with all long term advances and short term advances. The bills for drawal of HBA, MCA, PCA and other short term advances such as Bicycle and Table Fan advances are admitted and passed for payment in this section. It also deals with the issue of account slips for HBA, confirmation of interest on HBA, MCA, PCA and issue of clearance certificate in respect of all long term advances. Inward claim and accounts are also dealt with in this section. Refund of various deposit bills including Security Deposit and settlement of UTGEGIS and CGEGIS refund bills are dealt with. Broad sheets for long term advances are maintained.

(4) Establishment Section:

All service matters and personal claims of the Officers and staff of this Directorate are dealt with in the Establishment Section. Service Books of Officers and staff are also maintained by this Section.

(5) Internal Audit Wing:

The Internal Audit Wing conducts periodical inspection of all Government Departments/Offices and other public sector undertakings and Boards to which this Directorate is nominated as Auditor and submits report to the Government. Further, this wing is also undertaking special audit of the Departments as and when directed by the Government.

(6) Temple Audit Wing:

This Wing conducts periodical inspection of Religious Institutions under the control of Hindu Religious Institutions and submits report to the Government.

(7) Local Fund Audit:

This section deals with the pay bills and personal claims of Officers and staff of Municipalities, Commune Panchayats and other party bills such as contingent bills and work bills relating to works undertaken in Municipalities and Commune Panchayats. This Section also maintains the G.P.F. Account of all employees of local bodies.

(8) General Provident Fund Section:

This Section is incharge of maintenance of Fund Account of all Government Employees and passing of their claims as per rules.

(9) Books and Appropriation:

This section deals mainly with the overall control of expenditure of the Union Territory of Puducherry and Appropriation Accounts. Monthly expenditure figures are furnished to His Excellency the Lt. Governor of Puducherry through Finance Department and to Government of India, Ministry of Finance.

This section also deals with the matter of Public Accounts Committee, Report of Comptroller of Auditor General of India, other audit matters, outward account, maintenance of U.T loan register, repayment of loan and interest to Government of India, etc. The main function of the section is preparation of Finance Accounts and Appropriation Accounts and reconciliation of Reserve Bank of India figures.

(10) LIC and NIC Cell:

This Cell deals with the enrolment of membership by the Staff of this Administration under the Group savings linked Insurance scheme of LIC and Personal Accident Insurance Scheme of NIC and submission of claims to the LIC/NIC for settlement to the beneficiaries.

(11) Store-keeper Establishment:

All the service matters in respect of store-keeping Personnel are dealt with in this Directorate (i.e.) appointment, promotion, transfers and postings.

(12) EDP Centre:

Providing solutions and assisting all section of this Directorate in the field of computerization of accounting and other activities enabling Information Technology, connecting branch offices with Intranet, imparting training to Officers and staff on computer related matters.

(13) Pension Section:

This section mainly scrutinizes the pension proposals received from the Departments. PPO's are being issued after getting the approval of the Director. Further, this section deals with revision of pension in respect of pensioners and also issue clearance certificate for qualifying service for the employees. Deputation to local bodies and other autonomous institutions are regulated for the recovery of leave salary and pension contributions. All pension payments are post audited.

(14) Stores Superintendent Section:

Making surprise inspection of stores in all Government Departments and submit reports to Government.

(15) Treasuries:

The main functions of the Treasuries and Sub-Treasuries are payment of pensions, compilation of Government receipt accounts, issue of stamp papers and stamps to approved vendors and public. Issue of photo-identity card to Govt. pensioners.

(16) Stamp Depot

The Central Stamp Depot places indents with the Government Security Printing Press, Nasik and Hyderabad and collects stamps directly from them and distributes the same to the Treasuries and Sub-Treasuries.

General

All the sections are manned by a supervisory staff of Superintendent with the assistance of Auditors in the rank of Assistant, UDC and LDC. EDP centre is manned with Data Processing Assistants and Data Entry Operators.

Branch Offices in Karaikal, Mahe and Yanam.

As regards, branch office at Karaikal 5 pay sections are functioning under the branch Officer, which deals with all the bills of Government Departments, Municipalities Commune Panchayats, etc. In respect of branch offices at Mahe and Yanam, one pay section at each office deals with all bills relating to Government, Municipalities and Commune Panchayats. They are performing all the duties of sections in the Directorate except pension section and Books and Appropriation Section.

2.7 Organisational structure diagram at various levels, namely State, Directorate, Region, district, block, etc. (whichever is applicable) is enclosed as annexure-I.

2.8 Expectation of the public authority from the public for enhancing its effectiveness and efficiency.

2.9 Arrangements and methods made for seeking public participation/Contribution.

The functions of this Directorate are staff/rules oriented and public participation has no roll to play. No specific arrangement is available at present. However, any valuable suggestions from public would be taken into account.

2.10 Mechanism available for monitoring the service delivery and public grievances resolution.

To ensure to avoid delay in clearance of bills weekly bill closing is closely monitored. Further similar periodical closing of various registers are ensured. Notice Board and Complaint Box are there at appropriate place for the use of General Public.

2.11 Address of the main office and other offices at difference levels. (Please categorise the addresses district-wise for facilitating the understanding by the users).

1. Directorate of Accounts and Treasuries,
New Municipal Road, Kumaragurupallam,
Puducherry - 605 001.
2. Office of the Dy. Director of Accounts and Treasuries,
No. 80, Duplex Street, Karaikal - 609 602.

3. Office of the Dy. Director of Accounts and Treasuries,
No.17, National Highways, Mahe - 673 310.
4. Office of the Dy. Director of Accounts and Treasuries,
Vishnu Street, Yanam - 533 464.

Treasuries:

5. Puducherry Treasury,
New Municipal Road, Kumarakurupallam,
Puducherry-605 001.
6. Sub-Treasury,
No.1, South Car Street,
Villianur.- 605 110.
7. Sub-Treasury,
Church Street,
Bahour-607 402.
8. Karaikal Treasury,
No.80, Duplex Street,
Karaikal 609 602.
9. Sub-Treasury,
No.17, National Highways,
Mahe 673 310.
10. Sub-Treasury,
Vishnu Street,
Yanam-533 464

2.12 Morning Service Hours of the Office : 8.45 a.m. to 1.00 p.m.
Evening Service hours of the Office : 2.00 p.m. to 5.45 p.m.

CHAPTER -3(Manual -2)

Powers and Duties of Officers and Employees

3.1 Details of the powers and duties of Officers and employees of the Organisation

Sl. No.	Designation	Powers	
1.	Director (Group - A) Head of Department	Administrative	Overall supervision of the Departmental functions at Puducherry and the branch offices at Karaikal, Mahe and Yanam regions. Sanctioning of leave, sanctioning of increment and other advances to the officers of the Directorate and cash handing allowance to the cashier.
		Financial	Financial powers as redelegated to Head of Departments in G.O.Ms.No.59/2003/F3, dt. 11-2-2003 of Finance Department and Special Financial powers as in Annexure-II of G.O.Ms.No.25/82/F3, dt. 25-1-1982.
2.	Deputy Director (Establishment), Puducherry, Karaikal, Mahe and Yanam. (Group -B) Head of Office	Administrative	Sanctioning of leave, sanctioning of increment, Cycle and Fan advances, Family Planning allowances, Tour advances, Festival advances to Group-C and D employees
		Financial	Financial powers as redelegated to Head of Offices in G.O.Ms.No.59/2003/F3, Dt.11-2-2003.
3.	Director, Deputy Directors, Puducherry, Branch Officers, Karaikal, Mahe and Yanam / Junior Accounts Officers.	Duties	<p>Pre-auditing and passing of bills, issue of cheques and maintaining of accounts enforcing checks as laid down in Civil Accounts Manual/PAO manual following the rules, regulations, instructions, records as enumerated in Chapter-IV (Manual-3).</p> <p>The Director of Accounts and Treasuries is the custodian of Govt. cash and he exercises the exchequer control. Contingent bills upto Rs.5 lakhs and all pay bills are passed at the level of the branch Officers in the Directorate. Bills more than Rs.5 lakhs are submitted for scrutiny to the Director. All work bills upto Rs.2 lakhs are passed at the level of Branch Officers. Bills more than Rs.2 lakhs are submitted to the Director before passing in the Directorate. In Branch Offices at Karaikal, Mahe and Yanam regions, Deputy Directors are passing the bills without any limit.</p>

Sl. No.	Designation	Powers	
4.	Sub-Ordinate Officers	Powers	There is no administrative or financial powers to the sub-ordinate Officers
		Duties	Pre-auditing of bills enforcing all checks as laid down in PAO Manual/Civil Accounts Manual following the rules, regulations, etc. as enumerated in Chapter-IV (Manual-3) The sections Superintendents are mainly responsible for exchequer control.
	Programmer	Powers	Nil
		Duties	Overall control of EDP personnel and programming and developing IT Solutions for various activities of the Directorate.
	EDP Personnel	Powers	Nil
		Duties	Assisting the Ministerial staff and carrying out the duties entrusted to them in the field of Maintaining the accounts in the computer.

CHAPTER -4(Manual -3)

Rules, Regulations, Instructions, Manual and Records for discharging functions.

4.1 Name/title of the document:

1. Central Civil Services Fundamental Rules and Supplementary Rules
2. T.A. Rules
3. Central Civil Services(Leave) Rules, 1972, as amended from time to time.
4. Dearness Allowance, Dearness Relief and Ex-gratia to GPF Beneficiaries.
5. Central Civil Services (Pension) Rules, 1972 as amended from time to time.
6. Central Civil Services(Extraordinary Pension) Rules
7. Central civil services,Central Govt. Employees Group Insurance Scheme,1980.
8. Central Civil Services (Classification, Control and Appeal) Rules, 1965.
9. Central Civil Services (Conduct) Rules,1964.
10. General Provident Fund (Central Services) Rules, 1960.
11. Central Civil services (Leave Travel Concession) Rules,1988.
12. Central Civil Services(Educational Assistance) Orders, 1988.
13. General Financial Rules, 2005.
14. Compendium of Rules on Advances to Government Servants.
15. Delegation of Financial Powers Rules, 1978.
16. House Building Advance Rules
17. Overtime Allowance Rules
18. Central Civil Services (Revised Pay) Rules
19. Treasury Rules of the Central Government.
20. Central Civil Services (Temporary service) Rules,1965.
21. Reservations and concessions for SCs and STs OBC, etc.
22. Uniforms for Group C and D employees
23. New Pension Scheme
24. Allotment and Licence Fee of Government Residences.
25. Civil Accounts Manual (Vol.I &II).
26. Pay and Accounts Office Manual.
27. CPWD Manual Vol.I & II.
28. CPWD 'A' code.
29. CPWD 'D' code.
30. Account code for Accountants-General
31. Accounting Rules for Treasuries, 1992.
32. Puducherry Municipal Manual Vol.I and II.
33. Puducherry Commune Panchayat Manual Vol.I and II.
34. Govt. Accounting Rules, 1990.
35. List of Major and Minor Heads of Accounts of Union and States (Vol.I & II).
36. Supense Manual.
37. Central Govt.Account (Receipts and Payments) Rules, 1983.
38. Central services (Medical Attendance) Rules, 1944.

The above priced Rules Books are available in the open market.

CHAPTER-5 (Manual - 4)

Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

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Not applicable.

CHAPTER - 6 (MANUAL-5)

A Statement of the categories of documents that are held by it or under its control

1. Service Books of the Pensioners.
2. Index for GPF No. allotment
3. Index for new pension scheme.
4. Broad sheets for long term loans and advances and GPF of Government Employees.
5. Appropriation Accounts
6. Finance Accounts.
7. Loan Register of Public Debt.
8. Paid vouchers upto retention period.
9. E.A.R./C.A.R. upto retention period.

CHAPTER-7 (Manual - 6)

A Statement of Boards, Council, Committees and other Bodies constituted as its part

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Not applicable.

CHAPTER-8 (Manual - 7)

The names, designations and other particulars of the Public Information Officers

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Public Information Officers

Sl. No	Name	Designation	STD Code	Phone No.		Fax	Email	Address
				0413	Office			
<i>Puducherry Region</i>								
1	G. Venkatasubramanian (Establishment, Treasury Estt), stamp Office and confidential reports correspondence (Updation and Maintenance)	Dy. Director		2213623 2213313 2214651 2210652 2210155 2214180-83 Ext.: 206	2238280	2211200	dat@pon.nic.in	Directorate of Accounts & Treasuries, New Municipal Road, Kumarakurupallam, Puducherry- 605 001.
2.	G. Venkatasubramanian (L.F.A. - Addnl. charge)	-do-	-do-	Ext.:206	-do-	-do-	-do-	-do-
3.	S. Arumugam (S.K. Estt. Including direct recruitment)	-do-	-do-	Ext.:207	2202783	-do-	-do-	-do-
4.	S. Arumugam (Cash-Addnl. charge)	-do-	-do-	-do-	-do-	-do-	-do-	-do-
5.	P. Veerappan (P.S.-V and P.S.-VII)	-do-	-do-	Ext.:205	2291220	-do-	-do-	-do-
6.	D. Sugumaran (Internal Audit Wing, Temple Audit Wing)	-do-	-do-	Ext.:202	2203547	-do-	-do-	-do-
7.	D. Sugumaran (D & A, PS - IV)	-do-	-do-	Ext.:202	2203547	-do-	-do-	-do-
8.	A. Subramanian (P.S.-III and P.S.-VI)	-do-	-do-	Ext.:231	2340669	-do-	-do-	-do-
9.	C. Maidly @ Sidevi (G.P.F., L.I.C., N.I.C., Accounts Current, O.B.A. & New Pension Scheme)	-do-	-do-	Ext.:243	9443679076	-do-	-do-	-do-
10.	P. Rajendiran (Pension I and II and Work Audit)	J.A.O	-do-	Ext.:203	2356846	-do-	-do-	-do-
11.	V. Amirthalingam (B&A, Accounts, P.S.-VIII, Drawing and Disbursing. Officer of DAT, Estt. Treasury Estt. And Stamps)	-do-	-do-	Ext.:201	2253050	-do-	-do-	-do-
12.	Antoine Saint Francois (P.S.-I and P.S-II)	-do-	-do-	Ext.:209	2330048	-do-	-do-	-do-
13.	P. Rajasekaran, (EDP)	Programmer	-do-	Ext.:242	2201943	-do-	-do-	-do-
14.	B. Gnanapragasam (Stores Audit)	Stores Superintendent	-do-	Ext.:210	2277972	-do-	-do-	-do-
15.	R. Parthasarathy, (Treasury Office, Puducherry)	Superintendent	-do-	Ext.:211	9443085334	-do-	-do-	-do-

Sl. No	Name	Designation	STD Code	Phone No.		Fax	Email	Address
				Office	Home			
			0413					
Puducherry Region								
16.	S. Srinivasaraghavan (Treasury Office, Villianur)	Superintendent	-do-	2666296	2666460	-do-	-do-	Treasury,1, South Car St., Villianur - 605110.
17.	Kanagaraju. N (Sub-Treasury Office, Bahour)	Superintendent	-do-	2633402	-	-do-	-do-	Sub-Treasury , Church St., Bahour – 607 402.

Karaikal Region :

Sl. No	Name	Designation	STD Code	Phone No.		Fax	Email	Address
				Office	Home			
17.	C.Raghavan (P.S.-II, P.S.-IV, Treasury, Cash and Accounts)	Dy. Director	04368	222406 225502	231386	-	-do-	Deputy Director of Accounts & Treasuries, No.80, Duplex Street, Karaikal 609602.
18.	S. Kulasegaran, (P.S.-I, P.S.-III & P.S.-V)	J.A.O	-do-	-do-	236778	-	-do-	-do-
19.	T. Kumaravelu (Treasury Office, Karaikal)	Superintendent	-do-	-do-	23118	-	-do-	-do-

Mahe Region :

20.	K.P. Balan, (P.S.-I, LFA, Sub-Treasury, Cash / Accounts)	Dy. Director	0490	2332298	2314037	-	-do-	Deputy Director of Accounts & Treasuries, No.17, National Highways, Mahe – 673 310.
21.	V . Sunilkumar, (Sub-Treasury Office, Mahe)	Superintendent	-do-	-do-	-	-	-do-	-do-

Yanam Region :

22.	V . Raja Rao, (P.S.-I, LFA, Sub-Treasury , Cash / Accounts)	Dy. Director	0884	2321263	-	-	-do-	Deputy Director of Accounts & Treasuries, Vishnu Street, Yanam – 533 464.
23.	B. Lakshmikantham, (Sub-Treasury Office, Yanam)	Superintendent	-do-	-do-	-	-	-do-	-do-

First Appellate Authority

1.	A.K.Narayanan	Director of Accounts and Treasuries -cum- Examiner of Local Funds -cum- Superintendent of Stamps	0413	2214340 221331 2214651 2210652 2210155 2214180-83	2250458	2211200	dat@pon.nic.in	Directorate of Accounts & Treasuries, New Municipal Road, Kumarakurupallam, Puducherry- 605 001.
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CHAPTER -9(Manual -8)

Procedure followed in Decision Making Process

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No policy decision is taken in this Directorate. All Rules/Manuals enumerated in Chapter-4 (Manual-3) are to be applied. In case of interpretation and disputes arising therefrom among departments/others, in the application of rules/orders, orders of the Government are to be obtained. Finance Secretary is the Administrative Secretary to the D.A.T. The Chief Secretary is the “Chief Accounting Authority” as per Rule 2 (C) of Government Accounting Rule, 1990.

**CHAPTER - 10 (Manual-9) Directory
of Officers and Employees**

DIRECTORATE OF ACCOUNTS AND TREASURIES, PUDUCHERRY.

Directory of Officers/Staff as on 31-03-2011

Sl.No.	Name of the Officer	Designation	Office Phone No
1	Narayanan. A.K	Director	0413-2214340 / Fax 0413-2214340
2	Sugumaran. D	Dy. Director	0413-2213313 Extn. No.202
3	Md. Mustafa Kamal. A	Dy. Director	0413-2213313 Extn. No.208
4	Maidily @ Sidevi. C	Dy. Director	0413-2213313 Extn. No.206
5	Sathivamurthy. P	Dy. Director	0413-2213313 Extn. No.210
6	Amirthalingam. V	Dy. Director	0413-2213313 Extn. No.201
7	Dhamodharane. R	Dy. Director	0413-2213313 Extn. No.229
8	Chandrin. P	Dy. Director	0413-2213313 Extn. No.205
9	Selvarasu. K	Dy. Director	04368-222406
10	Balan. K.P.	Dy. Director	0490-2332298
11	Srinadhu. J	Dy. Director	0884-2321263
12	Kandasamy. P	Dy. Director	0413-2213313
13	Sivagnanaganesan. A	Programmer	0413-2213313 Extn. No.242
14	Padmini. P	JAO	0413-2213313 Extn. No.209
15	Jeeva Francis	JAO	0413-2213313 Extn. No.203
16	Mohandass Bernardshaw	JAO	0413-2213313 Extn. No.204
17	Many. N	JAO	04368-225502
18	Radjou@Rajamanickam	Stores Supdt.	0413-2213313 Extn. No.207
19	Reetha. C	Superintendent	0413-2213313
20	Annamalai. M	Superintendent	0413-2213313
21	Kandasamy. T	Superintendent	0413-2213313
22	Mohamed Cassim. C	Superintendent	0413-2213313
23	Kanagaraju. N	Superintendent	0413-2213313
24	Thiyagarajan. R	Superintendent	0413-2213313
25	Ganesan. M	Superintendent	0413-2213313
26	Parasuraman. S	Superintendent	0413-2213313
27	Mallika. R	Superintendent	0413-2213313
28	Parthasarathy. R	Superintendent	0413-2213313
29	Sheik Moideen. H	Superintendent	0413-2213313
30	Sudharma. M	Superintendent	0413-2213313
31	Javabalan. S	Superintendent	0413-2213313
32	Annasamy. R	Superintendent	0413-2213313
33	Mohanarangam. V	Superintendent	0413-2213313
34	Radiindirin. C	Superintendent	0413-2213313
35	Tamilarasi. S	Superintendent	0413-2213313

36	Naganbabu. V	Superintendent	0413-2213313
37	Sittanandam. V	Superintendent	0413-2213313
38	Sivapragassame. C	Superintendent	0413-2213313
39	Srinivasaraghavan. S	Superintendent	0413-2213313
40	Rajamanickam. K	Superintendent	04368-225502
41	Mustafa Kamal. S	Superintendent	04368-225502
42	Senthilkumar. C	Superintendent	04368-225502
43	Kesavan. P	Superintendent	04368-225502
44	Rasappa. C	Superintendent	04368-225502
45	Nadaraian. K	Superintendent	04368-225502
46	Sunil Kumar	Superintendent	0490-2332298
47	Chitti Babu. K	Superintendent	0884-2321263
48	Subramanian. T	Steno Gr.I	0413-2213313
49	Freda Angelyn	DPA	0413-2213313
50	Raiasegaran. S	DPA	0413-2213313
51	Ilango. R	DPA	0413-2213313
52	Ravikumar. G	DPA	04368-225502
53	Sreedharan	Steno. Gr.II	0413-2213313
54	Panneerselvam. C	Steno. Gr.II	0413-2213313
55	Sheeranpathy. G	Stock Verifier	0413-2213313
56	Sasikala. D	Assistant	0413-2213313
57	Kumaraswamy. A	Assistant	0413-2213313
58	Calaivany. A	Assistant	0413-2213313
59	Sembagavadivu. G	Assistant	0413-2213313
60	Maguimeswari. G	Assistant	0413-2213313
61	A. Saravanan	Assistant	0413-2213313
62	Aroquiamarie Delphin	Assistant	0413-2213313
63	Mayavathi. G	Assistant	0413-2213313
64	Shobana. K.O.	Assistant	0413-2213313
65	Radia Radiane. V	Assistant	0413-2213313
66	Anbarasan. D	Assistant	0413-2213313
67	Venkateswaran. R	Assistant	0413-2213313
68	Kalavathy. K	Assistant	0413-2213313
69	Elumalai. K	Assistant	0413-2213313
70	Baskaran. M	Assistant	0413-2213313
71	Samundeswari.T	Assistant	0413-2213313
72	Hamsabai. C	Assistant	0413-2213313
73	Gnanajothi. V	Assistant	0413-2213313
74	Vassanthi. R	Assistant	0413-2213313
75	Sadagopan. M	Assistant	0413-2213313
76	Elumalai. G	Assistant	0413-2213313

77	Dhanalakshmi. A	Assistant	0413-2213313
78	Malathy.G	Assistant	0413-2213313
79	Loganathan. V	Assistant	0413-2213313
80	Muthuvelu. S	Assistant	0413-2213313
81	Geetha Vinavagam	Assistant	0413-2213313
82	Venkatesane. S	Assistant	0413-2213313
83	Arivazhagi. P	Assistant	0413-2213313
84	Mohandoss. B	Assistant	0413-2213313
85	Leelavathy. V	Assistant	0413-2213313
86	Segaran. A.R.	Assistant	0413-2213313
87	Packirisamy. V	Assistant	00413-2213313
88	Vincent Amalanathan. J	Assistant	0413-2213313
89	Krishnakumari. P	Assistant	0413-2213313
90	Pajany. V	Assistant	0413-2213313
91	Velavudham. R	Assistant	0413-2213313
92	Dhandavudhapani. M	Assistant	0413-2213313
93	Thirumaran. G	Assistant	0413-2213313
94	Malathy. S	Assistant	0413-2213313
95	Arunarai. K	Assistant	0413-2213313
96	Gnanavolidevanesam	Assistant	0413-2213313

97	Ramachandran. M	Assistant	0413-2213313
98	Vijavakumar. T	Assistant	0413-2213313
99	Ramamoorthy. P	Assistant	0413-2213313
100	Raieswari. R	Assistant	0413-2213313
101	Indiran. R	Assistant	0413-2213313
102	Subathira. V	Assistant	0413-2213313
103	Vanidamani. G	Assistant	0413-2213313
104	Neelavathy. P	Assistant	0413-2213313
105	Ponnurangam. G	Assistant	0413-2213313
106	Andoniammal. S	Assistant	0413-2213313
107	Lakshmi. S	Assistant	0413-2213313
108	Pandian@Kumaravelu. G	Assistant	0413-2213313
109	Diatounbv. A	Assistant	0413-2213313
110	Mariappan. G	Assistant	0413-2213313
111	Selvanavaki. S	Assistant	0413-2213313
112	Vaithianathan. A	Assistant	0413-2213313
113	Kalivaperumal	Assistant	0413-2213313
114	Kunjithapatham. S	Assistant	0413-2213313
115	Ranganathan. R	Assistant	0413-2213313
116	Mourouguessinne. S	Assistant	0413-2213313
117	Bagiswari. S	Assistant	0413-2213313
118	Calaimady. R	Assistant	0413-2213313

119	Palaniammal. M	Assistant	0413-2213313
120	Vasuki. A	Assistant	0413-2213313
121	Venkatesan. K	Assistant	0413-2213313
122	Rany Benjamin	Assistant	0413-2213313
123	Themozhi. T	Assistant	0413-2213313
124	Mouttalou @ Indirani. S	Assistant	0413-2213313
125	Soucila. R	Assistant	0413-2213313
126	Kalaiselvi. T	Assistant	0413-2213313
127	Koumaravel. R	Assistant	0413-2213313
128	Mohankumar. R	Assistant	0413-2213313
129	Marie Jayamani Dimanche	Assistant	0413-2213313
130	Seetharaman. R	Assistant	0413-2213313
131	Annamalai. R	Assistant	0413-2213313
132	Baskaran. P	Assistant	0413-2213313
133	Ambiga. N	Assistant	0413-2213313
134	Satchidanandam. P	Assistant	0413-2213313
135	Govindaraialu. S	Assistant	0413-2213313
136	Mydeheen Abdul Kather	Assistant	0413-2213313
137	Parameswaran. R	Assistant	0413-2213313
138	Udayabaskaran. M	Assistant	0413-2213313
139	Anjammal. P	Assistant	0413-2213313
140	Selvamani. B	Assistant	0413-2213313
141	Mahesh. T.M.	Assistant	0413-2213313
142	Umaparvathy. R	Assistant	0413-2213313
143	Kadiravan. S	Assistant	0413-2213313
144	Ramachandiran. E.V.	Assistant	0413-2213313
145	Gandhi. V	Assistant	0413-2213313
146	Subramanian. V	Assistant	0413-2213313
147	Srimady. R	Assistant	0413-2213313
148	Punniamurthy. S	Assistant	0413-2213313
149	Santhi. V.S.	Assistant	0413-2213313
150	Meera. B	Assistant	0413-2213313
151	Antoine Georges felix. S	Assistant	0413-2213313
152	Muthal. V	Assistant	0413-2213313
153	Panneerselvam. R	Assistant	0413-2213313
154	Sivasubramanian. D	Assistant	0413-2213313
155	Ravi. M	Assistant	0413-2213313
156	Sakuntala. A	Assistant	0413-2213313
157	Sekar. G	Assistant	0413-2213313
158	Thavamani Devi. V	Assistant	0413-2213313
159	Vasanthi. C	Assistant	0413-2213313
160	Sittanandam. V	Assistant	0413-2213313

161	Subramanian. V	Assistant	0413-2213313
162	Durai. K	Assistant	0413-2213313
163	Kalaivanan. R	Assistant	0413-2213313
164	Kayalvizhy. S	Assistant	0413-2213313
165	Djanarthanane. R	Assistant	0413-2213313
166	Couppou. R	Assistant	0413-2213313
167	Radhakrishnan. S	Assistant	0413-2213313
168	Andavar Kupparasu. G	Assistant	04368-225502
169	Anname. R	Assistant	04368-225502
170	Idataveni. T	Assistant	04368-225502
171	Indirani. K	Assistant	04368-225502
172	Malligeswari. I	Assistant	04368-225502
173	Manica Veda Vinavagam. A	Assistant	04368-225502
174	Muthumanickam. K	Assistant	04368-225502
175	Natarajan. K	Assistant	04368-225502
176	Nirmala. M	Assistant	04368-225502
177	Prema. B	Assistant	04368-225502
178	Sakthivel. S	Assistant	04368-225502
179	Savithiri. S	Assistant	04368-225502
180	Selvanathan. S	Assistant	04368-225502
181	Soumady. B	Assistant	04368-225502
182	Sundar. J	Assistant	04368-225502
183	Varalakshmi. G	Assistant	04368-225502
184	Vijava. K	Assistant	04368-225502
185	Viiavakumar. N	Assistant	04368-225502
186	Viiavalakshmi. R	Assistant	04368-225502
187	Yasmin. M	Assistant	04368-225502
188	Vimal Kumar	Assistant	0490-2332298
189	Damodharan.K.K.	Assistant	0490-2332298
190	Sudish. K	Assistant	0490-2332298
191	Sathyan Unniparan	Assistant	0490-2332298
192	Mary Fernandez	Assistant	0490-2332298
193	Pavithran. T.P.	Assistant	0490-2332298
194	Manoharan. A	Assistant	0490-2332298
195	Krishna Rao. A.V.	Assistant	0884-2321263
196	Usha Rani. V	Assistant	0884-2321263
197	Srinivasa Rao.V	Assistant	0884-2321263
198	Venkateswara Rao. Ch.	Assistant	0884-2321263
199	Saravanan. T.V.	DEO	0413-2213313
200	Amarnidimouruougane. C	DEO	0413-2213313
201	Coumaravel. C	DEO	0413-2213313
202	Godandaranmane. R	DEO	0413-2213313

203	Simatti Sougavariny	DEO	0413-2213313
204	Krishnamurthv. G.S.	DEO	0413-2213313
205	Tamijoli	DEO	0413-2213313
206	Indhumathy. R	DEO	04368-225502
207	Sujan. P.K.	DEO	0490-2332298
208	Suzatta. S	DEO	0884-2321263
209	Ganabadv Ramanathan B.S.	Steno. Gr.III	0413-2213313
210	Padmavathy. R	UDCcC	0413-2213313
211	Chandra. V	UDC	0413-2213313
212	Mugundan. R	UDC	0413-2213313
213	Sengathiravan Selvam	UDC	0413-2213313
214	Mridula. V. Ravicandran	UDC	0413-2213313
215	Danaradiou. R	UDC	0413-2213313
216	Lourdes Felixta Parimala	UDC	0413-2213313
217	Veerappan. S	UDC	0413-2213313
218	Babou. I	UDC	0413-2213313
219	Latchoumy. V	UDC	0413-2213313
220	Thilaga. R	UDC	0413-2213313
221	Karthik. L	UDC	0413-2213313
222	Ilaveni. M	UDC	0413-2213313
223	Subbaiya. V	UDC	0413-2213313
224	Valliammal @ Thilagavathi.	UDC	0413-2213313
225	Kalaimani. J	UDC	0413-2213313
226	Pushpanathan. R	UDC	0413-2213313
227	Srinivasan. P	UDC	0413-2213313
228	Segar. R	UDC	0413-2213313
229	Victor Camalasegaran. A	UDC	0413-2213313
230	Nagendiran. S	UDC	0413-2213313
231	Sankara Subramanian	UDC	0413-2213313
232	Uma. P	UDC	0413-2213313
233	Kannappan. V	UDC	0413-2213313
234	Raiendiran. R	UDC	0413-2213313
235	Parthibaraii. M	UDC	0413-2213313
236	Tamilselvi	UDC	0413-2213313
237	K. Reiih	UDC	0413-2213313
238	Sittananthan. S	UDC	04368-225502
239	Velmourougane. M	UDC	04368-225502
240	Selvaganesan. M	UDC	04368-225502
241	Arun Kumar. S	UDC	04368-225502
242	Chanmugasundaram	S.K. Gr.III	0413-2213313
243	Sindu Sunil. T.P	LDC	0413-2213313
244	Sivasangari. P	LDC	0413-2213313

245	Akila. S	LDC	0413-2213313
246	Viiav. S	LDC	0413-2213313
247	Jevakumar	LDC	0413-2213313
248	Kannapurathan. K	LDC	04368-225502
249	Meenakshi. I	LDC	04368-225502
250	Muruganandhu. D	LDC	04368-225502
251	Vairavel. N	LDC	0413-2213313
252	Sandosh Kumar	LDC	0490-2332298
253	Ramakrishnan. V	LDC	0884-2321263
254	Sendilvel. S	Driver	0413-2213313
255	Pandurangan. V	Driver	0413-2213313
256	Badmanabban. M	Driver	0413-2213313
257	Arumugam. L	Rec. Clerk	04368-225502
258	Subramanian. N	Rec. Clerk	
259	Krishnamurthy. R	MTS	0413-2213313
260	Booplan. K	MTSIGI	0413-2213313
261	Chandrasekaran. R	MTS	0413-2213313
262	Tamilselvi. S	MTS	0413-2213313
263	Danarasu D	MTS	0413-2213313
264	Deivanavagam. R	MTS	0413-2213313
265	Murugan. P	MTS	0413-2213313
266	Sakthivel. S	MTS	0413-2213313
267	Saroja. M	MTS	0413-2213313
268	Gunasekaran. M	MTS	0413-2213313
269	Sacaravarthi. S	MTS	0413-2213313
270	Hariharan. A	MTS	0413-2213313
271	Ganesan. K	MTS	0413-2213313
272	Lourantine Lucas	MTS	0413-2213313
273	Palanisamy. K	MTS	0413-2213313
274	Rameshmurthy. A	MTS	0413-2213313
275	Selvaraiou Milan. D	MTS	0413-2213313
276	Sakthivel. A	MTS	0413-2213313
277	Nelson Thomas. V.V.	MTS	0413-2213313
278	Adhilakshmi. P	MTS	0413-2213313
279	Irusappan. A	MTS	0413-2213313
280	Kuppusamy. V	MTS	0413-2213313
281	Victor. S	MTS	0413-2213313
282	Thiruvengadam. V	MTS	0413-2213313
283	Rajamanickam. G	MTS	0413-2213313
284	Sambatcoumar. R	MTS	0413-2213313
285	Sathianandham. P	MTS	0413-2213313
286	Anandan. A	MTS	0413-2213313

287	Virappane. T	MTS	0413-2213313
288	Selvi. P	MTS	0413-2213313
289	Danamohan. D	MTS	0413-2213313
290	Periyasamy. G	MTS	0413-2213313
291	Mohamed Gaffour	MTS	0413-2213313
292	Somasundaram. M	MTS	04368-225502
293	Raiu.K	MTS	04368-225502
294	Soundirarajan. A	MTS	04368-225502
295	Ramatammalle. K	MTS	04368-225502
296	Sreenivasan. P.P.	MTS	0490-2332298
297	Vinavaraian. S.P.	MTS	0490-2332298
298	Rambabu. S.M.	MTS	0884-2321263
299	Kona Koteswara Rao	MTS	0884-2321263
300	Selvanathan. M	MTS	0413-2213313
301	Sivaperoumalle	MTS	0413-2213313
302	Boopalan. K	MTS[S]	0413-2213313
303	Ranganayaki. R	MTS	0413-2213313
304	Santhanalakshmi. S	MTS	0413-2213313
305	Ramavee. M	MTS	0413-2213313
306	Velanganny. D	MTS	0413-2213313
307	Rethi. M.M.	MTS	0490-2332298
308	Satvavathi. B	MTS	0884-2321263
309	Premavathy. S	MTS	0413-2213313

CHAPTER - 11 (Manual-10)

**The monthly Remuneration received by each of its Officers and Employees,
including the System of Compensation as provided in regulations**

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
1	Narayanan. A.K	Director	26985		
2	Arumugam. S	Dy. Director	22330		
3	Veerappan. P	Dy. Director	21307		
4	Venkatasubramanian. G	Dy. Director	21819		
5	Sugumaran. D	Dy. Director	21457		
6	Subramanian. A	Dy. Director	20795		
7	Maidily @ Sidevi. C	Dy. Director	20795		
8	Ragavan. C	Dy. Director	20675		
9	Balan. K.P.	Dy. Director	20163		
10	Rajaroo. V	Dy. Director	21141		
11	Rajasekaran. P	Programmer	19260		
12	Rajendiran. P	JAO	19362		
13	Amirthalingam. V	JAO	19562		
14	Antonie Saint Francois	JAO	18993		
15	Kulasegaran. S	JAO	19242		
16	Gnanapragasam. B	Stores Supdt.	15267		
17	Radha. B	Superintendent	17315		
18	Annamalai. M	Superintendent	15417		
19	Caliaperoumal. K.P.	Superintendent	18953		
20	Mohandass Bernardshaw	Superintendent	17724		
21	Thiyagarajan. R	Superintendent	14858		
22	Ganesan. M	Superintendent	14858		
23	Jeeva Francis	Superintendent	18953		
24	Eganathan. N	Superintendent	15367		
25	Hiran. M.V.	Superintendent	14448		
26	Parthasarathy. R	Superintendent	14448		
27	Sheik Moideen. H	Superintendent	15457		
28	Sudharma. M	Superintendent	14159		
29	Janardhana Rao	Superintendent	17724		
30	Jaisankar. V	Superintendent	15467		
31	Ganapathy. A	Superintendent	14858		
32	Durgaroo. G.M	Superintendent	18543		
33	Tamilarasi. S	Superintendent	15267		
34	Naganbabu. V	Superintendent	14448		
35	Sundararaman. N	Superintendent	14448		
36	Kumaresan. K	Superintendent	14958		
37	Varnamuthu. E	Superintendent	17724		
38	Srinivasaraghavan. S	Superintendent	15267		
39	Thamaraiselvan. V.T.	Superintendent	18014		
40	Ramadass. R	Superintendent	17754		
41	Kumaravelu. T	Superintendent	16174		
42	Mahalingam. S	Superintendent	16376		
43	Shaik Alaudeen. A	Superintendent	14938		
44	Natarajan. G	Superintendent	14019		
45	Chandran. K.C.	Superintendent	17754		
46	Devadas. C.K.	Superintendent	14428		
47	Lakshmikantham. B	Superintendent	15627		
48	Valantine Alphonse	Steno Gr.I	15398		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
49	Kalaivani. R	DPA	13966		
50	Freda Angelyn	DPA	13966		
51	Rajsegaran. S	DPA	13966		
52	Packirisamy. M	DPA	14203		
53	Mohankumar. M	Steno. Gr.II	11651		
54	Sreedharan. M	Steno. Gr.II	11354		
55	Sheerapathy. G	Stock Verifier	11661		
56	Pannirselvam. R	Assistant	11106		
57	Rajasekaran. V	Assistant	13354		
58	Subathira. V	Assistant	12276		
59	Vaithianathan. V	Assistant	10814		
60	Kunjithapatham. S	Assistant	11039		
61	Balasubramanian. A	Assistant	12623		
62	Kala. P	Assistant	11511		
63	Dhanalakshmi. A	Assistant	10338		
64	Malathy. G	Assistant	10433		
65	Velayudham. R	Assistant	10283		
66	Arunaraj. K	Assistant	10508		
67	Lakshmi. S	Assistant	11204		
68	Djeatounby. A	Assistant	11661		
69	Bagiswari. S	Assistant	10897		
70	Hamsabai. C	Assistant	11586		
71	Maguimeswary. G	Assistant	11429		
72	Koperumselvan. G	Assistant	10664		
73	Calaivany. A	Assistant	11586		
74	Dhanalakshmi. S	Assistant	12583		
75	Kalavathy. K	Assistant	10814		
76	Geetha Vinayagam	Assistant	11611		
77	Ramachandran. M	Assistant	11032		
78	Gajalakshmi. Z	Assistant	10897		
79	Lanka China Lova Raju	Assistant	10433		
80	Calaimady. R	Assistant	11279		
81	Bhavany. S	Assistant	10283		
82	Parameswaran. R	Assistant	11204		
83	Pajany. V	Assistant	10283		
84	Vaithianathan. A	Assistant	10744		
85	Appasamy. K	Assistant	12583		
86	Candane @ Sivaradjane	Assistant	10954		
87	Selvavelane. R	Assistant	10433		
88	Udhaiya Bhaskaran. M.J	Assistant	10433		
89	Dhandayudhapani. M	Assistant	10283		
90	Thirumaran. G	Assistant	10323		
91	Saravanan. A	Assistant	11736		
92	Sakuntala. A	Assistant	12126		
93	Vaithianathan. Z	Assistant	12890		
94	Arivazhagi. P	Assistant	10283		
95	Mariappan. G	Assistant	11818		
96	Jothimurugan. M	Assistant	12583		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
97	Vasuki. A	Assistant	12583		
98	Venkatesan. K	Assistant	11429		
99	Radhakrishnan. S	Assistant	10739		
100	Couppou. R	Assistant	10514		
101	Rani Benjamin	Assistant	10358		
102	Venkatesane. S	Assistant	10814		
103	Vanithamani	Assistant	11511		
104	Mouttalou @ Indirani	Assistant	11661		
105	Packirisamy. V	Assistant	10533		
106	Perumal. S	Assistant	10338		
107	Edward Chakravarthy	Assistant	12126		
108	Shanthi. V.S	Assistant	10283		
109	Palaniammal. M	Assistant	10897		
110	Meera. B	Assistant	11661		
111	Antonie George Felix	Assistant	12343		
112	Jothimani. A	Assistant	13354		
113	Vijeyanathane. R	Assistant	11661		
114	Manibalan. R	Assistant	10897		
115	Themozhi. T	Assistant	11511		
116	Vassanthi. R	Assistant	10508		
117	Malathy. S	Assistant	12683		
118	Neelavathy. P	Assistant	11511		
119	Ranganathan. R	Assistant	12658		
120	Thaiyanayagi. A	Assistant	11968		
121	Venkatesan. K	Assistant	11429		
122	Muthuvelu. S	Assistant	10283		
123	Leelavathy. V	Assistant	10583		
124	Sekar. G	Assistant	10433		
125	Nagarajan. V	Assistant	10693		
126	Kaliyaperumal. K	Assistant	12533		
127	Gnanajothi. V	Assistant	10433		
128	Baskaran. M	Assistant	10433		
129	Ramamoorthy. P	Assistant	10433		
130	Aroquimarie Delphin	Assistant	11511		
131	Mayavathi. G	Assistant	14275		
132	Ejilarassy. S	Assistant	10433		
133	Samundiswari. T	Assistant	10433		
134	Mohandoss. B	Assistant	10583		
135	Segaran. A.R	Assistant	10488		
136	Andoniammal. S	Assistant	11511		
137	Gnanavolidevanesam. K	Assistant	11511		
138	Meenakshi Palanisamy	Assistant	12126		
139	Vijayakumar. T	Assistant	11686		
140	Radja Radjane. V	Assistant	10283		
141	Ponnurangam. G	Assistant	11586		
142	Indhiran. R	Assistant	11612		
143	Senbagavadivu. G	Assistant	11204		
144	Sasikala. D	Assistant	11511		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
145	Kumaraswamy. A	Assistant	11661		
146	Elumalai. K	Assistant	11429		
147	Vincent Amalanathan	Assistant	10433		
148	Arumugam. S	Assistant	10358		
149	Selvanayagi. S	Assistant	11736		
150	Shobana. K.O	Assistant	10666		
151	Sadagoban. M	Assistant	10358		
152	Thavamani Devi. V	Assistant	11279		
153	Mourougessine. S	Assistant	10739		
154	Vasanthi. C	Assistant	10283		
155	Venkateswaran. R	Assistant	10283		
156	Krishnakumari. P	Assistant	11586		
157	Rajeswari. R	Assistant	10997		
158	Santhakumari. V	Assistant	10739		
159	Mohamed Cassim. C	Assistant	12126		
160	Balasubramanian. M	Assistant	12126		
161	Anbarasan. D	Assistant	10433		
162	Loganathan. V	Assistant	10358		
163	Pandian @ Kumaravelu	Assistant	11611		
164	Vittalradjou. S	Assistant	13196		
165	Chandraekaran	Assistant	10283		
166	Parandamane. S	Assistant	13196		
167	Nadarajan. G	Assistant	13319		
168	Sivasubramanian. D	Assistant	10937		
169	Ravi. M	Assistant	11084		
170	Muthal. V	Assistant	11534		
171	Mohd. Aboubacker. M.S.	Assistant	12763		
172	Mariphilomin. A	Assistant	12156		
173	Andavarkupparasu. G	Assistant	11541		
174	Manickavedavinayagam.A	Assistant	11541		
175	Pichammal. V	Assistant	12156		
176	Sakthivel. S	Assistant	11541		
177	Thirugnanasambandham	Assistant	10927		
178	Srinivasan. Y	Assistant	11201		
179	Radhakrishnan. V	Assistant	12156		
180	Mohd. Ziaudin. A	Assistant	11848		
181	Prema. B	Assistant	11541		
182	Velayutham. R.P	Assistant	11334		
183	Chandrasegaran. V	Assistant	12870		
184	Lakshmikandham. V	Assistant	11848		
185	Subramanian. S	Assistant	11541		
186	Nadarajan. K	Assistant	11541		
187	Sundar. J	Assistant	10619		
188	Selvam. A	Assistant	10313		
189	Mohd. Sadic. M	Assistant	11848		
190	Saroja. M	Assistant	10927		
191	Ravishankar. D	Assistant	12770		
192	Arunachalam. S	Assistant	11848		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
193	Mohd. Sadic. A	Assistant	13894		
194	Narayanan. N	Assistant	13766		
195	Jeevanandan	Assistant	12463		
196	Premarajan. P.T	Assistant	11998		
197	Damodaran. K.K.	Assistant	11541		
198	Sudish. V	Assistant	10469		
199	Sathyan. U	Assistant	10927		
200	Mary Fernandez	Assistant	10313		
201	Kirankumar. B	Assistant	13187		
202	Reddiswararao. A.S	Assistant	12466		
203	Vijayalakshmi. K	Assistant	12045		
204	Gangabhavani. Ch	Assistant	11724		
205	Krishnarao. A.V	Assistant	10838		
206	Ravikumar. G	DEO	11968		
207	Saravanan. T.V.	DEO	10870		
208	Amarnidimourougane. C	DEO	10945		
209	Coumaravel. C	DEO	9665		
210	Dharma Rao. Y	DEO	9665		
211	Tamijoli. K	DEO	9665		
212	Vaittilingame. R	DEO	9665		
213	Godandaramane. R	DEO	10945		
214	Indhumadhi. R	DEO	11081		
215	Gayathiri. G	DEO	9545		
216	Sujan. P.K.	DEO	10570		
217	Souzatta. S	DEO	11297		
218	Ganabady Ramanathan	Steno. Gr.III	9129		
219	Meenatchi. A	Steno. Gr.III	9159		
220	Seetharaman. R	UDC	9409		
221	Annamalai. R	UDC	9279		
222	Uma. P	UDC	8645		
223	Veerappan. S	UDC	8495		
224	Mugundan. R	UDC	8460		
225	Chandra. V	UDC	8235		
226	Padmavathy. R	UDC	8235		
227	Diagarajane. S	UDC	12126		
228	Counalane Satis. C	UDC	8870		
229	Danaradjou. R	UDC	8705		
230	Lourdes Felixta Parimala	UDC	8385		
231	Kannappan. V	UDC	9259		
232	Rajendiran. R	UDC	8725		
233	Veerappan. S	UDC	8495		
234	Mridula V. Ravichandran	UDC	5935		
235	Parthibaraj. M	UDC	8235		
236	Munisamy. A	UDC	10358		
237	Sengathiravanselvam	UDC	8870		
238	Jayakumar. P	UDC	8235		
239	Srinivasan. K	UDC	9204		
240	Durai. K	UDC	9000		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
241	Manoharan. V	UDC	8850		
242	Raveendran. M.P	UDC	8235		
243	Marie Jayamani Dimanche	UDC	9259		
244	Subramanian. V	UDC	8850		
245	Tamilselvy. T	UDC	8235		
246	Sattianarayanan. S	UDC	8265		
247	Latchoumy. V	UDC	7157		
248	Thilaga. C	UDC	7157		
249	Shandramohane. T	UDC	7153		
250	Pushpanathan. R	UDC	8787		
251	Subbaiya. V	UDC	7925		
252	Jayakumar. P	UDC	6821		
253	Ilaveni. M	UDC	7003		
254	Selvaraj. P	UDC	7242		
255	Ramaraj. J	S.K. Gr.III	9689		
256	Suresh. P	LDC	6821		
257	Vijay. S	LDC	6671		
258	Akila. S	LDC	6980		
259	Sindu Sunil. T.P.	LDC	6821		
260	Karthik. L	LDC	7153		
261	Vairavel. N	LDC	6390		
262	Revathy. R	LDC	6846		
263	Saravanan. A	LDC	6671		
264	Mythili. R	LDC	7088		
265	Meenakshi. I	LDC	6550		
266	Rajalakshmi. R	LDC	6781		
267	Ajith Kumar. V	LDC	7088		
268	Srinivasu. R	LDC	7496		
269	Sendilvel. S	Driver	7258		
270	Pandurangan. V	Driver	7183		
271	Badmanabban. M	Driver	7108		
272	Madhuraimuthu. S	Counter Gr.I	8470		
273	Susairaj. I	Attender	7207		
274	Kuppuraj. M	Attender	8257		
275	Ramalingam. M	Attender	7350		
276	Ramalingam. T	Attender	8209		
277	Krishnamurthy. R	Attender	7282		
278	Sivakumar. G	Attender	6761		
279	Subramanian. M	Peon	7252		
280	Murugan. P	Peon	7262		
281	Gunasekaran. M	Peon	6242		
282	Loganathan. S	Peon	7063		
283	Hariharan. A	Peon	7123		
284	Ganesan. K	Peon	7435		
285	Palanisamy. K	Peon	6592		
286	Vijayalakshmi. R	Peon	6212		
287	Sakthivel. S	Peon	7262		
288	Srinivasan. T	Peon	6647		

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** Remuneration is determined as per procedure laid down in the Pay Rules

Sl.No.	Name	Designation	Monthly Remuneration (March, 2007)	* Compensation/ Compensatory Allowance	** The procedure to determine the remuneration as given in the regulation
289	Saccaravarthi. S	Peon	7500		
290	Rajendiran. G	Peon	6975		
291	Tamilselvi. S	Peon	7063		
292	Sasikumar. V	Peon	6051		
293	Gabriel. S	Peon	7409		
294	Louratine Lucas	Peon	6354		
295	Dhanamohan. D	Peon	7133		
296	Suprayan. S	Peon	8317		
297	Periyasamy. G	Peon	7262		
298	Sathiyandham. P	Peon	7405		
299	Tamilselvi. R	Peon	6572		
300	Jacquiline Lucas	Peon	6572		
301	Pazhaniappan. V	Peon	8317		
302	Harikrishnan. S	Peon	7787		
303	Saroja. M	Peon	6572		
304	Deivanayagam. R	Peon	7350		
305	Anandan. A	Peon	7835		
306	Veerappan. T	Peon	6442		
307	Raju. K	Peon	7178		
308	Baskaran. V	Peon	7475		
309	Pradhaban. M	Peon	7435		
310	Rajendiran. A.M.	Peon	6289		
311	Pavithran. K.C	Peon	7322		
312	Sreenivasan. P.P	Peon	6442		
313	Rambabu. S.M.	Peon	6945		
314	Koteswararao. K	Peon	6631		
315	Saravanan. M	Watchman	6612		
316	Victor. S	Watchman	5485		
317	Boopalan. K	Watchman	5928		
318	Selvi. P	Sani. Assistant	5406		
319	Velankanny. T	Sani. Assistant	5635		
320	Ramayee. M	Sani. Assistant	6402		
321	Madhavi. P	Sani. Assistant	6166		
322	Satyavathi. B	Sani. Assistant	5674		
323	Samarasam. S	Sani. Assistant	6412		
324	Michela. T	Sani. Helper	5805		
325	Premavathy. S	Sani. Helper	5928		

* Remuneration includes Compensation / Compensatory allowance

** Remuneration is determined as per procedure laid down in the Pay Rules

CHAPTER-12 (Manual - 11)

The budget allocated to each Agency (Particulars to all plans, proposed expenditure and report on disbursement made)

12.1 Not applicable.

For other Public Authority:

B.E. for 2007-2008

Sl.No.	Head of Account	Plan	Non-Plan
1.	2054-Treasury and Accounts Administration		
	095-Establishment	-	36045000.00
	097-Treasury Estt	-	4780000.00
	098-Office of the Examiner	-	1675000.00
2.	2054-Rationalisation of Directorate of Accounts & Treasuries	80,00,000.00	
	Total of 2054	80,00,000.00	42500000.00
3.	2030-Stamps and Registration		6605000.00
4.	2071-Pension and ORB		1028117000.00
5.	7610-Loan and Advances		30600000.00
6.	2049-Interest Payments		2027169000.00
7.	6004- Loans and Advances from Central Govt. (Repayments)		1089400000.00

CHAPTER- 13 (Manual-12)

The Manner of Execution of Subsidy Programme

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Not applicable.

CHAPTER- 14 (Manual - 13)

Particulars of Recipients of Concessions, permits or authorisation granted by it.

.....

Not applicable.

CHAPTER-15 (Manual - 14)

Norms set by it for the discharge of its functions

Rules, Regulations, Instructions, Manual and Records for discharging functions are as enumerated in Chapter - 4 (Manual - 3).

CHAPTER-16 (Manual - 15)

Information available in an electronic form

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Citizen Charter containing particulars pertaining to this Directorate is made available in an Electronic Form in the Website.

CHAPTER-16 (Manual - 15)

Information available in an electronic form

.....

Citizen Charter containing particulars pertaining to this Directorate is made available in an Electronic Form in the Website.

CHAPTER - 18 (Manual - 17)

Other useful information

18.1 Frequently asked questions and their answers by public.

Stage of the bill

18.2 Related to seeking information

Application form (a copy of filled application form for reference)

FORM - A

Form of application for seeking information
(See rule 3)

To
The Director of Accounts and
Treasuries,
Puducherry.

1. Name of the Applicant : X
2. Address : XX
3. Particulars of information
 - (a) Concerned department : Directorate of Accounts and Treasuries.
 - (b) Particulars of information required
 - (i) Details of information required : Pending of TA Bill
 - (ii) Period of which information asked for : Stage of the bill
 - (iii) Other details : Nil.
4. I state that the information sought does not fall within the restrictions contained in Section 6 of the Act and to the best of my knowledge it pertains to your office
5. A fee of Rs. has been deposited in the office of the Competent Authority vide No..... dt.

Place: Puducherry.

Date:.....

Signature of the Applicant

e-mail address, if any.....

Tel.No. (office) (Residence)

Note:

- (i) Reasonable assistance can be provided by the Competent Authority in filling up the Form-A.
- (ii) Please ensure that the Form-A is complete in all respect and there is no ambiguity in providing the details of information required.

2. Fee :

As fixed by the Govt. from time to time.

3. How to write a precise information request - few tips.

Already furnished.

4. Right of the Citizen in case of denial of information and procedure to appeal.

He has to apply to the next Higher authority.

18.3 With relation to training imparted to public by public authority

Nil.

18.4 With relation to Certificate, No Objection Certificate, etc., issued by the Public Authority not included in Manual-13.

Not applicable.

18.5 With relation to registration process

Not applicable.

18.6 With relation to collection of tax by Public Authority (Municipal Corporation Trade Tax, Entertainment Tax, etc.)

Not applicable.

18.7 With relation to issuing new connection electricity/water supply, temporary and permanent disconnection, etc. (This will be applicable to local bodies like Municipal Corporation/Municipalities/ UPCL)

Not applicable.

18.8 Details of any other public services provided by the Public Authority.

Nil.

ANNEXURE – I
[Vide Chapter – 2 (Manual – 1) para 2.7]

ORGANISATION CHART
DIRECTORATE OF ACCOUNTS AND TREASURIES

