

**TIME BOUND
PERSONAL ATTENTION**

**GOVERNMENT OF PUDUCHERRY
PLANNING AND RESEARCH DEPARTMENT**

No.70/2011-PRD/PF

Puducherry, the 23.12.2011.

CIRCULAR

Sub: Formulation of Draft Annual Plan 2012-13
- Calling for particulars - Reg.

Planning Commission have called for the Draft Annual Plan 2012-13 proposals in the prescribed set of formats.

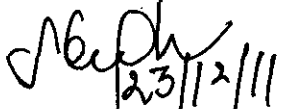
2. Heads of Departments may formulate the Draft Annual Plan 2012-13 proposals taking into consideration the Approach paper highlighting the broad objectives, targets and associated challenges which is hosted in the departmental web-site - <http://pandr.puducherry.gov.in>.

3. The Draft Annual Plan 2012-13 may be formulated based on the following broad parameters:

- Expenditure Management should be the central theme. The Zero Based Budgeting(ZBB) exercise need to be taken up as per the note communicated by Secretary(Planning) vide no.74/PRD-2011/PF, dt.21.11.2011.
- The regional allocation should be done based on the percentage of population while formulating the scheme.
- Ongoing projects / incomplete projects should be given priority.
- The scheme envisaged under Additional Central Assistance may be shown separately under the State Plan Sector.
- Scheduled Caste Sub-Plan(SCSP) allocation should be made in proportion to the percentage of Scheduled Caste population in each Region / UT as a whole and also in consultation with Adi Dravidar Welfare department being the Nodal department for SCSP.
- A certificate may be given to the effect that all posts operated under plan created during the earlier Five Year Plan periods including the 11th Five Year Plan have been transferred to Non-plan.

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4. Heads of departments may furnish the financial requirement of each schemes along with sectoral analysis for the Draft Annual Plan 2012-13 in the enclosed Annexures – I, II & III both in hard and soft copy(MS-Word). The department may project not more than 15% of outlay based on the likely expenditure during the current financial year(2011-12).
5. In respect of 12th Five Year Plan(2012-17), departments may tentatively project 15% increase in their outlay with reference to their actual expenditure incurred during the 11th Five Year Plan.
6. The Plan proposals should have the approval of Administrative Secretary and Minister concerned before sending the same to this department.
7. The formats(GN statement A, B & C and Annexure-I-IV & VIA to IX) sent by Planning Commission may be downloaded in the departmental web-site – <http://pandr.puducherry.gov.in> and furnish the required particulars to this department both in hard and soft copy(MS-Excel).
8. The required particulars in the stipulated Annexures and Formats may be sent to this department on or before **6th January, 2012** so as to enable us to submit a comprehensive proposal to the State Planning Board for its deliberations and thereafter send the approved proposal to Planning Commission, New Delhi.
9. Heads of Departments are requested to adhere to the time line.


(Dr. S. Kanagasabai)
Director(Plg.)

Encl : As stated.

To

Heads of Departments / Offices / Agencies implementing Plan schemes.

Copy to:

1. Secretaries / Special Secretaries to Government
2. Addl. Secretary / Jt. Secretary / Dy. Secretary / US. Secretary to Govt.
3. District Collector, Karaikal
4. Regional Administrator, Mahe / Yanam
5. Joint Director, PRD, Karaikal – to call for the proposals.
6. Private Secretary to Chief Secretary
7. PA to Secretary (Planning)
8. PA to Director(Plg.), PRD, Puducherry.
9. EDP section.